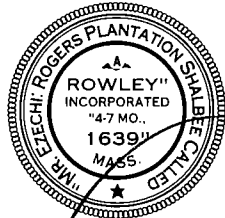


Received  
7-7-05



## Town of Rowley

P.O. Box 275 • 139 Main Street  
Rowley, MA 01969  
Fax: (978) 948-8202

Board of Selectmen  
(978) 948-2372

Town Administrator  
(978) 948-2705

June 29, 2005

Thelma Murphy  
Regional Storm Water Coordinator  
United States Environmental Protection Agency  
Region 1  
1 Congress Street  
Suite 1100  
Boston, MA 02114-2023

RE: ANNUAL REPORT

Dear Ms. Murphy:

Enclosed please find the Town of Rowley, Massachusetts Year Two Annual Report. If you have any questions, please contact me.

Sincerely,

Deborah Eagan  
Town Administrator

Enc. NPDES PII Small MS4 General Permit Annual Report – Rowley, MA

**Municipality/Organization:** Rowley

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**EPA NPDES Permit Number:** MAR041218

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**MaDEP Transmittal Number:** W- 03572

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**Annual Report Number  
& Reporting Period:** March 04 – March 05

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## **NPDES PII Small MS4 General Permit Annual Report**

### **Part I. General Information**

**Contact Person:** Deborah Eagan **Title:** Town Administrator

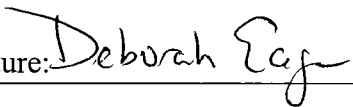
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**Telephone #:** 978-948-2705 **Email:** selectmen@townofrowley.org

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#### **Certification:**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**Signature:**  \_\_\_\_\_

**Printed Name:** Deborah Eagan

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**Title:** Town Administrator

---

**Date:** 06/24/05

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## 5. Post-Construction Stormwater Management in New Development and Redevelopment

| BMP ID #      | BMP Description                                                                                 | Responsible Dept./Person Name | Measurable Goal(s)                                          | Progress on Goal(s) – Permit Year 1 & 2 (Reliance on non-municipal partners indicated, if any)               | Planned Activities – Permit Year 3                                                                                                         |
|---------------|-------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 24<br>Revised | Evaluate existing drainage structures                                                           | Highway                       | Inventory existing catchbasins & other treatment facilities | List of catchbasins still incomplete.                                                                        | Through purchase of a new GPS device, the ability to ascertain coordinates and upload data to a computerized program has greatly improved. |
| 25<br>Revised | Develop and implement strategies which include structural & non-structural management practices | Highway                       | Prepare Best Management Practices Checklist                 | No progress made on this goal.                                                                               | Will work on this goal in Year 3.                                                                                                          |
| 30<br>Revised | Establish Goals for Storm Water Runoff Quantity and Quality                                     | Conservation Commission       | Incorporate standards in plan approval                      | Goal complete. ConCom is following this practice on plan reviews                                             |                                                                                                                                            |
| 31<br>Revised | Coordinate BMP with upstream and downstream municipalities                                      | Sel/ConCom                    | Coordinate water quality goals with Georgetown and Ipswich  | ConCom Agent has met with neighboring ConCom agents to discuss this matter, as well as other related topics. | ConCom Agent will set up official meetings with Georgetown and Ipswich agents and review all three towns' water quality goals.             |
| Revised       |                                                                                                 |                               |                                                             |                                                                                                              |                                                                                                                                            |
| Revised       |                                                                                                 |                               |                                                             |                                                                                                              |                                                                                                                                            |
| Revised       |                                                                                                 |                               |                                                             |                                                                                                              |                                                                                                                                            |

### 5a. Additions

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## 6. Pollution Prevention and Good Housekeeping in Municipal Operations

| BMP ID #      | BMP Description                                                                             | Responsible Dept./Person Name | Measurable Goal(s)                                  | Progress on Goal(s) – Permit Years 1 & 2<br>(Reliance on non-municipal partners indicated, if any)                                                                                                                                                                       | Planned Activities – Permit Year 3                                                                                                                                            |
|---------------|---------------------------------------------------------------------------------------------|-------------------------------|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 32<br>Revised | Inventory all municipal operations which may contribute to storm water runoff water quality | Highway                       | Prepare a list of municipal operations.             | Highway Department has list. completed this task and has computerize lists.                                                                                                                                                                                              | Highway Department will create a computerize database of list.                                                                                                                |
| 34<br>Revised | Employee Training                                                                           | Highway                       | Workshops/Posters                                   | Highway Department supervisor has provided verbal instruction and training.                                                                                                                                                                                              | Supervisor will provide training for new employees and re-train current employees in proper storm water discharge. Will attempt to find funds to design and make posters.     |
| 36<br>Revised | Storage Facility Management                                                                 | Fire Department               | Inventory Stored Materials                          | Fire Chief has identified buildings containing stored materials                                                                                                                                                                                                          | Fire Chief still must complete list of all materials stored in buildings on his list. He will be mailing a survey out to all relevant business in order to collect this data. |
| 39<br>Revised | Spill Response Plan                                                                         | Fire Department               | Prepare plan and distribute to affected departments | Fire Chief has began working on this plan. He already has several emergency preparedness plans in place dealing with certain types of hazardous waste disasters. He will incorporate some of these into a new "Spill Response Plan" as part of compliance with Phase II. | Fire Chief still must complete the plan and distribute it to relevant departments.                                                                                            |
| Revised       |                                                                                             |                               |                                                     |                                                                                                                                                                                                                                                                          |                                                                                                                                                                               |
| Revised       |                                                                                             |                               |                                                     |                                                                                                                                                                                                                                                                          |                                                                                                                                                                               |

6a. Additions

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