

Municipality/Organization: Salisbury, Massachusetts

EPA NPDES Permit Number: MA-041220

MA DEP Transmittal Number: X-228004

Annual Report Number

& Reporting Period: No. 6: March 2008 – March 2009

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NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Mr. Donald R. Levesque **Title:** Director of Public Works

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I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Neil Harrington

Title: Town Manager

Date: April 27, 2009

Part II. Self-Assessment

The Town of Salisbury has had many budgetary limitations in the past several years. The Department of Public Works continues to have a realistic approach with dealing with stormwater concerns. As indicated in Part III, the Year 6 goals were achieved or are presently being completed/implemented. Deviations from the proposed

1B / 1E – Local access service has been in transition over the reporting period. As such, programming has suffered. However, the result of this work will be expanded local access programming that the town will use to improve public education and involvement program.

2A – A Citizen Advisory Committee was proposed. However, volunteers were not found.

3A / 3C / 3E / 3F – Anticipated assistance from Eight Towns and a Bay did not materialize, and local funding for mapping and sampling and analysis could not be procured. FY09 funding may be available to perform the

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
1A	Posters	Town Manager	Posting all town buildings	Restocked signs throughout permit year.	Continue to restock signs as necessary.
1B Revised	Local cable	Town Manager	Post message monthly	Conservation Commission hearings now televised. Will work with local access personnel during transition period.	Will monitor new local access capabilities for additional opportunities.
1C Revised	Repair shop brochures	Town Manager	Distribute to impacted businesses, complete brochure	BMP Brochures were made available throughout the year. Targeted businesses within Zone 2 to insure pollution prevention practice compliance.	Maintain brochure inventory. Monitor business activity for new enterprises.
1D	Town Website	Town Manager	Update quarterly	Website has been updated on a quarterly basis.	Continue to update the website on a quarterly basis.
1E Revised	Stormwater education materials	Public Works Director	Distribute educational materials to appropriate parties.	Maintained Greenscapes Membership in good standing. Distributed online materials to School Department and Community at large.	Renew Greenscapes membership and continue to distribute information as available.
1F Revised	Public Info distribution.	Public Works Director	Make information available online	Give the acceptance of online availability, mailers and brochures no longer critical to public info. dissemination.	Refer to 1E above.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
2A	Citizen advisory Committee	Town Manager	Expand committee	CAC committee needs posted with no volunteer response.	Continue to solicit CAC committee volunteers.
2B	Waste oil collection	Public Works	Collect once per year	Continued annual collection of waste oil and maintained membership in Essex County waste collection consortium.	Continue annual collection and maintain consortium status.
2C	Paint collection	Public Works	Collect paint	Continued annual collection.	Continue annual collection.
2D Revised	Stenciling	Public Works	25% catch basins	450 catch basins stenciled (100% of entire Town inventory).	If candidate identified, goal is to re-stencil 25% of catch basins, or approx. 110.
2E	Town cleanup	Public Works	Hold cleanup	Continued service of semi-annual collection	Continue cleanup services, encouraging town volunteers
2F Revised	Coalition membership	Public Works	Maintain membership	Maintained membership in Greenscapes and Eight Towns and a Bay and distributed educational materials provided by coalition.	Maintain membership
2G Revised	Women in Transition/Trial Court/Middleton Inmates/Beach Betterment Association.	Public Works	Seasonal cleanup efforts	Maintained working relationship with organizations and performed cleanup work throughout town.	Continue to work with organizations and perform seasonal work.
2H Revised	Rail Trail Extension	Public Works	Trail Expansion and Public Education	Extended trail by 1/4 mile through public/private sector cooperation, complete with signage. Another 1.5 miles of trail to be constructed this year.	Pursue new trail opportunities.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
3A	Outfall mapping	Public Works	Map outfalls	Funding for outfall inventory was not secured.	Seek financial resources to initiate mapping stormwater outfall features and integrate into GIS system.
3B	Review existing bylaws and regulations	Town Manager	Evaluate and recommend changes	Regulations were reviewed by Town officials and determined not to be necessary at this time.	Continue to seek potential regulation improvements on an as needed basis.
3C	Develop IDDE Plan	Public Works	Develop Plan of action	MVPC sampling program not completed due to manpower and budgeting restraints.	Continue to seek funding alternatives to initiate plan.
3D	IDDE By-law modifications	Public Works	Evaluate and recommend changes	Current BOH and wastewater bylaws address illicit connections. BOH regs. related to floor drain discharges have been revised to eliminate direct surface discharges.	SEE 3B
3E	Test Outfalls	Public Works	Test Outfall	SEE 3A	SEE 3A
3F	Stream Sampling for Contamination	Public Works	Sample streams for BOD and TSS	SEE 3A	SEE 3A

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
4A	Review site inspection	Planning	Evaluate existing	No Year 6 goal, other than continue to monitor assessment/monitoring of existing inspection program.	Continued assessment/monitoring of inspection program
4B Revised	Modify Site Inspection Program	Planning	Recommend Modifications	Assessed improvements semi-annually at department head meeting.	Continue to assess improvements semi-annually at department head meeting, with particular attention paid to new General Permit requirements.
4C	Review by-laws	Planning	Determine adequacy	Bylaws reviewed and found to be satisfactory at this time.	Continue to evaluate and recommend any changes to bylaws, specifically as they pertain to revised stormwater management guidelines.
4D	Modify by-laws	Planning	Recommend Modifications	See 4C	See 4C

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) -- Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities -- Permit Year 7
5A	Site Inspectors	Planning	Evaluate existing	Local requirements continue to be followed, which includes a final site assessment.	Continue implementation of local requirements.
5B Revised	Modify Site Inspection Policy//Procedures	Planning	Implement Modifications	Ongoing.	Assess improvements semi-annually at department head meeting, with particular attention paid to new General Permit requirements.
5C	Review by-laws	Planning	Evaluate existing	SEE 5B	Continue to evaluate and recommend any changes.
5D Revised	Modify by-laws for Post Construction Site Runoff	Planning	Implement Modifications	Identified changes to Subdivision Control Regulations to address long-term O&M or stormwater management BMPs.	Present proposed revisions for public comment and implement in FY10.
5E	By-law changes	Planning	Proposed Modifications	SEE 5D	Continue to seek potential revisions.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
6A	Street sweeping	Public Works	Majority of town	Continue to run current program of sweeping, concentrating on environmentally sensitive areas.	Continue current program.
6B	Catch basin cleaning	Public Works	Majority of town	Annual cleaning completed.	Continue current program.
6C	Public Facility site inspections and BMP practice review	Public Works Director	Perform Inspections at each Public Facility	Performed annual inspections.	Continue current program.
6D	Training	Town Manager	Train Municipal employee	Educational videos and information have been implemented into training.	Continue to provide annual training with appropriate educational information and videos as appropriate.
6E	Public Facility follow-up	Public Works Director	Perform follow-up inspections	Annual inspections are continued and any follow up is performed.	Continue annual inspections.
6F	Improved runoff containment	Public Works	Reduce runoff potential from salt storage areas	Maintain salt shed BMPs.	Continue current program.
Revised					
6G	Infrastructure Management	Public Works	Resolve problematic stormwater system areas	As part of abutting redevelopment, Town Hall site drainage improvements completed. Work included catch basin replacement (w/hoods and deep sumps), roof leaders, and overall runoff capture to stormwater system.	Continue to locate problematic segments and clean as funding is made available.
Revised					

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
Revised					

7a. Additions

7b. WLA Assessment

Part IV. Summary of Information Collected and Analyzed

Salisbury Beach area **did not** have any beach closures during the 2008 recreational summer season, based on water quality monitoring performed by the Salisbury Board of Health and the Massachusetts Division of Marine Fisheries.

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