

Year 7 Annual Report

New Hampshire Small MS4 General Permit

EXISTING PERMITTEES

Reporting Period: July 1, 2024 - June 30, 2025

Town of Rollinsford

EPA NPDES Permit Number NHR041029

Certification of Small MS4 Year 7 Annual Report

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”

Printed Name: Cary Boyle	
Title: Town Administrator	
Signature: <i>Cary Boyle</i>	Date: 9/29/25

Authorized Representative:

The authorization letter is:

- Attached to this document (document name listed below):

Rollinsford Delegation Authority Year 7.DOCX
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- Publicly available at the website:

https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D_

Primary MS4 Program Manager Contact Information:

Name: Cary Boyle	Title/Position: Town Administrator	
Department: Administration		
Street Address: 667 Main Street		
City: Rollinsford	State: New Hampshire	Zip Code: 03869
Email: townadministrator@rollinsford.nh.us	Phone Number: 603-742-2510 x313	
:		

Small MS4 Authorization

The following annual report, which serves as a self-assessment, is intended to document the activities undertaken over the **reporting period from July 1, 2024, through June 30, 2025**, in accordance with the Permit.

Please do not attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure that any websites included on this form are to publicly accessible sites and that links are correct and valid.

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2024 and June 30, 2025 unless otherwise requested.

The Notice of Intent (NOI) can be found at the following (document name or web address):

<https://www.epa.gov/npdes-permits/regulated-ms4-new-hampshire-communities>

Compliance activities have been identified and described in the Town of Rollinsford’s Stormwater Management Program Plan (SWMP) and Illicit Discharge Detection and Elimination (IDDE) Plan. Those documents and other pertinent Year 7 information can be found in submission or at the following websites, and will be referred to throughout this report:

SWMP: See attached submission and at

<https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Date SWMP was Last Updated: September 29, 2025

IDDE Program Plan: See attached submission and at

<https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Updated System Map: See attached submission and at

<https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Updated SSO Inventory: Not applicable to the Town of Rollinsford

Updated Inventory and Ranking of Outfalls/Interconnections with System Vulnerability Factors: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Dry Weather Screening Data: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Wet Weather Screening Data: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Catchment Investigation Data: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Illicit Discharge Removal Report: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Results from additional stormwater or receiving water quality monitoring reports or studies: Not applicable

PTAP 2025 Nutrient Reduction Report: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Salt Reduction Plan: Not applicable

Annual Salt Usage Report: Not applicable

Updated Nitrogen Source Identification Report: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

PTAP 2025 Nutrient Reduction Report: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Nutrient Tracking Program Report: Not applicable

Updated Phosphorus Source Identification Report: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

PTAP 2025 Nutrient Reduction Report: See attached submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>

Nutrient Tracking Program Report: Not applicable

Street Sweeping Schedule: Not applicable

Chloride Reduction Plan: Not applicable

Annual Salt Usage Report: Not applicable

Lake Phosphorus Control Plan: Not applicable

PTAP 2025 Nutrient Reduction Report: Not applicable

Town of Rollinsford Nutrient Tracking Program Report: Not applicable

Self-Assessment

Select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the [2020/2022 EPA approved Section 303\(d\) Impaired Waters List](#) which was used for the Year 7 reporting period and can be found on the [New Hampshire Department of Environmental Services \(NHDES\) webpage](#).

All **Appendix F and H requirements** can be found under “Appendix F and H: Water Quality Limited Waters & TMDLs” section of this report.

Impairment(s)		
<input checked="" type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input checked="" type="checkbox"/> Nitrogen
<input checked="" type="checkbox"/> Phosphorus	<input type="checkbox"/> Solids/Oil/Grease (Hydrocarbons)/Metals	
TMDL(s)		
<input checked="" type="checkbox"/> Bacteria and Pathogens	<input type="checkbox"/> Chloride	<input type="checkbox"/> Lake and Pond Phosphorus

Receiving Waters/Impaired Waters/TMDL

Have there been any changes to your lists of **receiving waters or impairments** since the NOI was submitted?

Yes

Changes have been made to the lists of receiving waters or impairments since the NOI submission. The following **impairments and/or TMDLs** have been added or delisted:

Water Quality Impaired Waters:

TMDL: Salmon Falls River, Salmon Falls Dam - Rollinsford, Salmon Falls Dam - South Berwick, Fresh Creek Pond, Fresh Creek - Twombly Brook, Rollins Brook

SALMON FALLS RIVER (AUID# NHEST600030406-01) - Chlorophyll-a, Dissolved oxygen saturation, Nitrogen (Total), Oxygen, Dissolved, pH, MERCURY - FISH CONSUMPTION ADVISORY, PCBS - FISH CONSUMPTION ADVISORY, DIOXIN - FISH CONSUMPTION ADVISORY)

SALMON FALLS DAM - ROLLINSFORD (AUID# NHIMP600030406-03) - pH

SALMON FALLS DAM - SOUTH BERWICK DAM (AUID# NHIMP600030406-04) - pH, Chlorophyll-a

FRESH CREEK POND (AUID# NHLAK600030608-01) - Dissolved oxygen saturation, pH

SALMON FALLS RIVER (AUID# NHRIV600030406-03) - Dissolved oxygen saturation, pH

FRESH CREEK - TWOMBLY BROOK (AUID# NHRIV600030608-08) - Dissolved oxygen saturation, Oxygen, Dissolved, pH

ROLLINS BROOK (AUID# NHRIV600030608-10) - Dissolved oxygen saturation, Oxygen, Dissolved, pH

No

There have been no changes to the lists of **receiving waters or impairments** since the NOI submission.

Have there been any changes to your **list of outfalls** since the NOI was submitted?

Yes

Changes have been made to the **list of outfalls** since the NOI submission.

A total of 0 outfall(s) have been added.

A total of 0 outfall(s) have been removed.

No

The Town of Rollinsford has not made changes to the **list of outfalls** since the NOI submission.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

The Town of Rollinsford has supplied an updated list of water quality impairments located within the Town's MS4 area. The reason that this large list is being supplied is because during review of the water quality impairment list submitted within the Town of Rollinsford's original NOI, it was discovered that several waterbodies located within the Town of Rollinsford's MS4 area were not included. The Town of Rollinsford wanted to make sure that EPA knew that the Town was aware of these water quality impairments and that they were not being overlooked. In all subsequent Annual Reports, the Town of Rollinsford will be using the supplied list as the baseline and will compare all future water quality impairment changes to it.

Minimum Control Measures

MCM 1: Public Education

Total number of all MS4 related educational efforts completed *during this reporting period*: 9

Were any of the messages below different from what was proposed in your NOI?

No

Yes

BMP: Grass and Fertilizer

Outreach Resources:

Grass and fertilizer related flyers, mailers, postcards, videos and social media posts found on the [MCM #1 webpage](#) of the NH MS4 website.

Description:

Distribution and promotion of “Green Grass and Clean Water” and municipally created flyers, mailers, postcards, videos. “Green Grass and Clean Water” materials were produced by UNH Cooperative Extension, NH Sea Grant, and NHDES outlining simple recommendations to keep lawns healthy while reducing water quality impacts - including proper fertilizer techniques and disposal of grass clippings.

Targeted Audience:

Residential

Responsible Department/Parties:

Select Board and Town Administrator

Measurable Goal(s):

Residents that are lawn care enthusiasts understand the potential water quality impacts from fertilizer and improper disposal of grass clippings and are aware of the proper lawn care management techniques for reducing those impacts. Measurement includes the quantity of materials distributed.

Following are the number of flyers and mailers that were distributed *during this reporting period*:

Year 7 = flyers are available and are on display at Town Hall

Year 7 = approximately 1,200 mailers (sent to all residential properties)

Goal was achieved.

Message Date: May 2025

BMP: Pet Waste Disposal

Outreach Resources:

Pet waste related flyers, mailers, postcards, and videos found on the [MCM #1 webpage](#) of the NH MS4 website.

Description:

Distribution and promotion of municipally created flyers, mailers, postcards, brochures with educational information about proper pet waste management, impacts of improper management, pet waste ordinance, and disposal requirements messaging.

Targeted Audience:

Residents - Pet Owners

Responsible Department/Parties:

Select Board and Town Administrator

Measurable Goal(s):

Dog owners and dog walkers are aware of the potential water quality impacts from pet waste, local pet waste ordinances, and how to dispose of pet waste properly.

Following are the number of mailers and brochures that were distributed *during this reporting period*:

Year 7 = approximately 400 mailers

Year 7 = 304 of brochures

Goal was achieved.

Message Date: Distributed with dog license renewals – March/April yearly and with every new registration.

BMP: Disposal of Leaf and Grass Clippings

Outreach Resources:

Leaf and grass clippings related flyers, brochures, pledges, door hangers, and videos found on the [MCM #1 webpage](#) of the NH MS4 website.

Description:

Distribution and promotion of municipally created flyers, brochures, pledges, door hangers, and videos with messaging about impacts from yard waste to waterbodies, alternatives to dumping yard waste, and laws against dumping yard waste near or in waterbodies.

The Town of Rollinsford has implemented and continues their composting effort/program by allowing the public to drop off compostable materials at municipally-owned properties, the

Rollinsford Transfer Station, and providing educational materials on the water quality benefits of composting, etc.

Targeted Audience:

Residential

Responsible Department/Parties:

Select Board and Town Administrator

Measurable Goal(s):

Residents are aware of the water quality impacts of yard waste dumping near or in water bodies and safe alternatives for yard waste disposal.

Following are the number of flyers that were distributed *during this reporting period*:

Year 7 = approximately 1,200 flyers mailed

Goal was achieved.

Message Date: Fall 2024 (late September)

BMP: Septic System Maintenance

Outreach Resources:

Septic system related brochures, letters, videos, and/or social media posts found on the [MCM #1 webpage](#) of the NH MS4 website.

Description:

Distribution and promotion of Get Pumped NH, EPA, and municipally created brochures, letters, videos educating New Hampshire homeowners with septic systems on how to identify, locate and maintain those systems. Get Pumped NH is a collaborative effort between the New Hampshire Association of Septage Haulers (NHASH) and the NHDES.

Targeted Audience:

Septic System Owners

Responsible Department/Parties:

Select Board and Town Administrator

Measurable Goal(s):

Residents are aware of water quality impacts from septic systems, the importance of maintaining septic systems, and how to maintain them.

Following are the number of brochures that were distributed *during this reporting period*:

Year 7 = brochures are available and on display at Town Hall

Goal was achieved.

Message Date: On-going

MCM 2: Public Participation

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements as described in the Town of Rollinsford’s SWMP.
- Kept records relating to the permit for 5 years and made available to the public.

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

Description:

The Stormwater Management Program (SWMP) was available on the Town’s website and comments and questions can be directed to the Town Administrator. Documents and records relating to the permit are retained and available for 5 years to the public at the Rollinsford Town Hall and on the Town’s website at <https://rollinsford.nh.us/resources/ms4-stormwater/>.

Was this opportunity different from what was proposed in your NOI?

- No
- Yes

Measurable Goal(s):

Input was received and records are maintained.

Goal was achieved.

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

Public involvement or participation opportunities are ancillary to daily operations.

The Town of Rollinsford, in conjunction with the City of Dover, the Town of Madbury and the Town of Lee, held and residents participated in the annual Household Hazardous Waste Collection Day in August of 2024.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

Not applicable

MCM 3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

This SSO section is NOT applicable because we DO NOT have sanitary sewer.

Below, report on the number of SSOs identified in the MS4 system and removed:

Number of SSOs identified **during this reporting period**: 0

Number of SSOs removed **during this reporting period**: 0

MS4 System Mapping

MS4 System Map was updated **during this reporting period**:

Percent of Phase 1 elements incorporated into MS4 System Map: 100% of Phase 1 system mapping completed as of June 30, 2025.

Percent of Phase 2 elements incorporated into MS4 System Map: 5% of Phase 2 system mapping completed as of June 30, 2025.

Screening of Outfalls/Interconnections

Dry Weather Screening

No outfalls were inspected for dry weather screening **during this report period**.

Below, report on the number of outfalls screened in the MS4 system:

Number of outfalls/interconnections screened **during this reporting period**: 0

Percent of total known outfalls/interconnections screened **to date (Year 1 – Year 7)**: 100%

The inventory and ranking of outfalls/interconnections was not updated during Year 7 because outfalls/interconnections were not inspected.

Wet Weather Screening

No outfalls/interconnections were inspected for wet weather screening **during this report period**.

Number of outfalls screened **during this reporting period**: 0

Percent of total known Problem Outfalls and outfalls/interconnections that identify sewer input screened **to date (Year 1 – Year 7)**: 100%

Percent of total known outfalls/interconnections screened **to date (Year 1 – Year 7)**: 100%

Catchment Investigations

- No catchment investigations were inspected for wet weather screening **during this report period**. Catchment investigations include investigations associated with Problem, High Priority, and Low Priority Outfalls/Interconnections within the MS4 regulated area.

Number of catchment investigations **during this reporting period**: 0

Catchment Investigations were conducted as outlined in Part [2.3.4.8](#) of the permit and include investigations associated with Problem, High Priority, and Low Priority Outfalls and Interconnections within the MS4 regulated area.

Percent of total Problem Catchment and outfalls/interconnections that identify sewer input investigated **to date (Year 1 – Year 7)**: 100%

Percent of total catchments investigated **to date (Year 1 – Year 7)**: 100%

IDDE Progress

- Illicit discharges were removed **during this reporting period** and the illicit discharges removal reports can be found in this submission.

Number of illicit discharges identified **during this reporting period**: 2

Number of illicit discharges removed **during this reporting period**: 2

Estimated gallons of flow removed **during this reporting period**: 700 gallons/day

Total number of illicit discharges identified **since the effective date of the permit (July 1, 2018 – June 30, 2025)**: 6

Total number of illicit discharges removed **since the effective date of the permit (July 1, 2018 – June 30, 2025)**: 6

Describe any additional details regarding illicit discharge requirements, in the box below:

As described in the Year 6 report, illicit discharges have been updated accordingly after further research.

Employee Training

- Provided training to employees involved in IDDE program **during this reporting period**:

The Town of Rollinsford's staff were trained using IDDE training videos and a written IDDE SOP created by UNH, the City of Dover, and NHDES. Video topics included collecting data and water samples in the field, analyzing for pertinent parameters as identified in the permit,

how to identify an illicit discharge, and general IDDE sampling protocols. Training logs are included in Appendix F of the IDDE Program Plan.

In addition, the Town of Rollinsford routinely provides IDDE materials and training, including information on how to identify illicit discharges and SSOs are made available to applicable employees in accordance with IDDE Program Plan.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

Not applicable

MCM 4: Construction Site Stormwater Runoff Control

The following tasks are in progress in accordance with the permit:

Number of site plan reviews completed *during this reporting period*: 1

Number of inspections completed *during this reporting period*: 0

Number of enforcement actions taken *during this reporting period*: 0

The Town of Rollinsford works closely with contractors to address environmental concerns for the least environmental impact.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

Not applicable

MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

As-built Drawings

Number of as-built drawings received *during this reporting period*: 0

Local Regulations Assessment Report

- The **Assessment Report** was evaluated and no updates were recommended *during this reporting period*.

Street Design, Parking Lots, and Creation of Impervious Cover

- No updates were made or planned to be made to **Local Regulations and/or Guidelines** that affect the creation of impervious cover *during this reporting period*.

Green Infrastructure

- No updates were made or planned to be made to Local Regulations regarding green infrastructure practices *during this reporting period*.

Retrofit Properties Inventory

- The Town of Rollinsford has identified the remaining permittee-owned properties that **could be** modified or retrofitted with BMPs to mitigate impervious areas and of which are included in the list below:

List of MS4 Properties: Silver Street (Cemetery), Roberts Road (Fire Department), Front Street, 667 Main Street (Town Hall/Police Department), 51 Water Street (now a field), 472 Silver Street (now a field-former Highway Barn)

List of Non-MS4 Properties: None

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

None of the permittee-owned properties have been retrofitted.

MCM 6: Good Housekeeping

Catch Basin Cleaning

- Stored and disposed of catch basin cleanings so they did not discharge to receiving waters.
- Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:
 - No actions were taken because no catch basin sumps were more than 50% full during two consecutive routine inspections/cleaning events.

Number of catch basins inspected **during this reporting period:** 29

Number of catch basins cleaned **during this reporting period:** 29

Total volume **or** mass of material removed from **all** catch basins **during this reporting period:** 7.25 yards

Total number of catch basins within the MS4 system: 129

Street Sweeping

- Stored and disposed of street sweepings so they did not discharge to receiving waters.
- All curbed roadways were swept at least once within the reporting period.

All curbed roadways were swept at least once **during this reporting period.**

Number of (lane) miles swept **during this reporting period:** 7.4

Volume of swept material **during this reporting period:** 2.75 yards

Stormwater Pollution Prevention Plan (SWPPP)

The Town of Rollinsford has implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities that are not currently covered under another NPDES Permit.

Number of site inspections completed for **during this reporting period:** 3

Describe any corrective actions taken at a facility with a SWPPP:

No corrective actions necessary.

Operations and Maintenance (O & M) Programs

O&M programs for all permittee owned facilities have been completed and/or updated as noted below:

- Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs.
- Updated inventory of all permittee owned facilities as necessary.
All permittee owned facilities, including an inventory, are included in our SWMP. There were no changes to report during Year 7.
- Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants as outlined in the SWMP.
- Inspected all permittee owned treatment structures (excluding catch basins) as outlined in the SWMP.
- Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt as outlined in the SWMP.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

In reporting Year 6 all catch basins were inspected, only 37 required cleaning. This year, in Year 7, 28 were inspected and cleaned. Historically, the Town of Rollinsford uses minimal sand and if necessary two yards is used for 17 miles of road. The Highway Department has been operating with one full-time employee and a more targeted approach was taken for inspections and cleaning. With the addition of another full-time staff member and the implementation of the Asset Management program, it is our goal to resume the inspection of all catch basins annually.

Appendix F and H: Water Quality Limited Waters & TMDLs

Bacteria/Pathogens Impairment (Appendix H) AND TMDL (Appendix F)

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate *during this reporting period.*
- Permittee or its agent(s) disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time *during this reporting period.*
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria *during this reporting period.*

Chloride Impairment (Appendix H)

- Permittee **does not** have a chloride impairment.
- Permittee **has** a chloride impairment.

Nitrogen Impairment (Appendix H)

- Permittee **does not** have a nitrogen impairment.
- Permittee **has** a nitrogen impairment.
 - Distributed an annual message that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers *during this reporting period.*
 - Distributed an annual message encouraging the proper management of pet waste, including noting any existing ordinances where appropriate *during this reporting period.*
 - Distributed an annual message encouraging the proper disposal of leaf litter *during this reporting period.*
 - Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.d.iii to a minimum of one time per year (spring) and

implemented a fall leaf litter collection program in lieu of post-drop street sweeping **during this reporting period.**

Nitrogen Source Identification Report- Update

- The Nitrogen Source Identification Report was reviewed and there were no updates required **during this reporting period** because there were no revisions. The Nitrogen Source Identification Report can be found in submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>
- The Nitrogen Source Identification Report was **updated during this reporting period** and can be found in submission **and** at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>. An updated list of the planned structural BMPs and a plan and schedule for implementation can be found in *Section 2: Potential Structural BMPs Report (Year 5) part 1.1.c.ii* of the Nitrogen Source Identification Report.

Structural BMPs

- The Town of Rollinsford has installed a minimum of one structural BMP(s) as a demonstration project within the drainage area of the water quality limited water or its tributaries **during the Year 6 reporting period.** The structural BMP(s) was installed on 9/19/24. The type of structural BMP(s) that was installed was an infiltration trench. Information regarding the installed BMP(s) can be found in *Section 2: Potential Structural BMPs Report (Year 5) in Part 1.1.c.iii* of the Nitrogen Source Identification Report.
- Structural BMP(s) listed in Attachment 3 to Appendix F already existing or installed in the regulated area by the Town of Rollinsford or its agents was tracked and the nitrogen removal by the BMP(s) was estimated consistent with Attachment 3 to Appendix F. The BMP(s) type, total area treated by the BMP(s), the design storage volume of the BMP(s), and the estimated nitrogen removed in mass per year by the BMP(s) were documented in **PTAP 2025 Nutrient Reduction Report** in submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>. The total estimated nitrogen removed from the installed BMP(s) is 240.23 lbs/year.

The Town of Rollinsford is utilizing the Pollutant Tracking and Account Project, better known as PTAP, to track nutrient reductions associated with stormwater structural and non-structural best management practices. PTAP was developed by the University of New Hampshire Stormwater Center and New Hampshire Department of Environmental Services utilizing the EPA Region 1 approved performance curves, to provide New Hampshire communities with a way to track their nutrient reductions. PTAP allows the Town of Rollinsford the benefit of utilizing a uniform, defensible and consistent method for tracking reductions so that a common, weight-of-evidence based approach can be shared with other entities including EPA, NHDES, and other MS4 communities and interest groups. The

consistent and systematic tracking and accounting framework also allows for routine updates when improved science becomes available.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

Not applicable

Phosphorus Impairment (Appendix H)

- Permittee **has** a phosphorus impairment.
 - Distributed an annual message that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers **during this reporting period.**
 - Distributed an annual message encouraging the proper management of pet waste, including noting any existing ordinances where appropriate **during this reporting period.**
 - Distributed an annual message encouraging the proper disposal of leaf litter **during this reporting period.**
 - Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.d.iii to a minimum of one time per year (spring) and implemented a fall leaf litter collection program in lieu of post-drop street sweeping **during this reporting period.**

Phosphorus Source Identification Report- Update

Structural BMPs

- The Phosphorus Source Identification Report was reviewed and there were no updates required **during this reporting period** because there were no revisions. The Phosphorus Source Identification Report can be found in submission and at <https://drive.google.com/drive/folders/1D8PyGzJ5WIVC1jZf3u-aLp2upu5RD5D>.
- The Town of Rollinsford has **not** installed a minimum of one structural BMP(s) as a demonstration project within the drainage area of the water quality limited water or its tributaries **by the end of this reporting period.** The Town of Rollinsford installed a structural BMP(s) in July of 2025.
- No BMPs were installed **during this reporting period.** The implementation schedule is outlined in *Section 2: Potential Structural BMPs Report (Year 5) in Part II.1.c.i* of the Phosphorus Source Identification Report. The total estimated phosphorus removed from the installed BMP(s) is 0 lbs/year.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

The Town of Rollinsford installed a structural BMP(s) in July of 2025 of Year 8.

Solids, Oil and Grease (Hydrocarbons), or Metals Impairment(s) (Appendix H)

Permittee **does not** have a solids, oil and grease, or metals impairment(s).

Permittee **has** a solids, oil and grease, or metals impairment(s).

Describe progress made on any **incomplete requirements** listed above or optionally provide any additional relevant details, in the box below:

Not applicable

Chloride TMDL (Appendix F)

Permittee **does not** have a chloride TMDL.

Permittee **has** a chloride TMDL.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

Not applicable

Lake and Pond Phosphorus TMDL (Appendix F)

- Permittee **does not** have a lake and pond phosphorus TMDL.
- Permittee **has** a lake and pond phosphorus TMDL.

Lake Phosphorus Control Plan Reporting Requirements

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

Not applicable

Additional Required Information

Monitoring or Study Results

Results from all stormwater or receiving water quality monitoring or studies conducted ***during the reporting period*** and ***not otherwise mentioned above***, where the data is being used to inform permit compliance or permit effectiveness is:

Not applicable.

Description of Any Changes in Identified BMPs or Measurable Goals

The Town of Rollinsford has implemented activities in accordance with the permit and outlined in the SWMP. All BMPs and measurable goals outlined in the SWMP are appropriate.

Activities Planned for Next Reporting Period

The Town of Rollinsford will continue to implement activities in accordance with the permit and SWMP.

Annual Report Submission

Your completed Annual Report and all associated documents must be sent to EPA by **September 29, 2025**. It is optional to send your completed Annual Report to NHDES as well.

Your Annual Report can be submitted either by email or mail:

Submittal Method	EPA	NHDES (Optional)
Email (preferably in pdf with all attachments as separate documents)	stormwater.reports@epa.gov	Deborah.S.Loiselle@des.nh.gov
Mail (postage)	Michelle Vuto US EPA– 06-4 5 Post Office Square, Suite 100 Boston, MA 02109	Deborah Loiselle Watershed Management Bureau 29 Hazen Drive; PO Box 95 Concord, NH 03302-0095