

Municipality/Organization: City of Waltham, MA

EPA NPDES Permit Number: MA041066

MaDEP Transmittal Number: W-041267

Annual Report Number

& Reporting Period: No. 5: May 07-April 08

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Joan Lastovica, P.E. City Engineer

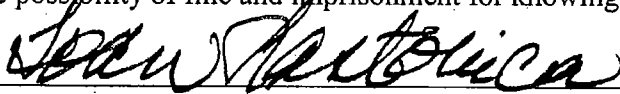
Telephone #: 781-314-3830

Email: jlastovica@city.waltham.ma.us

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:



Printed Name: Joan Lastovica, P.E.

Title: City Engineer

Date:

04/30/08

Signature: _____

Printed Name: _____

Title: _____

Date: _____

I acknowledge the Certification of the parties who have signed above.

Signature: Jeannette A. McCarthy

Printed Name: Ms. Jeannette A. McCarthy

Title: Mayor

Date: 4/30/08

Part II. Self-Assessment

The City of Waltham has completed the required self assessment and has determined that our municipality is in compliance with all permit conditions based on the following update.

Part II.C.2 The City of Waltham has been actively working with the City of Cambridge to identify stormwater discharges which are tributary to the Cambridge Reservoir. The Cambridge Water Board also works with the Waltham Conservation Commission and the City Engineer to review proposed development projects and ensure that adequate water quality BMP's are implemented.

Attachment A

Attachment A

ACO Sections 53 and 54

In accordance with Section 53 of the ACO, on January 28, 2005 the City filed an initial report on the Costco Drainage Lot contamination detailing the investigation phase, proposed plan and schedule of remediation at this location. The investigation phase identified the contamination source as a cracked and leaking sewer in Winter Street. In 2005 the City cleaned and relined 800 linear feet of 8-inch sewer main on Winter Street between First Avenue and Second Avenue. Additionally, four manholes on Winter Street were cleaned and lined with cementitious liner.

Although initial post-sampling results by the Cambridge Water Department showed an improvement at the site, more recent sampling results have again shown varying levels of contamination. Thus the City of Waltham replaced 1100 linear feet of 8-inch sewer main and installed six new sewer manholes in First Avenue. The existing sewer was found to have leaking joints and sags; plus it had originally been constructed horizontally offset around ledge.

It appears that the First Avenue Sewer Reconstruction Project has remediated the contamination at the Costco Drainage swale. Attached are post-First Avenue construction project sampling results by the City of Cambridge Water Department. The results indicate a marked improvement in water quality. We will continue to monitor the site with Cambridge.

Attachment A (2)

Spring 2005 – 8" sewer pipe and manholes between Winter Street and First Avenue were rehabilitated by Eastern Pipe Service. Pipe was lined with Ultraliner Fold and Form pipe specification PVC F 1871. Manholes were lined using cementitious lining by Strong Systems, Inc.

June 2006 – The 300 foot long drainage swale between Costco and the Doubletree Hotel was cleaned by National Water Main Cleaning Company. This is an open swale that is part of a brook that becomes piped again and eventually reaches the Stony Brook Basin.

September 2006 – 500 foot drain through Doubletree Hotel cleaned by Eastern Pipe Service (to complete spring 2005 contract). This drain catches runoff from a small portion of Winter Street, and then runs through a series of bends within the Doubletree property, catching some catch basins within that property, to the swale described above.

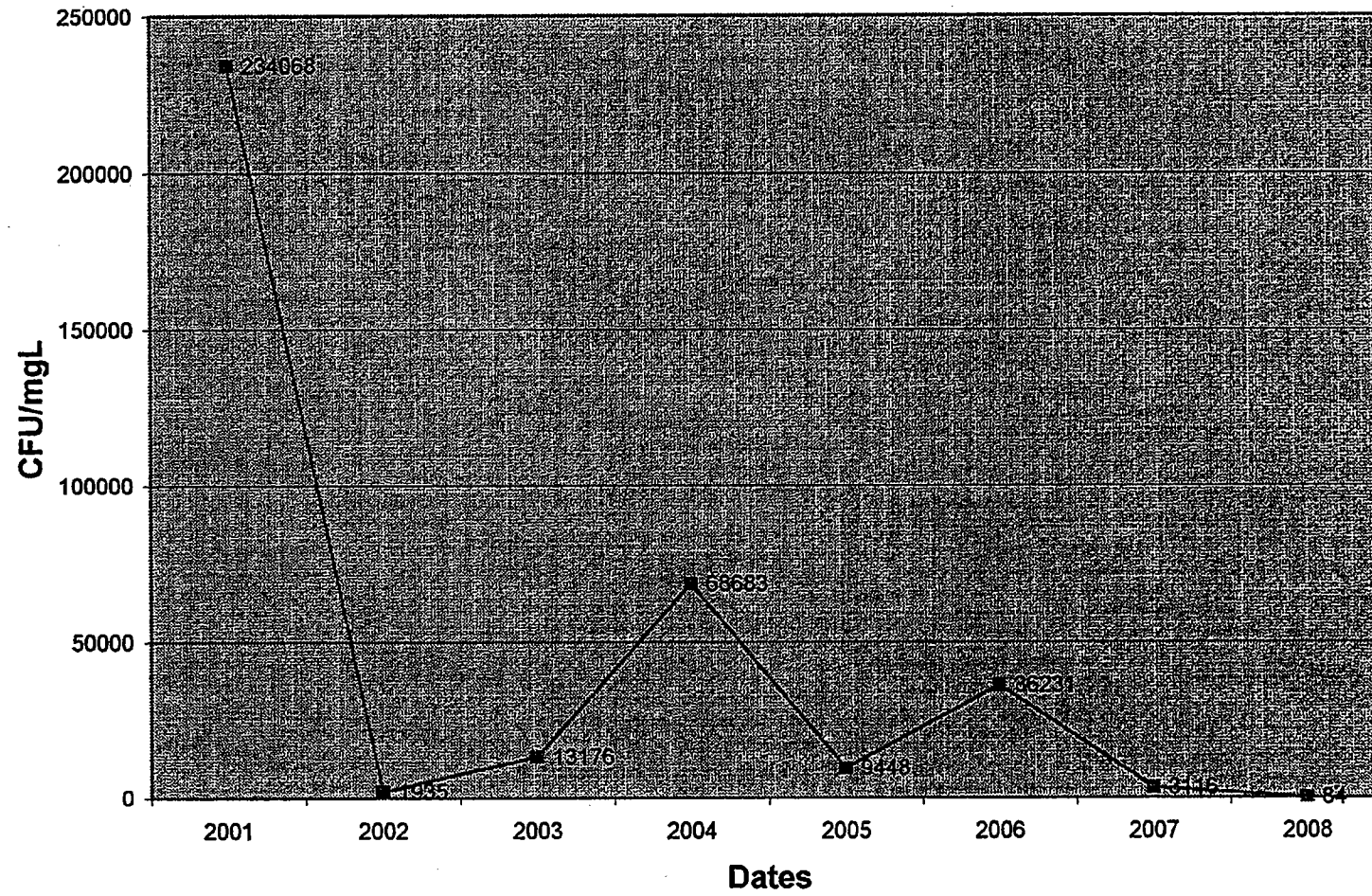
November 2007 – full length First Avenue sewer pipe and manholes replaced by Gravity Construction. Manholes are new precast units. Pipe is 8" PVC.

Cambridge Waterworks monitors the pipe at the swale weekly. Prior to replacement of the First Avenue sewer, sampling results varied from 2000 CFU/mgl to "too numerous to count." Now that the new sewer has been in place for four months, readings are averaging 100 CFU/mgl with a one time high of 692 CFU/mgl. Monitoring results and charts are attached.

Costco Fecal Data				TNTC = too numerous to count											
2001 (CFU/mgL)		2002 (CFU/mgL)		2003 (CFU/mgL)		2004 (CFU/mgL)		2005 (CFU/mgL)		2006 (CFU/mgL)		2007 (CFU/mgL)		2008 (CFU/mgL)	
1-Jan 1800000		7-Feb 13300		23-Jan 590		8-Jan 200		No data for this time period		5-Jan 290		4-Jan 18400		3-Jan 75	
1-Jan TNTC		19-Feb 4300		29-Jan 2100		15-Jan 200			15-Jan 30		11-Jan TNTC		17-Jan 162		
4-Jan 19200		21-Feb 0		19-Feb 60		22-Jan 1000000				19-Jan 33		18-Jan 750		24-Jan 45	
9-Jan 2200		26-Feb 5000		27-Feb 1200		29-Jan 40000				26-Jan 15		25-Jan 3500		31-Jan 20	
9-Jan 32		14-Mar 8200		12-Mar 12200		12-Feb 400000				2-Feb 15		1-Feb 2000		7-Feb 166	
22-Jan 4		20-Mar 1600		27-Mar 376		19-Feb Intc				9-Feb Intc		22-Feb 15		14-Feb 34	
22-Feb 267		2-Apr 271		3-Apr 81		26-Feb 3000				16-Feb 5600		1-Mar TNTC			
20-Nov 50800		16-Apr 112		10-Apr 70		11-Mar 2000				23-Feb 3100		8-Mar TNTC			
20-Dec 40		3-May 262		24-Apr 41		18-Mar 700				2-Mar 150		15-Mar 4			
		22-May 534		8-May 5		25-Mar 100000				9-Mar 130		22-Mar 136			
		30-May 463		22-May 2500		15-Apr 2000				16-Mar 130		29-Mar 760			
		13-Jun 336		29-May 800		22-Apr 80000				30-Mar Intc		5-Apr 52			
		24-Jun 1232		4-Jun 2200		29-Apr 100000				4-Apr 17000		12-Apr TNTC			
		2-Jul 1038		19-Jun 2500		20-May 80000	30-Jun 300			4-Apr 30		26-Apr 440			
		11-Jul 284		17-Jul 272000		3-Jun 9000	14-Jul 3			13-Apr 400		3-May 2600			
		24-Jul 1480		24-Jul 8300		10-Jun 70000	28-Jul 150			20-Apr 410		10-May 350			
		21-Aug 800		31-Jul 1300		17-Jun 300000	4-Aug 195			27-Apr 70		17-May TNTC			
		28-Aug 240		14-Aug 500		1-Jul 30	11-Aug 220			4-May 100		31-May 700			
		3-Sep 400		5-Sep TNTC		8-Jul 20	1-Sep 1910			11-May 190		7-Jun 1500			
		12-Sep 4		11-Sep 25000		15-Jul 70	8-Sep 400			18-May 1800		14-Jun 16000			
		18-Sep 1300		18-Sep 20		22-Jul 90	15-Sep 220			25-May 6000		21-Jun 5000			
		24-Sep 1130		2-Oct 4000		29-Jul 40	29-Sep 240			1-Jun 1900		26-Jul 10300			
		8-Oct 180		16-Oct 300		26-Aug 30	6-Oct 9800			8-Jun 6000		2-Aug 7400			
		21-Oct Intc		23-Oct Lab Error		2-Sep 10	13-Oct 9600			15-Jun 25000		9-Aug 6200			
		31-Oct 300		30-Oct 17000		8-Sep 10000	20-Oct 150000			20-Jul 885000		30-Aug 4000			
		6-Nov 300		6-Nov 400		16-Sep 53	27-Oct 10200			10-Aug 122000		6-Sep 2000			
		13-Nov 600		13-Nov 300		7-Oct 41	10-Nov 1300			17-Aug 46000		13-Sep 6600			
		5-Dec 40		20-Nov 1000		14-Oct 7	17-Nov 580			24-Aug 24300		20-Sep 100			
		12-Dec 3500		3-Dec 900		21-Oct 43	23-Nov 150			31-Aug TNTC		27-Sep 0			
		19-Dec 8900				4-Nov 61	1-Dec 1500			7-Sep 13600		25-Oct 200			
						18-Nov 200	15-Dec 900			21-Sep 720		15-Nov 3780			
						16-Dec 43	22-Dec 1100			5-Oct TNTC		22-Nov 4600			
						22-Dec 32	28-Dec 190			12-Oct TNTC		29-Nov 0			
										19-Oct 110000		6-Dec 0			
										26-Oct 200		20-Dec 73			
										1-Nov 10500		27-Dec 147			
										9-Nov 2800					
										16-Nov 2500					
										14-Dec 2000					
										21-Dec 13000					
										28-Dec 3300					
Median	1224	Median	534	Median	900	Median	1850	Median	490	Median	1850	Median	760	Median	160
Mean	234068	Mean	1936	Mean	5176	Mean	6683	Mean	8438	Mean	2623	Mean	1116	Mean	194

Attachment A
(6)

Mean Trend



Attachment A
(4)

Attachment A
(5)

Feb. 21 2008 3:54PM

No. 366 9



COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENVIRONMENTAL PROTECTION
NORTHEAST REGIONAL OFFICE
205B Lowell Street, Wilmington, MA 01887 • (978) 694-3200

DEVAL L. PATRICK
Governor

TIMOTHY P. MURRAY
Lieutenant Governor

IAN A. BOWLES
Secretary

LAURIE BURT
Commissioner

MassDEP NERO FACSIMILE
TRANSMITTAL FORM

TO:

Date: Feb. 21, 2008
Attention: Russell Yashinsky
Company Name: Waltham City Engineer's Office
Company Fax Number: 781-314-3844
Company Phone Number: 781-314-3835

FROM:

DEP Contact Person: Jenny Birkbaum
DEP Bureau: BRP/WW
Contact Telephone: 978-694-3234
Comments:
Please find attached a draft data report for samples
collected Jan. 7, 2008.

Transmittal Form plus 3 pages.
To report transmission problems call the DEP CONTACT PERSON.
FAX Number for MassDEP NERO is 978-694-3499

This information is available in alternate format. Call Donald M. Gomez, ADA Coordinator at 617-556-1057, TDD Service - 1-800-298-2207.
<http://www.mass.gov/dep> • Fax (978) 694-3499

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Commissioner

Draft

Table 1. January 7, 2008 Precipitation Data Summary

Survey Dates	5 Days Prior	4 Days Prior	3 Days Prior	2 Days Prior	1 Day Prior	Survey Day
	Boston	Boston	Boston	Boston	Boston	Boston
7 January	T	0	0	0	0	0
T = trace amounts, NOAA/NWS precipitation station = Boston Precipitation data reported in inches.						

Table 2. NERO BST Lab *E. coli* Concentration (MPN/100mL) and MassDEP Wall Experiment Station Human Marker (HM)
Analysis for January 7, 2008

Site ID	Type	Basin	Water Body	Town	<i>E. coli</i>	HM Analysis	Site Description
GPO / 579-81, 85	tributary	Charles	Hobbs Brook	Waltham	20 j	Inconclusive, 3 cfu/100mL Enterococci	Hobbs Brook: unnamed tributary where it daylights S of Winter St and E of Doubletree Hotel, Lat/Long: 42.39611N, 71.26523W
GPO / 582-84	tributary/duplicate	Charles	Hobbs Brook	Waltham	na	Inconclusive, 11 cfu/100mL Enterococci	Hobbs Brook: unnamed tributary where it daylights S of Winter St and E of Doubletree Hotel, Lat/Long: 42.39611N, 71.26523W
WIN1 / 586	manhole-drain	Charles	Hobbs Brook	Waltham	20 j	na	Hobbs Brook: brick drain manhole in sidewalk on N side of Doubletree Hotel (550

This information is available in alternate format. Call Donald M. Gomes, ADA Coordinator at 617-556-1857. TDD# 866-539-7622 or 617-574-6861.
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Attachment A
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Attachment A
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Site ID	Type	Basin	Water Body	Town	<i>E. coli</i>	HM Analysis	Site Description
							Winter St), Lat/Long: 42.39688N, 71.26591W
FIR-2A / 588-90, 93	manhole-drain	Charles	Hobbs Brook	Waltham	20 j	Inconclusive, 660 cfu/100mL Enterococci	Hobbs Brook: brick drain manhole at intersection of Winter St and First Ave, Lat/Long: 42.39698N, 71.26660W
FIR-2 / 594	manhole-drain	Charles	Hobbs Brook	Waltham	<10 j	na	Hobbs Brook: brick drain manhole at northern end of First Ave, Lat/Long: 42.39689N, 71.26661W
FIR-King / 595	manhole-drain	Charles	Hobbs Brook	Waltham	10 j	na	Hobbs Brook: brick drain manhole at First Ave & Robert King Blvd (N intersection), Lat/Long: 42.39557N, 71.26736W
FIR-1A / 596	manhole-drain	Charles	Hobbs Brook	Waltham	<10 j	na	Hobbs Brook: brick drain manhole on First Ave at Home Depot entrance, flow fr. S branch of drain, Lat/Long: 42.39455N, 71.26781W
FIR-1A / 597	manhole-drain	Charles	Hobbs Brook	Waltham	20 j	na	Hobbs Brook: brick drain manhole on First Ave at Home Depot entrance, flow fr. SE branch of drain, Lat/Long: 42.39455N, 71.26781W
598-600	blank	na	na	na	na	None, <3 cfu/100mL Enterococci	na
J = Evidence strength may be overestimated due to bias high recovery in the analysis of caffeine, j = estimated value due to incubator temperature outside the acceptable range MPN/100mL is proportionate to cfu/100mL							

Synopsis

NOTE: This data is currently being validated by MassDEP and is considered DRAFT. As a result of MassDEP's data validation process, some of this data may be censored or qualified. Users of this data are cautioned to check with MassDEP for the latest available and final (published) data.

On January 7, 2008 the MassDEP NERO Bacteria Source Tracking (BST) lab performed *E. coli* analysis using Colilert. All samples are qualified as "estimated values" due to a recorded incubator temperature outside the acceptable range; however, all blanks, duplicates, and spikes returned values within the acceptable ranges.

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E. coli samples were collected from drain manholes in Waltham, with flow draining to an unnamed tributary of Hobbs Brook. Although samples were collected during dry weather conditions, there was significant snowmelt on the sampling date. Sites were chosen based on historical data collected by the City of Waltham, which indicated elevated bacteria concentrations at these sites. All samples yielded very low *E. coli* concentrations, none greater than 20 MPN/100mL.

The Wall Experiment Station (WES) performed Human Marker (HM) analysis on two samples, one duplicate, and one blank collected by NERO staff on January 7, 2008. Analyses performed included *Enterococcus* spp. concentration, *Enterococcus* spp. DNA analysis by polymerase chain reaction (PCR), Bacteroidetes DNA analysis by PCR, fluorescent whitening agent concentration, and caffeine concentration. WES has developed an algorithm using a "weight of evidence" approach to rank the combined results of the analyses. Indication of human sources of bacteria can be ranked as "none," "inconclusive," "weak," or "strong." There was "inconclusive" evidence of human bacteria sources in the samples and duplicate. The bacteria sample collected at FIR-2A (intersection of Winter Street and First Avenue) and analyzed by WES yielded an Enterococci concentration of 660 cfu/100mL, while the *E. coli* concentration in the sample analyzed by the NERO BST lab was significantly lower at 20 MPN/100mL. *Enterococcus* spp. typically survive better than *E. coli* in saline conditions, and it is possible that the low *E. coli* concentrations observed in the seven samples analyzed by the NERO BST lab were characteristic more of the salty snowmelt in the stormdrain system, than of typical ambient bacteria concentrations. Therefore, the results of the NERO BST lab should not be viewed as representing long-term trends.

Attachment A
(8)

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Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
1.1 Revised	Recycling Department Web Site	Recycling Coordinator	An Operational Web Site	The web site was created during year 1. During year 2 the website was updated and maintained with revisions and additional information. The website was updated regularly in year three. Over six thousand (6,000) hits were received this permit year. Conducted Mayor-appointed Solid Waste Citizen Advisory Committee (SWAC) to assess City's solid waste management services and costs. Together with MassDEP grant-funded liaison, made recommendations to the Mayor.	Continue to maintain web site, including comprehensive listing for Charities donation and Freecycle membership instructions. Over 9,000 hits as of Feb 08. Outreach to all small businesses in Waltham, offering City recycling collection services at no charge. Have enlisted 136 businesses, to date. Outreach to multi-family developments without recycling. Established recycling collection in 7 developments, representing 1500 units. Recycling Department e-mails quarterly newsletter. Plan to include insert in City tax bills, disclosing costs of Solid Waste Management in City. (SWAC recommendation.)
1.2	Office Park Targeted Communication	CPW Director	Communications to Office Parks		Complete the draft stormwater brochure and post it on website. Continue to maintain website. This brochure will include information for the construction industry, office parks and pet owners. A separate mailing to facility managers of commercial accounts will be made. The City will add links to the DEP and EPA websites to its CPW Engineering

Revised		City Engineer CPW Director Conservation Commission Environmental Committee			
1.3	NPDES Phase II Brochure	City Engineer	The City will use the periodic billing inserts to inform the residents of the location of the availability of comprehensive stormwater brochure on the website.	A Storm water brochure for homeowners has been designed and is being mailed in the water bills.	Post Brochure on website. Continue to maintain website. The City will add links to the DEP and EPA websites to its CPW, Engineering Dept. and Conservation Commission web pages.
Revised		City Engineer CPW Director Conservation Commission Environmental Committee			
1.4	Watershed Signage	City Engineer	Install 10 Watershed signs for Cambridge Reservoir	Ongoing	Signs to be made, areas to be identified by Engineering. Additional areas for signage will be Identified. The Reservoir Manager has been requested to provide locations for signs
Revised		City Engineer Traffic Engineer			

Take More Credit

1a. Additions

Check Website

	Recycling Department	Recycling Coordinator	The Department is developing recycling literature in Spanish.	The literature has been sent to the Parent Information Center	The literature will be circulated to the Spanish community this permit year.
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	Recycling Department	Recycling Coordinator	Promote the sale of rain barrels to conserve rainwater.	The sale was promoted through inserts in the water bills, cable television and newspaper announcements. Evaluate rain barrel program and repeat if it is successful.	- Sold 87 rain barrels in 2007. Program will be repeated, 2008. Through MADEP grant, will provide incentive with reduced price for first 25 buyers. - A new 22 gallon curbside recycling bin w/lid is being promoted to the public, on web site.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) -- Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities -- Permit Year 6
2.1	Earth Day Celebration	CPW Director/Mayor	Provide & staff a booth at the City's annual celebration.	Earth Day Celebration took place on 4/13/08 with Hardy Pond Clean up, as well as the clean up of the Paine Estate and Shades Pond.	Earth Day Celebration scheduled
Revised			Organize and staff annual celebration.		
2.2	Stream Clean-Up	CPW Director	Support existing cleanup program & identify new areas for future clean up efforts.	Streams were cleaned of blockages, trees, and debris on a regular basis.	Organizing cleanup for Beaverbrook @ Linden Street w/Brandeis Students for Fall, 2008.
Revised					
2.3	Catch Basin Stenciling	Assistant Supt. Of Streets & Forestry	Stencil 80 CBs per year, install castings at 15 CBs per year	CPW purchased and installed 500 Catch basin decals	Continue catch basin stenciling activities. CPW is purchasing decals to mark storm drains as they last longer than stencils. A service project will be planned with schools and scouting organizations.
Revised		City Engineer CPW Director			
				Stenciled CB locations were added to the GIS.	
Revised		GIS Coordinator			

Revised					
Revised					

2a. Additions

	Clear racks of debris	CPW	How Many? 9 Racks maintained repeatedly as well as brooks and streams with and without racks for a total of 34 areas maintained	The CPW clears racks and clears brooks frequently. Usually before or during heavy rainfall.	
			Complete	Locations of Racks have been identified and added to the GIS.	

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
3.1 Revised	Mapping	City Engineer	Completion of city-wide drainage GIS	The City has completed the Drainage GIS mapping. The City has completed the review of the mapping and has since made updates.	Continue to make updates.
3.2 Revised	Illicit Discharge Ordinance	City Engineer	Adoption of Ordinance.	The Engineering Department, Environment Committee and Law Department prepared a draft ordinance to prohibit non-storm water discharges into the system. The draft ordinance is currently before the City Council for consideration and approval.	Continue working with City Council to gain passage of an ordinance.

3.3	Illicit Discharge Detection Program	City Engineer	Inspect 40 or more outfalls per year	In 2007, the City removed 28 illicit connections. (Attachment B)	Continue to televise and repair illicit sanitary laterals; contract with IDDE consultant; continue sampling program
Revised					

3a. Additions

	All interior Drains	Engineering, Water & Sewer Division and Building Department	Dye Testing 1 to 2 complete buildings per month, charting outflow, and then tracking and diagramming event.	To date, 24 municipal buildings have been inspected; upgrading of outflow drains as necessary.	Identify and plug or re-plumb to gas oil MWRA separator
	All Park Drains	CPW Assistant Director		Specified drains have been blocked	

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
4.1	Construction Site Runoff Control Ordinance	City Engineer	Enforce existing runoff BMP's	Implemented	Continue implementation.
Revised					

4.2	Conservation Commission Rules & Regulations	Conservation Commission	Continue to review projects and uphold the WPA, which includes the Rivers Act, and Massachusetts Stormwater Management Policy. Address stormwater management with special conditions added to every permitted project.	Implemented	Continue implementation.
Revised					
4.3	Review Existing Runoff Control Ordinance	City Engineer	Review existing text, revise and implement as needed.	The Engineering Department, Environment Committee and Law Department prepared a draft storm water ordinance that would require sediment and erosion controls, BMP's etc, for construction activities that result in land disturbance of 1 acre or more. The draft ordinance is currently before the City Council for consideration and approval.	Continue working with City Council to gain passage of an ordinance.
Revised			Propose new ordinance provisions.		
4.4	Plan Review Process	City Engineer	Develop a checklist to be completed and submitted for a plan review process.		
Revised				New checklist is complete.	Utilize checklist and update as required.

4a. Additions

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5. Post-Construction Storm water Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
5.1	Plan Rules & Regulations	City Engineer	Continue to enforce the existing rules and regulations.	Existing rules and regulations are being enforced.	Continue to enforce existing rules and regs.
Revised					
5.2	Enhance Engineering Guidelines	City Engineer	Implementation of improved engineering design guidelines.	The City is reviewing the existing engineering design guidelines and will update for compliance with new ordinances	Implement guidelines
Revised					
5.3	BMP Monitoring & Maintenance Plan	City Engineer	Develop database for population by City.	GIS mapping in development	Continue updating
Revised		City Engineer GIS Specialist ConCom	Develop database for BMP's and GIS map.		
Revised					
Revised					
Revised					

5a. Additions

	Storm water Ordinance	City Engineer	Propose new ordinance provisions	The Engineering Department, Environment Committee and Law Department prepared a draft storm water ordinance that would address post-construction runoff from new development and redevelopment of sites of 1 acre or more and institute procedures to ensure long-term O&M of BMP's and controls to prevent/minimize impacts to water quality. The draft ordinance is currently before the City Council for consideration and approval.	Continue working with City Council to gain passage of an ordinance; Implement ordinance.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
6.1	Catch Basin Cleaning	City Engineer	Perform annual cleaning of catch basins.	City contracted Catch Basin cleaning this year to ensure compliance.	Continue activity with city crews.
Revised					
6.2	Drain Cleaning	City Engineer	Address emerging issues throughout the year.	19,000 linear feet of drains were cleaned under contract.	City Engineer will request Fiscal Year 09 capital program for city wide drain cleaning.
Revised					
6.3	Street Sweeping	Assistant Supt. Of Streets & Forestry	Sweep city streets at least once annually.	The City has performed street sweeping at least 3-4 times on major roads and 2 times on secondary roads.	Continue implementation.
Revised					Unchanged.
6.4	Recycling Program	Recycling Coordinator	Continue to publicize recycling activities.	Web page is up & recycling events are well publicized.	08 – Continually updating website; MADEP- funded public space recycling containers will be installed at Waltham Parks.
Revised					

6.5	Watershed Maintenance Program	CPW/Conservation Commission	Implement pilot program on two streams.	Chester & West Chester Brook Cleaning project is complete. The City is in the process of identifying the next stream for cleaning.	City will perform ongoing maintenance of brooks and streams 1. Beaver Brook – Linden Street to Beaver Street 2. Trapelo Road to Beaver Street
Revised		City Engineer Conservation Commission			
Revised				Chester & West Chester Brook Phase I Stream Channel Improvements project is complete. Phase II is in planning process.	City will perform ongoing maintenance of brooks and streams

6a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
6.6	Watershed Maintenance Program	CPW Director	Perform Annual Weed Harvesting	The City completed the annual weed harvesting in Hardy Pond to improve water quality and aquatic life. Contract awarded for 2008.	Ongoing annually.
Revised					
6.7	BMP maintenance	Engineering	Annual cleaning of sediment and debris from particle separators	The City has completed cleaning of the 10 particle separators located near Hardy Pond and various public schools.	The City will continue to perform this on an annual basis. The cleaning has been scheduled for early to mid May, 2008.
6.8	City Yard Drainage Study and Improvements	City Engineer, CPW Director & Environment Committee	Assess City Yard drainage and implement measures to improve stormwater discharges	Constructed improvements have been designed by the Engineering Department, and the contract has been awarded. The existing City Yard maintenance is being implemented.	The project is scheduled to begin in May, 2008.

6.9	Recycling Program	Recycling Coordinator	New initiative to reduce idling of vehicles in the City to reduce air pollution.	Idling-reduction street signs from a MADEP grant program have been posted at City schools.	The Recycling Department will publish and distribute an Idling-Reduction brochure to Waltham residents. 2008 – Conducting Idling Reduction Campaign in City schools; street signs posted at schools bus and parent pick-up areas at Waltham Schools. Educational brochure will be mailed City-wide (together with the Annual Recycling and Hazardous Waste Brochures). Other informational flyers will be distributed by parent volunteers at parent-pick-up areas.

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>> N/A

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
Revised					
Revised					

7a. Additions

7b. WLA Assessment

N/A

Part IV. Summary of Information Collected and Analyzed

Historically catch basins were cleaned approximately once every two years. The City plans to continue with this schedule. We are generating approximately 1,500 hundred tons per year of catch basin cleanings assuming the above schedule.

The City of Waltham has a stormwater-sampling program. There were approximately 19 water samples drawn and analyzed during the time period covered by this report.

Part V. Program Outputs & Accomplishments (OPTIONAL)

Programmatic

Stormwater management position created/staffed	(y/n)	No
Annual program budget/expenditures	(\$)	DNA
GIS		Yes

Education, Involvement, and Training

Estimated number of residents reached by education program(s)	(# or %)	Approx 10%
Stormwater management committee established	(y/n)	No
Stream teams established or supported	(# or y/n)	No
Shoreline clean-up participation or quantity of shoreline miles cleaned	(y/n or mi.)	Yes
Household Hazardous Waste Collection Days		

▪ days sponsored	(#)	8 days per yr
▪ community participation	(%)	1.6 % of population
▪ material collected – Tanning Salon Bulbs; residential thermostats, CRT's. ▪ Minuteman Regional Hazardous Products Facility – mercury-bearing products, paint cleaners, ▪ Lawn & garden products, automotive products, etc.	(tons or gal)	*
School curricula implemented	(y/n)	No

* Several communities participated and quantities collected are not broken down. Waltham had 239 cars participate.

*The Science Department under the School's curriculum on storm water at the High School and Middle School Levels has scheduled a date of Tuesday, April 29, 2008 to install the labeling of the storm water drains. A volunteer group, consisting of Students and Teachers, will be applying the decals at the Middle School and High School. At the Elementary School level, the volunteer group will consist of Mark Good, John Pinzone, and one or two site-based custodial staff. These will be installed during April 08 vacation week.

Legal/Regulatory

	In Place Prior to Phase II	Under Review	Drafted	Adopted
Regulatory Mechanism Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination		X	X	
▪ Erosion & Sediment Control		X	X	
▪ Post-Development Stormwater Management		X	X	
Accompanying Regulation Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination	X			
▪ Erosion & Sediment Control	X			
▪ Post-Development Stormwater Management	X			

Mapping and Illicit Discharges

Outfall mapping complete	(%)	100%
Estimated or actual number of outfalls	(#)	56
System-Wide mapping complete	(%)	100%

Mapping method(s)		
▪ Paper/Mylar	(%)	N/A
▪ CADD	(%)	N/A
▪ GIS	(%)	100%
Outfalls inspected/screened	(# or %)	25%+
Illicit discharges identified	(#)	25
Illicit connections removed Farnsworth – 5; Wheelock – 28(Complete) Candance – 5 (In Design) Warrendale Project	(#) (est. gpd)	25 (4,082 gpd)
% of population on sewer	(%)	99.9%
% of population on septic systems	(%)	<1%

Construction

Number of construction starts (>1-acre)	(#)	0
Estimated percentage of construction starts adequately regulated for erosion and sediment control	(%)	100
Site inspections completed	(# or %)	180±
Tickets/Stop work orders issued	(# or %)	0
Fines collected	(# and \$)	0
Complaints/concerns received from public	(#)	0

Post-Development Storm water Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100%
Site inspections completed	(# or %)	100%
Estimated volume of stormwater recharged	(gpy)	Unk.

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets)	(times/yr)	1
Average frequency of catch basin cleaning (commercial/arterial or other critical streets)	(times/yr)	1
Total number of structures cleaned	(#)	Approx. 1200-1500
Storm drain cleaned	(LF or mi.)	18,979.2 LF
Qty. of screenings/debris removed from storm sewer infrastructure	(lbs. or tons)	1,500 tons
Disposal or use of sweepings (landfill, POTW, compost, recycle for sand, beneficial use, etc.)		Landfill
Cost of screenings disposal	(\$)	\$40,000

Average frequency of street sweeping (non-commercial/non-arterial streets)	(times/yr)	2
Average frequency of street sweeping (commercial/arterial or other critical streets)	(times/yr)	>1 (monthly)
Qty. of sand/debris collected by sweeping	(lbs. or tons)	1500CY
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.)	(location)	Landfill
Cost of sweepings disposal	(\$)	\$29,000
Vacuum street sweepers purchased/leased	(#)	2
Vacuum street sweepers specified in contracts	(y/n)	0

Reduction in application on public land of: ("N/A" = never used; "100%" = elimination)		
▪ Fertilizers	(Lbs. or %)	0
▪ Herbicides	(Lbs. or %)	100%
▪ Pesticides	(Lbs. or %)	100%

Anti-/De-Icing products and ratios	% NaCl	98
	% CaCl ₂	2
	% MgCl ₂	0
	% CMA	0
	% Kac	0
	% KCl	0
Typical mix of 30% salt and 70% sand used predominantly.	% Sand	100
Pre-wetting techniques utilized	(y/n)	N
Manual control spreaders used	(y/n)	Y
Automatic or Zero-velocity spreaders used	(y/n)	Y
Estimated net reduction in typical year salt application	(Lbs. or %)	0%
Salt pile(s) covered in storage shed(s)	(y/n)	Y
Storage shed(s) in design or under construction	(y/n)	N

Attachment B

Calender Year 2007 Water Usage EPA Report

ADDRESS	USAGE CF	USAGE GALLONS
6 WHEELock RD	3,700	27,676
9 WHEELock RD	2,800	20,944
12 WHEELock RD	9,200	68,816
18 WHEELock RD	9,100	68,068
19 WHEELock RD	14,900	111,452
33 WHEELock RD	700	5,236
34 WHEELock RD	7,400	55,352
39 WHEELock RD	5,500	41,140
40 WHEELock RD	1,500	11,220
45 WHEELock RD	3,200	23,936
46 WHEELock RD	2,700	20,196
51 WHEELock RD	6,900	51,612
52 WHEELock RD	1,600	11,968
57 WHEELock RD	5,200	38,896
58 WHEELock RD	3,800	28,424
63 WHEELock RD	13,400	100,232
3 WHEELock TER	1,600	11,968
4 WHEELock TER	4,400	32,912
11 WHEELock TER	8,300	62,084
12 WHEELock TER	3,500	26,180
15 WHEELock TER	6,000	44,880
16 WHEELock TER	3,800	28,424
12-14 FARNSWORTH	10,300	77,044
16-18 FARNSWORTH	13,700	102,476
20-22 FARNSWORTH	6,900	51,612
30-32 FARNSWORTH	3,800	28,424
20 FARNSWORTH ST	31,000	231,880
167 PARSONS	14,300	106,964
TOTAL	199,200	1,490,016

Calender Year 2006 Water Usage EPA Report

ADDRESS	USAGE CF	USAGE GALLONS
61 ELM ST	2,400	17,952
180 CALVARY ST	76,800	574,464
TOTAL	79,200	592,416