

Municipality/Organization: Town of Hatfield

EPA NPDES Permit Number: MA041010

MaDEP Transmittal Number: W- 036303

Annual Report Number

& Reporting Period: No. 2: March 04 – April 05

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Jim Reidy

Title: DPW Director

Telephone #: (413) 247-0499

Email: jreidy@townofhatfield.org

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:

Patrick J. Gaughan

Printed Name: Patrick J. Gaughan

Title: Chair, Hatfield Board of Selectmen

Date: April 25, 2005

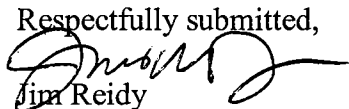
Part II. Self-Assessment

This past year, the Town has done a better job with Public Education and Public Involvement than in year one. Additional mapping work was done which has resulted in the Hatfield Drainage System map being about 90% complete. However, no progress was made pertaining to a Municipal Maintenance Program and no changes have been made to the Town's Stormwater Management Bylaws.

One important issue that the Town is addressing at this time is the testing of catch basin cleanings. The consulting firm, Tighe & Bond, has submitted a Beneficial Use Determination (BUD) to the DEP on behalf of the Town of Hatfield. If the DEP approves the BUD by the end of the summer, the Town plans to reestablish its catch basin cleaning program. Starting this fall, the Town will clean about 150 catch basins each year.

I feel the Town is making slow progress meeting the goals of the Stormwater Pollution Prevention Plan. If there are questions or comments regarding this report, please contact me at (413) 247-0499 or at jreidy@townofhatfield.org.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Reidy", is written over the printed name.

Jim Reidy
Hatfield DPW Director

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
1A	Educational Displays	DPW	1 Educational Display at Town Hall	“After the Storm” brochure is posted at Town Hall	A new brochure will be posted at Town Hall
Revised					
1B	Community Website & Hotline	DPW	Stormwater Info on Town Website	Stormwater information is posted on Town website	Maintain stormwater information on the Town website
Revised					
1C	Local Cable Access	DPW	2 Info Bulletins per Year	One bulletin was posted on Cable Access TV channel	2 Bulletins will be posted.
Revised					
1D	Informational Pamphlets	DPW	Pamphlets in Town Hall & 1 Mailing	Copies of “After the Storm” brochures are available at Town Hall. No mailing was done due to budget constraints	Copies of a new brochure will be available at Town Hall. The Town will do a Town-wide Mailing in August of 2004 if money is available.
Revised					
1E	Hazardous Waste Collection Day	DPW	1 HHW Collection per Year	HHW Collection Day Held 11/13/04 in Goshen.	Town will hold another HHW Collection Day in the Fall of 2005.
Revised					
Revised					

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
2A	Adopt-a-Stream	DPW	1 Event per Year	9/04 Cub Scouts picked up trash along the banks of the Connecticut and Mill Rivers. Approximately 2 miles of riverbank were done. About 20 children participated.	Cub Scouts plan to do this once a year for Years 3-5
Revised					
2B	Community Hotline	DPW	Hotline posted on Cable TV & Website	Hotline was posted on Cable TV and website.	Hotline will be periodically posted on Cable TV and will remain on Town website.
Revised					
Revised					
Revised					
Revised					
Revised					

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
3A	Mapping Stormwater Outfalls	DPW	Map 50% of Stormwater Outfalls	About 90% of the Town's Drainage System has been mapped	Complete Mapping of remaining 10% of the Town's Drainage System
Revised					
3B	Develop Illicit Discharge Program	DPW	Draft Plan in Year 3	No Work Done in Year 2	A Draft Illicit Discharge Program will be developed
Revised					
3C	Non-Stormwater By-Law	DPW	New Bylaw in Year 3	No Work Done in Year 2	The Town will begin work on a Non-Stormwater By-Law
Revised					
3D	Illegal Dumping	DPW, Police, Board of Health	N/A	DPW, Police, and Board of Health work together to identify dumpers and fine them. DPW picks up illegally dumped trash.	Continue efforts to identify dumpers and fine them.
Revised					
3E	Recreational Wastewater	DPW	N/A	Owners of Recreational Vehicles are allowed to dump their wastewater at the Wastewater Treatment Plant for a small charge	Town will continue allowing RV owners to dump wastewater. There is no plan to increase dumping fees
Revised					
Revised					

3a. Additions

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
4A	Construction Runoff By-Law	Planning Bd, ConComm	Create a Construction Runoff By-Law	No additional work has been done on the Town's Stormwater Management By-Law that was adopted in 5/03	The Town will work to amend the current By-Law to include projects that disturb 1 or more acres of land
Revised					
4B	Plan Review	Planning Bd, ConComm	Review Projects that disturb 1 acre or more	No additional work has been done on the Town's Stormwater Management By-Law that was adopted in 5/03	The Town will work to amend the current Plan Review requirements as necessary
Revised					
4C	Inspection / Reporting	Building Inspector	Inspect Projects that disturb 1 acre or more	No additional work has been done on the Town's Stormwater Management By-Law that was adopted in 5/03	The Town will work to amend the current Inspection / Reporting requirements as necessary
Revised					
4D	Building Permit Application	Planning Bd, Building Insp	EPA Permit number for projects > 1 acre	No additional work has been done on the Town's Stormwater Management By-Law that was adopted in 5/03	The Town will work to amend the current Building Permit Application as necessary
Revised					
Revised					
Revised					

4a. Additions

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
5A	Post Construction Runoff By-Law	Master Plan, Planning Bd	New By-Law to be Adopted in Year 4	No work done in Year 2	The Town will begin working on a Post Construction Runoff By-Law
Revised					
5B	Construction Site Plan Review	DPW, Planning Board	New By-Law to be Adopted in Year 4	No work done in Year 2	The Town will begin working on a Post Construction Runoff By-Law
Revised					
5C	Stormwater System Maintenance Plan	DPW	New By-Law to be Adopted in Year 4	No work done in Year 2	The Town will begin working on a Post Construction Runoff By-Law
Revised					
5D	Training for Town Staff on New By-Law	DPW, Board of Selectmen	New By-Law to be Adopted in Year 4	No work done in Year 2	The Town will begin working on a Post Construction Runoff By-Law
Revised					
Revised					
Revised					

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
6A	Municipal Maintenance Activity Program	DPW	Program completed in Year 1	No work done in Year 2	The Town will complete a Municipal Maintenance Activity Program
Revised					
6B	Training of Municipal Employees	DPW	Training completed in Year 1	Not done in Year 2	After completion of the Municipal Maintenance Program, Municipal Employees will be trained
Revised					
6C	Stormwater Pollution Prevention Plan	DPW	SWPPP for Trans Sta & Garage in Year 1	SWPPP completed for Highway Garage	Complete SWPPP for Transfer Station
Revised					
6D	Catch Basin Cleaning Program	DPW	Clean 33% of Catch Basins	No Catch Basins Have been Cleaned due to the cleanings being classified as “hazardous waste”. Samples of cleanings were taken 4/05 and BUD has been submitted to DEP.	The Town expects to have BUD approval by 7/05. If we do, the Town will clean about 150 catch basins
Revised					
6E	Street Sweeping and Cleaning	DPW	Sweep Streets Each Year	The Town swept all Town roads as necessary in the Spring of 2004	The Town is sweeping all Town roads as of this date
Revised					
Revised					

6a. Additions

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
7A	TMDL for Receiving Waters of the CT River	All Town Depts			
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

7a. Additions

7b. WLA Assessment