

U.S. Department of  
Homeland Security

United States  
Coast Guard



Commanding Officer  
United States Coast Guard  
Air Station Cape Cod

Building 3163  
Air Station Cape Cod, MA 02542  
Staff Symbol: PRU  
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1100  
29 August 2005

MAR 04 2003

SEP 8 2005

U.S. Environmental Protection Agency  
Water Technical Unit  
P.O. Box 8127  
Boston, MA 02114

Dear Sir or Madam:

Attached as enclosure (1), please find our 2005 Storm Water Phase II Annual Report. .

Should you have any questions please contact me at (508) 968-6487.

Sincerely,

A handwritten signature in black ink, appearing to read "R.F. Cannon Jr.", written over the typed name.

R.F. CANNON JR.  
Environmental Health and Safety Manager  
By direction of the Commanding Officer

Encl: (1) 2005 Storm Water Phase II Annual Report

## PART I GENERAL INFORMATION

Name of Permittee: United States Coast Guard, Air Station Cape Cod

Mailing Address: USCG Air Station Cape Cod  
Environmental Health & Safety  
Building 3162  
Air Station Cape Cod, MA 02542

Contact Person: Robert F. Cannon, Environmental Health & Safety Manager

Telephone No.: 508-968-6487 email: [RFCannon@dl.uscg.mil](mailto:RFCannon@dl.uscg.mil)

Reporting Period: May 1, 2004 – April 30, 2005

### Certification

I certify under penalty of law that this document and all its attachments were prepared under a system designed to assure that qualified personnel properly gather and evaluate the information used to prepare the document; that management reviewed the gathering and the use of the information; and that the information is true, accurate, and complete. I am aware that there are significant penalties for knowing violations.

  
Robert F. Cannon, EH&S Manager

29.  
Date

## PART II ANNUAL REPORT

### BMP/ID RESPONSIBLE PARTY

### MEASURABLE GOAL

#### 1) Public Education & Outreach

##### Develop:

- a. Educational pamphlet / fact sheet for distribution to all 5 commands w/ jurisdiction of the MMR, CG Housing residents, CG members, the schools, and during appropriate events such as HHW collection days;
- b. Information pertaining to water pollution / protection to be included in the Welcome Aboard Package;
- c. A Power Point Presentation to be aired on the Stations public tv channel 3 (to include a hotline number for obtaining additional information and/or reporting suspicious / illegal dumping activity.

- a. Develop and distribute to all housing residents
- b. Pamphlets include information and provide housing.
- c. New report summary complete procedure

BMP/ID RESPONSIBLE PARTY	MEASURABLE GOAL	STATUS
<b>4) Construction site Storm Water Runoff Control</b>		
	<p>Pre-construction meetings to be held between Facility Engineering, contractors, COTR (Contracting Officer Technical Rep), Contractors and the EH&amp;S Dept</p>	<p>Informally pre-construction meeting held. Recognized meeting checklist ensure all appropriate issues addressed. At a meeting checkli</p> <ul style="list-style-type: none"> <li>➤ Fire safety;</li> <li>➤ OSHA issues</li> <li>➤ Environmental Water Act, issues, spec covering th sediment a</li> <li>➤ Security re</li> <li>➤ Immediate compliance</li> </ul> <p>Progress stalled Dedicated sumr arrival, October</p>

BMP/ID RESPONSIBLE PARTY	MEASURABLE GOAL	STATUS
<b>5) Post-Construction Storm Water Management in New Development and Re-development</b>		
	Develop a process to identify post construction run-off to prevent/minimize impacts to water quality.	Restoration erosion control officer to allow will <i>not</i> sign payment is property has job requirement

BMP/ID RESPONSIBLE PARTY	MEASURABLE GOAL	STATUS
<b>6) Pollution Prevention / Good Housekeeping for Municipal Operations</b>		
	a. Develop Procedures in the Environmental Management System (EMS) to address good house keeping requirements.	a. Thorough 2005. Is formally b. Create P identify c. Employee required provide requiremen jobs. d. Create a regular c a 2 year e. All City year. Sv snow/frc f. Continuo Cod Cor hazardou tons of h bodies o g. Annual 1 perform truck dri appropri minimiz

### **PART III SUMMARY / MEASURE OF SUCCESS**

Prior to the Storm-water Phase II regulatory requirements, the US Coast Guard Air Station Cape Cod took (and continues to take) very seriously. The Station is self-certified ISO 14001 and has effectively implemented its Environmental Management System. The prevention regulatory requirements were folded into the Station's EMS and incorporated many of the best management practices. The Station has streamlined its operations in accord with compliance issues, avoid redundancies and ensure appropriate efforts were made.

Employee training on the regulations and practical application of compliance with regard to day-to-day activities is ongoing. Operational requirements and providing instructions to appropriate personnel, to training for all personnel about general environmental programs are also being developed. In order to increase public awareness, maximum utilization of volunteer programs is being encouraged. Weave water quality topics into the general public's daily activities, thereby influencing their habits and changing their attitudes.

Mapping of the storm-water drainage system is complete. Unlike municipalities, this federal facility has complete control over its land. Illicit discharges are virtually eliminated. Nonetheless, the Station recognizes the fallibility of any human endeavor and routinely inspect the outfalls. To date no illicit discharges have been detected.

Air Station Cape Cod continues to focus on meeting the goals set for the next reporting period, devoting 2 office personnel to environmental management. Also, efforts at implementing a more formal pre and post-construction Station Instructions and Procedures are being made. The Station is participating communities on the Cape for Household Hazardous Waste Collection events during the summer of 2000.

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