

Municipality/Organization: Town of Wareham

EPA NPDES Permit Number: MAR041168

MADEP Transmittal Number: W-045147

Annual Report Number
& Reporting Period:

No. 2: March 04-March 05

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Michael J. Hartman Title: Town Administrator

Telephone #: 508.291.3100 x3110 Email: _____

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing such violations.

Signature: 

Printed Name: Michael J. Hartman

Title: Town Administrator

Date: 6/1/06

Part II. Self-Assessment

The Town of Wareham has completed the required self assessment and has determined that our Municipality is in compliance with the provisions of the permit conditions, except for the following:

1. BMP 1-2: The development of brochures is incomplete. The Town has inquired with the SuAsCo organization in assisting in the development of brochures and other educational material.
2. BMP 2-1: The brochures in 1-2 are incomplete and complaint logs have not been created. The Town is working with the departments to implement this BMP.
3. BMP 2-2: The Town has not formally created a Stormwater Committee through the Selectmen's Office. The Town will actively move forward in creating the Stormwater Committee.
4. BMP 3-2: The Town has not completed a review of the local by-laws to outline changes needed to prohibit illicit connections. The Town will complete the review and present relevant changes at town meetings for approval.
5. BMP 3-7: Informational fliers have not been distributed to the public and complaint logs have not been maintained. The Town will work with the SuAsCo organization to develop appropriate fliers and distribute them to the public.
6. BMP's 4-1, 4-2, 4-3: Review of the local by-laws as they pertain to Construction Site Runoff have not been completed by the relevant departments. The by-law reviews will be completed and be presented at town meetings for approval.
7. BMP's 5-1, 5-2, 5-3: Review of the local by-laws as they pertain to Post Construction Runoff Control have not been completed by the relevant

departments. The by-law reviews will be completed and be presented at town meetings for approval.

8. BMP 6-1: The Town has not completed a policy guide on vehicle maintenance , washing, fueling and salt storage. The guide will be completed and distributed to all relevant municipal employees.
9. BMP 6-2: The Town has not completed a training manual outlining stormwater pollution prevention policies. The training manual will be completed and distributed to all relevant municipal employees.

Part IV. Summary of Information Collected and Analyzed

N/A

Part III. Summary of Minimum Control Measures

Please Note N/A refers to BMP's not scheduled for implementation in the 03'-04' reporting period

1. Public Education and Outreach

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 3
1-1	Form Partnerships	Town Administrator	Partnerships Developed	The Town is actively looking to form partnerships. The Town has contacted the SuAsCo organization to inquire about their services. No partnerships were formed in this reporting period.	Continue partnership to assist in performing outreach services.
1-2	Educational Material	Dir. of Municipal Maintenance	Educational Material Developed	The development of brochures and educational material is incomplete.	Develop and distribute informational brochures.
1-3	Annual Public Hearing	Town Administrator	Meetings Held	N/A	Utilize the public forum to solicit input from the general public.

1a. Additions**2. Public Involvement and Participation**

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 3
2-1	Encourage Citizen Action	Dir. Of Municipal Maintenance	Maintenance Logs Prepared	Brochures have not been completed to distribute and complaint logs have not been started.	Enlist the services of SuAsCo to assist in citizen outreach and brochure creation.
2-2	Establish Stormwater Committee	Town Administrator	Committee Created	A Stormwater Committee has not been established. A meeting with all appropriate departments was held to overview the permit requirements.	Create a SWC of both town personnel and local citizens.
2-3	Selectmen's Meeting	Town Administrator	Meeting Held	N/A	SWC to present report to Town Selectmen.
2-4	Storm Drain Stenciling	Dir. Of Municipal Maintenance	Record No. of C.B.'s Stenciled	N/A	SWC to enlist local groups to stencil storm drains.
2-5	Stream Cleanup	Dir. Of Municipal Maintenance	Report on Cleanup Activities	N/A	SWC to enlist local groups to assist in stream cleanup events.

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 3
3-1	Discharge Identification	Dir. Of Municipal Maintenance	Discharges identified	Mapping completed in Permit Year 1.	Provide mapping of new discharge outfalls.
3-2	Prohibition/Enforcement	Board of Health	Report Prepared, By-Laws Amended	By-law reviews are not complete.	Review and report on necessary By-law changes.
3-3	Drainage Network Map	Town Planner	Map Produced	70% of drainage structures have been mapped	Map pipe network.
3-4	Illicit Discharge Identification	Dir. Of Municipal Maintenance	Illicit Discharges Quantified	N/A	N/A
3-5	Illicit Discharge Enforcement	Dir. Of Municipal Maintenance	Quantify Illicit Discharges	N/A	N/A
3-6	DPW Training	Dir. Of Municipal Maintenance	Training Provided	DPW employees attended Stormwater Seminars.	Continue Stormwater Training.
3-7	Public Information	Dir. Of Municipal Maintenance	Complaint File Maintenance	Information flyers are incomplete. Complaint Logs are incomplete.	Prepare & distribute flyers and maintain a complaint log.

3a. Additions

4. Construction Site Runoff Control

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 2
4-1	Conservation Commission By-Law	Conservation Commission Agent	Finding Report Prepared, By-Law Amended	Review of by-laws not complete.	Complete review and present any amendments to town meeting.
4-2	Subdivision Rules and Regulations	Town Planner	Findings Report Prepared, Rules & Regulations Revised	Review of regulations not complete.	Complete review and present any amendments to town meeting.
4-3	Zoning Review	Town Planner	Report on By-Laws, Amend By-Laws	Review of by-laws not complete.	Complete review and present any amendments to town meeting.

4a. Additions

5. Post Construction Runoff Control

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 2
5-1	Conservation Commission By-Laws	Conservation Commission Agent	By-Law Amended	Review of by-laws not complete.	Complete review and present any amendments to town meeting.
5-2	Planning Board Rules	Town Planner	Rules and Regulations Revised	Review of regulations not complete.	Complete review and present any amendments to town meeting.
5-3	Zoning By-Laws	Town Planner	By-Law Amended	Review of by-laws not complete.	Complete review and present any amendments to town meeting.

5a. Additions**6. Municipal Good House Keeping**

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 1 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 2
6-1	D.P.W. Policy Guide	Dir. Of Municipal Maintenance	Policy Guide Developed	Policy guide not complete.	Complete policy guide on vehicle maintenance, washing, fueling and salt storage.
6-2	D.P.W. Annual Training	Dir. Of Municipal Maintenance	Training Manual Prepared	Manual not complete.	Complete training manual.
6-3	D.P.W. Maintenance Schedule	Dir. Of Municipal Maintenance	Maintenance Schedule Developed	Implementation of on-going maintenance schedule.	Continue to develop and follow maintenance schedule.
6-4	D.P.W. Permit Filing	Dir. Of Municipal Maintenance	Permits on File	On-going filing of all Stormwater related projects.	Continue permit filing.

6a. Additions



ENGINEERING,
INC.

ENGINEERS
SURVEYORS

VIA FAX: 617-918-0560
& CERTIFIED MAIL: 7003 3110 0001 4543 0130

June 1, 2006

U.S. Environmental Protection Agency Region I
Water Technical Unit
P.O. Box 8127
Boston, MA 02114
Attn: Ann Herrick

**RE: Town of Wareham
NPDES PII Small MS4 General Permit Annual Report
G.A.F. Job No. 5916**

Dear Ms Herrick:

On behalf of the Town of Wareham, enclosed please find a completed annual report for EPA NPDES permit **MAR041168**, MADEP Transmittal Number **W-045147**. This report is provided in a format outlined by EPA obtained from the EPA Region 1 website. Michael J. Hartman, Town Administrator, has signed this annual report and acknowledges the terms of the required certification in accordance with Part VI.G. of the Permit. We have also submitted a completed annual report as well as a copy of this letter to Linda Domizio, Phase II Stormwater Coordinator at DEP, Division of Watershed Management, 627 Main Street, Worcester.

Sincerely,
G.A.F. Engineering, Inc.

James L. Shores

cc: Linda Domizio, DEP, Worcester
Mark Gifford, Town of Wareham
Michael J. Hartman, Town of Wareham

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CERTIFIED MAIL: 7003 3110 0001 4543 0031

June 1, 2006

Massachusetts Department of Environmental Protection
Division of Watershed Management
Attn: Linda Domizio
627 Main Street
Worcester, MA 01608

RE: Town of Wareham
NPDES PII Small MS4 General Permit Annual Report
G.A.F. Job No. 5916

Dear Linda:

On behalf of the Town of Wareham, enclosed please find a completed annual report for EPA NPDES permit **MAR041168**, MADEP Transmittal Number **W-045147**. This report is provided in a format outlined by EPA obtained from the EPA Region 1 website. Michael J. Hartman, Town Administrator, has signed this annual report and acknowledges the terms of the required certification in accordance with Part VI.G. of the Permit. We have also submitted a completed annual report as well as a copy of this letter to the U.S. Environmental Protection Agency, Water Technical Unit, Boston, MA.

Sincerely,
G.A.F. Engineering, Inc.

James L. Shores

cc: EPA, Water Technical Unit
Mark Gifford, Town of Wareham
Michael J. Hartman, Town of Wareham

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