

**Municipality/Organization:** Southbridge Mass.

**EPA NPDES Permit Number:** MAR041161

**MaDEP Transmittal Number:** W- 041270

**Annual Report Number  
& Reporting Period:** No. 1: March 03-March 04

## NPDES PII Small MS4 General Permit Annual Report

### Part I. General Information

**Contact Person:** Hamer Clarke **Title:** Director, D.P.W.

**Telephone #:** 508-764-5403 **Email:** hclarke@southbridgemass.org

#### Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**Signature:** 

**Printed Name:** Clayton R. Carlisle

**Title:** Town Manager

**Date:** August 16, 2004

## **Part II. Self-Assessment**

The Town of Southbridge has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions established for this, the first year of the permit except for submitting this report on May 1<sup>st</sup>. It is submitted on May 20, 2004.

### Part III. Summary of Minimum Control Measures

#### 1. Public Education and Outreach

| BMP ID #      | BMP Description | Responsible Dept./Person Name | Measurable Goal(s)          | Progress on Goal(s) – Permit Year 1<br>(Reliance on non-municipal partners indicated, if any) | Planned Activities – Permit Year 2                      |
|---------------|-----------------|-------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------|---------------------------------------------------------|
| 1A<br>Revised | Public Outreach | School Dept                   | Reach 5 <sup>th</sup> grade | Not required in year one, however presentation made to 8 <sup>th</sup> grade by the DPW.      | Presentations on water quality to 5 <sup>th</sup> grade |
| Revised       |                 |                               |                             |                                                                                               |                                                         |
| Revised       |                 |                               |                             |                                                                                               |                                                         |
| Revised       |                 |                               |                             |                                                                                               |                                                         |
| Revised       |                 |                               |                             |                                                                                               |                                                         |
| Revised       |                 |                               |                             |                                                                                               |                                                         |
| Revised       |                 |                               |                             |                                                                                               |                                                         |

#### 1a. Additions

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2. Public Involvement and Participation

| BMP ID #   | BMP Description | Responsible Dept./Person Name | Measurable Goal(s)        | Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any) | Planned Activities – Permit Year 2 |
|------------|-----------------|-------------------------------|---------------------------|--------------------------------------------------------------------------------------------|------------------------------------|
| 2A Revised | Monitor Streams | Conservation Commission       | Monitor 1 stream annually | Monitored portions of Cohasse and Lebanon Brook                                            | Monitor Hatchet Brook              |
| Revised    |                 |                               |                           |                                                                                            |                                    |
| Revised    |                 |                               |                           |                                                                                            |                                    |
| Revised    |                 |                               |                           |                                                                                            |                                    |
| Revised    |                 |                               |                           |                                                                                            |                                    |
| Revised    |                 |                               |                           |                                                                                            |                                    |
| Revised    |                 |                               |                           |                                                                                            |                                    |

2a. Additions

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### 3. Illicit Discharge Detection and Elimination

| BMP ID #      | BMP Description        | Responsible Dept./Person Name | Measurable Goal(s)          | Progress on Goal(s) – Permit Year 1<br>(Reliance on non-municipal partners indicated, if any) | Planned Activities – Permit Year 2                                  |
|---------------|------------------------|-------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| 3A<br>Revised | Map Storm Sewer System | DPW                           | Map outfalls                | No year 1 goals set, however outfall mapping started with GIS system                          | Complete outfall mapping                                            |
| 3B<br>Revised | Amend Drainage Bylaw   | Town Council                  | Modify Existing Bylaw       | None, goal is set for year 2                                                                  | Amend existing drainage bylaw as part of codification of all bylaw. |
| 3C<br>Revised | Inspect Outfalls       | Health Agent                  | Identify Illicit Discharges | None, goal is set for year 3                                                                  |                                                                     |
| Revised       |                        |                               |                             |                                                                                               |                                                                     |
| Revised       |                        |                               |                             |                                                                                               |                                                                     |
| Revised       |                        |                               |                             |                                                                                               |                                                                     |

#### 3a. Additions

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#### 4. Construction Site Stormwater Runoff Control

| BMP ID #      | BMP Description                 | Responsible Dept./Person Name | Measurable Goal(s) | Progress on Goal(s) – Permit Year 1<br>(Reliance on non-municipal partners indicated, if any) | Planned Activities – Permit Year 2 |
|---------------|---------------------------------|-------------------------------|--------------------|-----------------------------------------------------------------------------------------------|------------------------------------|
| 4A<br>Revised | Control Erosion & Sedimentation | Town Council                  | Enact New Bylaw    | None, Goal set for year 2                                                                     | Enact new bylaw                    |
| Revised       |                                 |                               |                    |                                                                                               |                                    |
| Revised       |                                 |                               |                    |                                                                                               |                                    |
| Revised       |                                 |                               |                    |                                                                                               |                                    |
| Revised       |                                 |                               |                    |                                                                                               |                                    |
| Revised       |                                 |                               |                    |                                                                                               |                                    |
| Revised       |                                 |                               |                    |                                                                                               |                                    |

#### 4a. Additions

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## 5. Post-Construction Stormwater Management in New Development and Redevelopment

| BMP ID #   | BMP Description                   | Responsible Dept./Person Name | Measurable Goal(s)           | Progress on Goal(s) – Permit Year 1 (Reliance on non-municipal partners indicated, if any) | Planned Activities – Permit Year 2 |
|------------|-----------------------------------|-------------------------------|------------------------------|--------------------------------------------------------------------------------------------|------------------------------------|
| 5A Revised | Regulate Post Construction Runoff | Town Council                  | Amend Drainage Control Bylaw | None, Goal set for year 2                                                                  | Amend Drainage Control Bylaw       |
| Revised    |                                   |                               |                              |                                                                                            |                                    |
| Revised    |                                   |                               |                              |                                                                                            |                                    |
| Revised    |                                   |                               |                              |                                                                                            |                                    |
| Revised    |                                   |                               |                              |                                                                                            |                                    |
| Revised    |                                   |                               |                              |                                                                                            |                                    |
| Revised    |                                   |                               |                              |                                                                                            |                                    |

### 5a. Additions

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## 6. Pollution Prevention and Good Housekeeping in Municipal Operations

| BMP ID #      | BMP Description      | Responsible Dept./Person Name | Measurable Goal(s)             | Progress on Goal(s) – Permit Year 1<br>(Reliance on non-municipal partners indicated, if any) | Planned Activities – Permit Year 2         |
|---------------|----------------------|-------------------------------|--------------------------------|-----------------------------------------------------------------------------------------------|--------------------------------------------|
| 6A<br>Revised | Street Sweeping      | DPW                           | Sweep Streets Annually         | No year 1 goal set, however all streets swept annually                                        | Continue to sweep streets                  |
| 6B<br>Revised | Catch Basin Cleaning | DPW                           | Clean Critical basins Annually | No year 1 goal set, however critical basins are cleaned annually                              | Continue to clean critical basins annually |
| Revised       |                      |                               |                                |                                                                                               |                                            |
| Revised       |                      |                               |                                |                                                                                               |                                            |
| Revised       |                      |                               |                                |                                                                                               |                                            |
| Revised       |                      |                               |                                |                                                                                               |                                            |
| Revised       |                      |                               |                                |                                                                                               |                                            |

### 6a. Additions

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7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) << if applicable >>

| BMP ID # | BMP Description | Responsible Dept./Person Name | Measurable Goal(s) | Progress on Goal(s) – Permit Year 1<br>(Reliance on non-municipal partners indicated, if any) | Planned Activities – Permit Year 2 |
|----------|-----------------|-------------------------------|--------------------|-----------------------------------------------------------------------------------------------|------------------------------------|
|          | Not applicable  |                               |                    |                                                                                               |                                    |
| Revised  |                 |                               |                    |                                                                                               |                                    |
| Revised  |                 |                               |                    |                                                                                               |                                    |
| Revised  |                 |                               |                    |                                                                                               |                                    |
| Revised  |                 |                               |                    |                                                                                               |                                    |
| Revised  |                 |                               |                    |                                                                                               |                                    |
| Revised  |                 |                               |                    |                                                                                               |                                    |

7a. Additions

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7b. WLA Assessment