

Municipality/Organization: City of Everett

EPA NPDES Permit Number:

MaDEP Transmittal Number: W- 035930

**Annual Report Number
& Reporting Period: No. 9: May 1, 2012 to May 1, 2013**

NPDES PII Small MS4 General Permit Annual Report

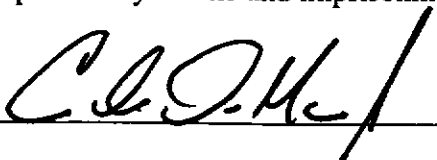
Part I. General Information

Contact Person: Julius Ofurie **Title:** City Engineer

Telephone #: 617-394-2251 **Email:** Julius.Ofurie@ci.everett.ma.us

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: CARLO DeMARIA

Title: MAYOR

Date: 8-1-13

Part II. Self-Assessment

The City of Everett has completed the required self-assessment and has determined that our municipality is in substantial compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 9
1-1.1	Develop and distribute educational material to residential property owners; and post on City web site for municipal employees. Include information on the hazards associated with illicit discharges and improper disposal of waste and steps the public can take to minimize pollution from stormwater runoff	CONCOMM	Year 1: Procure, develop or adapt one brochure/fact sheet on stormwater issues; post stormwater information on City web site Years 2 through 5: Distribute information quarterly, utility customers, both residential and commercial, and distribute at City Hall, the library and Waterfront Fairs. Also during Years 2 through 5, post information on the City web site and update the web site semi-annually, and air information on cable television annually.	-Establishment of Everett Waterfront Speaker Series. Free talks open to the public and advertised in local newspaper and TV. Talks have included "Mystic Edison Plant and it's Effects on the Mystic River", "Low Impact Development for Stormwater Management", "Porpoises in the Mystic River, A Research Project of the New England Aquarium" -Creation and/or broadcasting of waterways related cable TV shows including "Virtual Tour of Everett Waterfront", "River Festival Highlights" and "Nonpoint Source Pollution, It's Causes and Effects on the Mystic River Watershed." -Establishment of the "Friends of the Everett Waterfront" (FEW) group. This volunteer organization originally started under auspices of city and MWRA with goal of FEW becoming independent citizens group responsible for cleanups and public outreach/education. 4 meetings held at this time including Mass Riverways Adopt-a-Stream kick-off meeting, waterfront familiarization and boat tour of Everett waterfront.	-Continue to seek funding for program. -Continue procurement and development of printed materials. -Continue programs outlined in Year 1. - Meet measurable goals as outlined.

1-1.2	Revise dog licensing materials to include information on stormwater issues related to pet waste management, and use revised materials. Conduct limited visual survey of City-owned parklands to determine where additional signs, pooper scooper stations or repairs to same may be needed. Install/repair signage and pooper scooper stations in selected locations.	CONCOMM	Year 1: Revise dog licensing materials. Years 2 through 5: Use revised materials. Years 2 and 4: Conduct limited visual survey of City-owned parklands. Years 3 and 5: Install/repair signage and pooper scooper stations based on survey results.	-Dog licensing materials under revision. -Animal Control Officer scheduled for survey.	- Meet measurable goals as outlined in Permit Year 9.
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1-1.3	Develop and distribute educational material to business property owners; and post on City web site for municipal employees. Include information on the hazards associated with illicit discharges and improper disposal of waste.	CONCOMM	Year 1: Procure, develop or adapt one brochure/fact sheet on stormwater issues; post stormwater information on City web site. Years 2 through 5: Distribute information quarterly, via either mailing a brochure/fact sheet to business property owners based on tax assessor records; airing information on the City's community television station; distributing a brochure/fact sheet at a community event; or making a brochure/fact sheet available at City Hall, libraries or other municipal facilities open to the public. Update the web site semi-annually.	Procurement and development of materials still on going. -Meetings with business community to discuss privately owned waste systems in 21E sites and the start of planning upgrades to these systems. - Establishment of Everett Waterfront Speaker Series. Free talks open to the public and advertised in local newspaper and TV. Talks have included "Mystic Edison Plant and it's Effects on the Mystic River", "Low Impact Development for Stormwater Management", "Porpoises in the Mystic River, A Research Project of the New England Aquarium."	-Continue to seek funding for this program. - Meet measurable goals as outlined in Permit Year 9.
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1-1.4	Develop and distribute educational material to owners of properties on which land uses with higher potential pollutant loads have been identified; and post on City web site for municipal employees. Include information on the hazards associated with illicit discharges and improper disposal of waste	CONCOMM	Year 2: Procure, develop or adapt one brochure/fact sheet on stormwater issues; post stormwater information on City web site. Years 3 through 5: Distribute information bi-annually, via either mailing a brochure/fact sheet to property owners based on tax assessor or DEP RCRA generator or other records; airing information on the City's community television station; distributing a brochure/fact sheet at a community event. Update the web site semi-annually.	-In progress	- Meet measurable goals as outlined in Permit Year 9.
1-1.5	Conduct Waterfront Fairs to provide outreach to residents and businesses.	LACOMUNIDAD ZUMMER	Conduct one Waterfront FESTIVAL in 2012 and two Waterfront Fairs per year during Years 2 through 5.	Mystic river festival	-Next festival date Summer 2014-

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities -- Permit Year 9
2-1	Establish Stormwater Task Force.	PDP	Identify individuals to serve on the Task Force within the first eight months of the permit period. The task force will hold at least four meetings per year. It will prepare and submit the required annual reports.	- Met measurable goals as outlined.	- Meet measurable goals as outlined.
2-2	Implement Catch Basin Stenciling Program.	PDP	Year 1: Contact Mystic River Watershed Association and/or other organization and develop phased stenciling plan. Years 2 through 9: Implement phased plan. Stencil 30% of all City-owned catch basins over five year permit term.	Contact with MyRWA made and plan in place. Awaiting drain plans.	- Meet measurable goals as outlined in Permit Year 9.
2-3	Conduct River Clean-up Day	PDP	Year 1: Develop program and invite participation of other organizations. Years 2 through 9: Conduct one clean-up day annually.	- Waterfront Cleanup held in Mellon Bank along Malden River. Residents and outsiders attended and with donation of bags of trash collected. Supplies donated by other vendors.	- Meet measurable goals as outlined.

2-4	Establish Stormwater Hotline	CONCOMM	Year 1: Create database of stormwater related issues, including operation and maintenance concerns, possible illicit connections and unusual outfall discharges. During Years 1 through 9, publicize hotline number, update database regularly, undertake follow-up action on 80% of the items. Share data with Engineering Department, DPW, Planning Department, and Board of Health.	-Research and compilation on going. -Communication network between departments in progress.	- Meet measurable goals as outlined in Permit Year 9.
2-5	Seek easement to waterfront	PDP	Year 1: Propose easement to property owner by Year 2.	None	Continue to advertise access to the waterfront through the Mellon Bank property.

2-6	Conduct evaluation study on developers drainage plan with submission of Notice of Intent.	City Engineer /DPW	City has obtained Letter of Agreement with property owner to allow citizen access. Enhance stormwater management, including a vegetated bioswale and storm water retention technologies that will improve the water quality of the malden river. Conduct illicit discharge detection and elimination observations and follow-up during daily work activities.	The project complies with requirements of the final order of conditions and massdep storm management guidelines and did incorporate measure control the quality and quality of runoff, including all final stormwater regulations promulgated by massdep at 314cmr21.00 Water quality impacts associated with land development including new construction and redevelopment, roadway resurfacing and repaving. To improve water onsite, reduce imperviousness surface.	Construction completed on section phased while other areas undeveloped. Implementation still in the works to improve and re-write our city ordinance.
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3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 9
3-1	Conduct hydraulic study of drainage system.	City Engineer/DPW	Complete hydraulic modeling by the end of Year 2.	Completed	None
3-2	Conduct dry weather outfall screening.	City Engineer/DPW	Year 1: Conduct dry weather screening of up to 25 outfalls. Evaluate those that are observed to have dry weather flow with field screening procedures. Sample outfalls for fecal coliform on two separate occasions. If warranted based upon field screening, conduct additional screening and analysis for some or all of the pollutants in the proposed 2002 "Massachusetts Integrated List of Waters" on up to five outfalls over the permit term beginning in Year 3. Year 5: Conduct dry weather screening of all City-owned outfalls.	Completed. Additional dry and wet weather screen of outfalls performed. Data submitted to DEP and EPA. Submitted PEF to DEP for project for Phase 2 Stormwater Management follow-up. Work includes illicit discharge detection program and other related work. Funding for project obtained and SRF application submitted October 2008. SRF funding for Market drainage collapse obtained.	Completion anticipated in 2011. Projected completed in 2012.

3-3	Develop and implement a plan to identify and remove non-stormwater discharges to the MS4.	City Engineer/DPW	Year 1: Prioritize outfalls, evaluate funding sources for identifying and removing illicit connections, and develop a system for maintaining electronic records of the program. Conduct field investigations of prioritized area to locate and remove illicit connections within two years of dry weather field screening subject to funding constraints.	Plan developed for followup investigations and sampling as requested by EPA. Additional inspection and sampling performed in Permit Year 4. A plan to follow-up with illicit discharge detection will also be developed.	Appropriation to City Council for additional funding request and other funding source to implement the program.
3-4	Develop an ordinance to make it illegal to improperly connect a sanitary sewer to the storm drain system or to dump pollutants into the system (i.e. Non-Stormwater Discharge Prohibition).	City Engineer/DPW	Year 1: Draft ordinance and present to the Mayor/Common Council/Board of Aldermen. If ordinance is adopted, develop and adopt regulations. If not, repeat in Years 2 through 9.	- Meet measurable goals as outlined in Permit Year 7. Ordinances submitted to City Council. Ordinances approved as specified.	Permitting is required to comply with the ordinance and city official to conduct all necessary corrective actions to eliminate the non stormwater discharge within 24 hours of permitting.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) -- Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities -- Permit Year 9
4-1	Revise Site Plan Review Ordinance/Regulations/Procedures.	PDP	Year 1: Develop draft changes to the ordinance. Year 2: Present proposed changes to Mayor/Common Council/Board of Aldermen. If not approved, revise if necessary and present in Years 3 through 9 until approved. Develop and present to Planning Board revised Site Plan Review regulations and/or procedures within six months of adoption of ordinance.	-Model Ordinance under review and draft underway.	- Meet measurable goals as outlined in Permit Year 8. Ordinances submitted to City Council. Action pending with anticipated completion in June 2013.
4-2	Develop site inspection and enforcement of construction control measures program.	CONCOMM	Year 2: Develop program. Years 3 through 5: implement program.	-No action this period.	- Meet measurable goals as outlined in Permit Year 8. Ordinances submitted to City Council. Action pending with anticipated completion in June 2013.
4-3	Identify Preferred Standard Construction Site Runoff Controls	CONCOMM	Year 1: Identify preferred best management practices. Year 3: Complete a draft "Preferred Standard Construction Site Runoff Controls" document. Year 4: Distribute to contractors.	-No Action this period	- Meet measurable goals as outlined in Permit Year 9.

4-4	Develop procedures to receive and consider information submitted by the public regarding stormwater issues on construction sites.	CONCOMM	Year 1: Create database and advertise hotline telephone number (see BMP 2-4). Years 2 through 5: Accept and document inquiries, convey information to appropriate department for follow-up, review database monthly.	Procedures still under development.	- Meet measurable goals as outlined in Permit Year 9.
4-5	Develop site inspection and enforcement of control measures program.	City Engineer/DPW	Year 2: Develop program. Years 3 through 5: Implement program.	-Not completed to date.	- Develop and implement program in Permit Year 9.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 9
5-1	Develop post-construction runoff control ordinance, regulations, procedures and guidance.	Planning Board	Year 2: Draft the post-construction runoff ordinance and hold a public meeting. Year 3: present the final ordinance to the Mayor / Common Council / Board of Aldermen. Present in Years 4 and 5 if necessary. Present the regulations, procedures and guidance to the appropriate board and conduct a public hearing thereon within six months of ordinance adoption.	-Not completed to date.	- Work to implement in Permit Year 8. Ordinances submitted to City Council. Action pending with anticipated completion in June 2013.
5-2.1	Require DPW review of selected structural BMPs.	City Engineer/DPW	Year 1: Develop draft procedures for evaluation of BMPs for operation and maintenance issues. Year 2: Develop final procedure. Years 3-5 implement procedure.	-Identified need to educate task force members. -Education of Stormwater Task Force Members ongoing. (3 members attended Stormwater Symposium).	- After additional informational meetings with responsible officials, draft procedures will be developed. We propose to address goals in Year 9 of the program and meet measurable goals as outlined thereafter.

5-2.2	Establish a mechanism to fund operation and maintenance of structural BMPs	City Engineer/DPW	Year 1: Investigate potential funding mechanisms, develop a draft funding mechanism, and hold a public meeting to solicit input from the community. Year 2: revise draft and present to Mayor / Common Council / Board of Aldermen. If not adopted, revise and present in Years 3 through 5.	Stormwater Task Force has established that additional education of municipal officials is required in order to complete this task. This task will be undertaken after necessary ordinances have been developed and finalized, during which opportunities for funding mechanisms will be discussed. A public meeting will be held during ordinance development process.	- Continue to work on educating municipal officials and coordinating development of ordinances with exploration of funding opportunities.
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6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 9
6-1	Develop and Implement a Plan to Prevent and Reduce Pollutant Runoff from Municipal Operations.	City Engineer/DPW	By the end of Year 2, develop and adopt a plan. Implement plan beginning in Year 3.	-Not completed to date.	- Meet measurable goals as outlined in Permit Year 8.

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA)

NOT APPLICABLE AS NO TMDL ESTABLISHED FOR EVERETT RECEIVING WATERS

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**Annual Report Number
& Reporting Period:** No. 8: May 1, 2011 to May 1, 2012

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Julius Ofurie	Title: City Engineer
Telephone #: 617-394-2251	Email: Julius.Ofurie@ci.everett.ma.us

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: CARLO DeMARIA

Title: MAYOR

Date: 8-1-13

Part II. Self-Assessment

The City of Everett has completed the required self-assessment and has determined that our municipality is in substantial compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

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Revised					

1-1.2	Revise dog licensing materials to include information on stormwater issues related to pet waste management, and use revised materials. Conduct limited visual survey of City-owned parklands to determine where additional signs, pooper scooper stations or repairs to same may be needed. Install/repair signage and pooper scooper stations in selected locations.	CONCOMM	Year 1: Revise dog licensing materials. Years 2 through 5: Use revised materials. Years 2 and 4: Conduct limited visual survey of City-owned parklands. Years 3 and 5: Install/repair signage and pooper scooper stations based on survey results.	-Dog licensing materials under revision. -Animal Control Officer scheduled for survey.	- Meet measurable goals as outlined in Permit Year 9.
Revised					

1-1.3	Develop and distribute educational material to business property owners; and post on City web site for municipal employees. Include information on the hazards associated with illicit discharges and improper disposal of waste.	CONCOMM	Year 1: Procure, develop or adapt one brochure/fact sheet on stormwater issues; post stormwater information on City web site. Years 2 through 5: Distribute information quarterly, via either mailing a brochure/fact sheet to business property owners based on tax assessor records; airing information on the City's community television station; distributing a brochure/fact sheet at a community event; or making a brochure/fact sheet available at City Hall, libraries or other municipal facilities open to the public. Update the web site semi-annually.	-Procurement and development of materials still on going. -Meetings with business community to discuss privately owned waste systems in 2 IE sites and the start of planning upgrades to these systems. - Establishment of Everett Waterfront Speaker Series. Free talks open to the public and advertised in local newspaper and TV. Talks have included "Mystic Edison Plant and it's Effects on the Mystic River", "Low Impact Development for Stormwater Management", "Porpoises in the Mystic River, A Research Project of the New England Aquarium."	-Continue to seek funding for this program. - Meet measurable goals as outlined in Permit Year 9.
Revised					

1-1.4	Develop and distribute educational material to owners of properties on which land uses with higher potential pollutant loads have been identified; and post on City web site for municipal employees. Include information on the hazards associated with illicit discharges and improper disposal of waste	CONCOMM	Year 2: Procure, develop or adapt one brochure/fact sheet on stormwater issues; post stormwater information on City web site. Years 3 through 5: Distribute information bi-annually, via either mailing a brochure/fact sheet to property owners based on tax assessor or DEP RCRA generator or other records; airing information on the City's community television station; distributing a brochure/fact sheet at a community event. Update the web site semi-annually.	-In progress	- Meet measurable goals as outlined in Permit Year 9.
Revised					
1-1.5	Conduct Waterfront Fairs to provide outreach to residents and businesses.	LACOMUNIDAD ZUMMER	Conduct one Waterfront FESTIVAL in 2012 and two Waterfront Fairs per year during Years 2 through 5.	Mystic river festival	-Next festival date Summer 2014-

Revised						

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 9
2-1	Establish Stormwater Task Force.	PDP	Identify individuals to serve on the Task Force within the first eight months of the permit period. The task force will hold at least four meetings per year. It will prepare and submit the required annual reports.	- Met measurable goals as outlined.	- Meet measurable goals as outlined.
Revised					

2-2	Implement Catch Basin Stenciling Program.	PDP	Year 1: Contact Mystic River Watershed Association and/or other organization and develop phased stenciling plan. Years 2 through 9: Implement phased plan. Stencil 30% of all City-owned catch basins over five year permit term.	Contact with MyRWA made and plan in place. Awaiting drain plans.	- Meet measurable goals as outlined in Permit Year 8.
Revised					
2-3	Conduct River Clean-up Day	PDP	Year 1: Develop program and invite participation of other organizations. Years 2 through 9: Conduct one clean-up day annually.	- Waterfront Cleanup held in Mellon Bank along Malden River. Residents and outsiders attended and with donation of bags of trash collected. Supplies donated by other vendors.	- Meet measurable goals as outlined.
Revised					

2-4	Establish Stormwater Hotline	CONCOMM	Year 1: Create database of stormwater related issues, including operation and maintenance concerns, possible illicit connections and unusual outfall discharges. During Years 1 through 9, publicize hotline number, update database regularly, undertake follow-up action on 80% of the items. Share data with Engineering Department, DPW, Planning Department, and Board of Health.	-Research and compilation on going. -Communication network between departments in progress.	- Meet measurable goals as outlined in Permit Year 9.
Revised					
2-5	Seek easement to waterfront	PDP	Year 1: Propose easement to property owner by Year 2.	None	Continue to advertise access to the waterfront through the Mellon Bank property.

Revised			City has obtained Letter of Agreement with property owner to allow citizen access.		
2-6	Conduct evaluation study on developers drainage plan with submission of Notice of Intent.	City Engineer /DPW	Enhance stormwater management, including a vegetated bioswale and storm water retention technologies that will improve the water quality of the malden river.	The project complies with requirements of the final order of management guidelines and did incorporate measure control the quality and quality of runoff, including all final stormwater regulations promulgated by massdep at 314cmr21.00 Water quality impacts associated with land development including new construction and redevelopment, roadway resurfacing and repaving. To improve water onsite, reduce imperviousness surface.	Construction completed on section phased while other areas undeveloped. Implementation still in the works to improve and re-write our city ordinance.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 9
3-1	Conduct hydraulic study of drainage system.	City Engineer/DPW	Complete hydraulic modeling by the end of Year 2.	Completed	None
Revised					

3-2	Conduct dry weather outfall screening.	City Engineer/DPW	Year 1: Conduct dry weather screening of up to 25 outfalls. Evaluate those that are observed to have dry weather flow with field screening procedures. Sample outfalls for fecal coliform on two separate occasions. If warranted based upon field screening, conduct additional screening and analysis for some or all of the pollutants in the proposed 2002 "Massachusetts Integrated List of Waters" on up to five outfalls over the permit term beginning in Year 3. Year 5: Conduct dry weather screening of all City-owned outfalls.	Completed. Additional dry and wet weather screen of outfalls performed. Data submitted to DEP and EPA. Submitted PEF to DEP for project for Phase 2 Stormwater Management follow-up. Work includes illicit discharge detection program and other related work. Funding for project obtained and SRF application submitted October 2008. Project underway.	Project ongoing. Completion anticipated in 2011.
Revised				Completed	None
3-3	Map stormwater outfalls and show names of receiving waters.	City Engineer/DPW	Year 1: Locate all known City-owned outfalls using GPS and develop a GIS data layer showing those outfalls.		
Revised					

3-4	Map the stormwater collection system in a GIS.	City Engineer/DPW	Year 2: Create a GIS of stormwater system showing locations of known City-owned pipes, manholes, catch basins, outfalls. Attribute information such as pipe size, construction material, age, etc., will be entered into the system where available.	Completed	None
Revised					
3-5	Develop and implement a plan to identify and remove non-stormwater discharges to the MS4.	City Engineer/DPW	Year 1: Prioritize outfalls, evaluate funding sources for identifying and removing illicit connections, and develop a system for maintaining electronic records of the program. Conduct field investigations of prioritized area to locate and remove illicit connections within two years of dry weather field screening subject to funding constraints.	Plan developed for followup investigations and sampling as requested by EPA. Additional inspection and sampling performed in Permit Year 4. A plan to follow-up with illicit discharge detection will also be developed.	Project underway to identify illicit discharges. Work completed in 2011. Applying for funding thru capital improvement funds to start improvement
Revised					

3-6	Develop an ordinance to make it illegal to improperly connect a sanitary sewer to the storm drain system or to dump pollutants into the system (i.e. Non-Stormwater Discharge Prohibition).	City Engineer/DPW	Year 1: Draft ordinance and present to the Mayor/Common Council/Board of Aldermen. If ordinance is adopted, develop and adopt regulations. If not, repeat in Years 2 through 8.	-Model Ordinance under review and draft underway.	- Meet measurable goals as outlined in Permit Year 8. Ordinances submitted to City Council. Ordinances approved as specified.
Revised					

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 9

4-1	Revise Site Plan Review Ordinance/Regulations/Procedures.	PDP	Year 1: Develop draft changes to the ordinance. Year 2: Present proposed changes to Mayor/Common Council/Board of Aldermen. If not approved, revise if necessary and present in Years 3 through 9 until approved. Develop and present to Planning Board revised Site Plan Review regulations and/or procedures within six months of adoption of ordinance.	-Model Ordinance under review and draft underway.	- Meet measurable goals as outlined in Permit Year 8. Ordinances submitted to City Council. Action pending with anticipated completion in June 2013.
Revised					
4-2	Develop site inspection and enforcement of construction control measures program.	CONCOMM	Year 2: Develop program. Years 3 through 5: implement program.	-No action this period.	- Meet measurable goals as outlined in Permit Year 8. Ordinances submitted to City Council. Action pending with anticipated completion in June 2013.
Revised					
4-3	Identify Preferred Standard Construction Site Runoff Controls	CONCOMM	Year 1: Identify preferred best management practices. Year 3: Complete a draft "Preferred Standard Construction Site Runoff Controls" document. Year 4: Distribute to contractors.	-No Action this period	- Meet measurable goals as outlined in Permit Year 9.
Revised					

4-4	Develop procedures to receive and consider information submitted by the public regarding stormwater issues on construction sites.	CONCOMM	Year 1: Create database and advertise hotline telephone number (see BMP 2-4). Years 2 through 5: Accept and document inquiries, convey information to appropriate department for follow-up, review database monthly.	-Procedures still under development.	- Meet measurable goals as outlined in Permit Year 9.
Revised					
4-5	Develop site inspection and enforcement of control measures program.	City Engineer/DPW	Year 2: Develop program. Years 3 through 5: Implement program.	-Not completed to date.	- Develop and implement program in Permit Year 9.
Revised					

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities - Permit Year 9

5-1	Develop post-construction runoff control ordinance, regulations, procedures and guidance.	Planning Board	Year 2: Draft the post-construction runoff ordinance and hold a public meeting. Year 3: present the final ordinance to the Mayor / Common Council / Board of Aldermen. Present in Years 4 and 5 if necessary. Present the regulations, procedures and guidance to the appropriate board and conduct a public hearing thereon within six months of ordinance adoption.	-Not completed to date.	- Work to implement in Permit Year 8. Ordinances submitted to City Council. Action pending with anticipated completion in June 2013.
Revised					
5-2.1	Require DPW review of selected structural BMPs.	City Engineer/DPW	Year 1: Develop draft procedures for evaluation of BMPs for operation and maintenance issues. Year 2: Develop final procedure. Years 3-5 implement procedure	-Identified need to educate task force members. -Education of Stormwater Task Force Members ongoing. (3 members attended Stormwater Symposium).	- After additional informational meetings with responsible officials, draft procedures will be developed. We propose to address goals in Year 9 of the program and meet measurable goals as outlined thereafter.
Revised					

5-2.2	Establish a mechanism to fund operation and maintenance of structural BMPs	City Engineer/DPW	Year 1: Investigate potential funding mechanisms, develop a draft funding mechanism, and hold a public meeting to solicit input from the community. Year 2: revise draft and present to Mayor / Common Council / Board of Aldermen. If not adopted, revise and present in Years 3 through 5.	Stormwater Task Force has established that additional education of municipal officials is required in order to complete this task. This task will be undertaken after necessary ordinances have been developed and finalized, during which opportunities for funding mechanisms will be discussed. A public meeting will be held during ordinance development process.	- Continue to work on educating municipal officials and coordinating development of ordinances with exploration of funding opportunities.
Revised					

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 9
6-1	Develop and Implement a Plan to Prevent and Reduce Pollutant Runoff from Municipal Operations.	City Engineer/DPW	By the end of Year 2, develop and adopt a plan. Implement plan beginning in Year 3.	-Not completed to date.	- Meet measurable goals as outlined in Permit Year 8.
Revised					

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA)
NOT APPLICABLE AS NO TMDL ESTABLISHED FOR EVERETT RECEIVING WATERS