

Municipality/Organization: Town of Somerset, MA

MAY 01 2016

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Annual Report Number

& Reporting Period: No. 13: April 1, 2015 – March 31, 2016

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Richard Brown

Title: Town Administrator

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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:



Printed Name: Richard Brown

Title: Town Administrator

Date:

4-28-16

Part II. Self-Assessment

The Town had developed a Stormwater Management Plan with program priorities for 2003-2008 including:

1. Achieving regulatory compliance, particularly EPA and DEP Phase II NPDES permit requirements;
2. Incorporating storm water protection measures into municipal activities;
3. Focusing activities on target pollution reduction (e.g. Section 303.d. waters and protecting the Town's water supply);
4. Ensuring that the Program is current and innovative; and
5. Providing Program administration.

The Water Quality Stewardship element of the program has focused on the protection of the local water supply and addressing the State's Section 303.d waters located within the Town. To this end, staff will continue to develop and improve the Program activities to reduce storm water pollution to the maximum extent practicable and eliminate prohibited non-storm water discharges, while facilitating understanding and involvement in storm water management by various Town departments. Program priorities will also focus on increased efforts to reduce target pollutants and restore local water bodies.

The Town is committed to working with local watershed associations and local businesses to advance their goals and objectives. Another high priority of staff will be to keep abreast of the latest technology and approaches to achieve storm water management. Program activities will also strive to encourage environmental stewardship and continue to build on partnerships with other agencies, neighboring towns, and the community for active participation in accomplishing the Program mission.

The activities performed during Permit Years Twelve and Thirteen focused on continuing cleanup of the Town's infrastructure (street sweepings/catch basin cleanings), encouraging volunteer efforts on shoreline cleanup (Clean the Bay), and rehab of existing Town MS4 infrastructure. In addition, the Town re-implemented hazardous waste collection days in Town.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 13	Planned Activities – Permit Year 14
1.a.	Air Stormwater message on cable, two weeks quarterly	Planning/GIS Staff	# messages aired; # weeks aired	Town reviewing of sample stormwater messages posted on EPA website for broadcasting on cable access TV. Town posted message regarding interconnection/discharges to storm drains.	Reestablish Stormwater messaging via cable access; achieve a minimum of four messages; 8 weeks air time, in Year 14.
1.b.	Add Stormwater Information to web site	Administrator's Office/Planning /GIS Staff	Include SWMP, general information, and links	Town completed major structural re-design of website that was finalized April 20th. Stormwater updates, SWMP, etc. will be posted to the Highway Department and Conservation Commission links once this process has been completed.	- Reestablish information and links. - Amend site to include mechanism to count number of visitors to web site. - Track # hits/visitors to Stormwater information.
1.c.	Distribution of posters, plan, and informative literature to various departments	Conservation Commission	Distribution of materials to Town Hall	- Posters and plan displayed in Town Hall (outside Conservation Commission, Building, Planning and Board of Health Office) and Library "No Pollution" Signs at the following boat access locations: Broad Cove, Somerset Waterfront Park and Mallard Point - Advance publicity for "Clean the Bay" cleanup of the Taunton and Lee Rivers completed in Spring 2016.	Information will remain on display.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 13	Planned Activities – Permit Year 14
1.d.	Inform Residents of Town's recycling programs and household hazardous waste.	Administrator's Office/Fire Department/S. Jepson	Distribute information to all residents by web site and cable access. Track # Visitors to web site; # messages/airtime on cable access. Due to current budget climate, delete direct mailing.	Information packets issued to new residents by Town Hall to promote curbside recycling (contracted to Allied Waste)	- Re-establish web site information (see 1.b). - Include mechanism to track # hits/visitors to website - Work with Administrator's office and Web Administrator to reformat web site to improve visibility and accessibility of information.
1.e.	Existing Practice: Presentation of environmental programs to local organizations and schools.	Conservation Commission/C. Wordell	Include Stormwater as a topic in environmental programs	Due to current staffing levels and workloads (Conservation Commission/Board of Health agent retired in 2011; replacement is being actively sought), the Town is reevaluating the ability of this task to be performed by Town Staff.	- Liaise with school department to explore inclusion of stormwater topic into environmental curriculum taught by teachers in the classroom. - Contact non-profit organizations to perform environmental programs free of charge.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 13	Planned Activities – Permit Year 14
2.a.	Existing Practice: Household Hazardous Waste (HHW) Collection Days	Fire Department/S. Jepson	Secure funding to continue program	HHW Day conducted in June 2015.	Two HHW Day are planned for 2016.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 13	Planned Activities – Permit Year 14
2.b.	Collect and Recycle Waste Oil	Fire Department/S. Jepson	Collect waste oil on household hazardous waste collection days.	• HHW Day in June 2015.	• Two HHW Days are planned for 2016.
2.c.	Stream/Beach Clean-up	Conservation Commission/C. Wordell	Hold volunteer-driven clean-up day once per year	• Town DPW partnered with Clean the Bay to cleanup up debris along the Lee and Taunton Rivers • Town continues to maintain/empty trash barrels at the following locations: Mount Hope Vista Park and Chase Preserve	• Contact non-profit organizations (Taunton River Watershed Alliance, Girl and Boy Scouts, Garden Club) to help run future cleanup programs. • DPW to measure tonnage weight or number of bags/large items of debris collected; # volunteers
2.d.	Storm Drain Stenciling Program	Highway Department/Conservation Commission	Storm Drains Stenciled by 2010	• Permit Year 7 completed the stenciling of the storm drains. The Town determined in year 13 that additional stenciling activities are needed during Permit Year 14.	• Update/re-stencil stormdrains.
2.e.	Public review of Stormwater Management Plan	Administration/Highway Dept.	Post SWMP on Town web site, in library, and at Highway Dept. Track #responses or comments received; visitors to website	• Scanner purchased by DPW for the explicit purpose of scanning SWMP and posting on web site. SWMP scanned. To be posted on web site during the next Permit Year once new website is up and running (see 1.b)	• SWMP to be posted on web site during Permit Year 14.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 13	Planned Activities – Permit Year 14
3.a.	Mapping of Stormwater drainage system and outfalls	Highway Department/ GIS	Map locations of all storm structures	Mapping of Stormwater Structures completed: 100% of Outfalls, Open Inlets/Outlets, Catch Basins, Curb Inlets and Manholes; 4268 of 4268 of known structures mapped	Begin field inventory of storm drainage system, to obtain structure conditions, direction of flow, and other data in Year 14.
3.b.	Develop Illicit Discharge Detection/Elimination Plans	Highway Department	Work to set guidelines and measures for Illicit Discharge Detection/Elimination.	To be completed following completion of BMP ID #3.a (directional flow of storm drainage system)	Upon completion of BMP ID #3.a., develop plan.
3.c.	Review Existing By-laws and Regulations	Planning Board/Simons	Evaluate existing bylaws/regulations	BMP Completed	N/A
3.d.	Develop/Modify General Illicit discharge By-law	Planning Board/Simons	Development of bylaw; Adoption at public hearing of Planning Board	BMP Completed	N/A
3.e.	Present General Illicit Discharge By-law to Town Meeting (Special)	Planning Board/Simons	Town Meeting Adoption	BMP Completed	N/A

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 13	Planned Activities – Permit Year 14
4.a.	Review Existing bylaws and Regulations	Planning Board/Simons	Determine if existing bylaws are accurate	• BMP Completed	• N/A
4.b.	Develop/modify bylaws for Construction Site Runoff	Planning Board/Simons	Development of bylaw	• BMP Completed	• Planning Board to review/finalize draft Regulations
4.c.	Present bylaw for Town Meeting Action	Planning Board/Simons	Town Meeting Adoption	• N/A. See 4.b	• N/A
4.d.	Review Existing Site Inspection Practices	Conservation Commission	Practices Reviewed	• Completed in Year 12.	• None

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 13	Planned Activities– Permit Year 14
5.a.	Review existing bylaws and regulations	Planning Board/Simons	Determine if existing bylaws/regulations are adequate	• BMP Completed	• N/A
5.b.	Develop/Modify bylaws for Post Construction Runoff	Planning Board/Simons	Development of bylaw; adoption by appropriate board at public hearing	• BMP Completed	• N/A
5.c.	Review Existing Site Inspection Practices	TBD by Town			• Review site inspection practices.
5.d.	Develop/Modify Site Inspection Practices	TBD by Town			• Develop/modify site inspection practices.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 13	Planned Activities – Permit Year 14
6.a.	Existing Practice, Street Sweeping Program	Highway Department	Conduct street sweeping once per year, twice per year for streets near lee/Taunton Rivers	Program completed for Permit Year 13. Over 90 miles of streets swept.	Continue annual sweeping of streets; semiannual sweeping of streets near Lee/Taunton Rivers.
6.b.	Clean Catch Basins	Highway Department	Develop/implement cleaning schedule; Lee/Taunton Rivers, once per year.	- All 2,460 catch basins cleaned in Permit Year 13; - Future cleaning schedule developed (all streets to receive once per year cleaning).	Continue annual catch basin cleaning program.
6.c.	Train Municipal Employees at each facility	Highway Department	# Employees Trained; # Facilities	No training conducted during Permit Year 13.	Training scheduled for June 2016.
6.d.	Perform Follow Ups to Ensure Required Practices are Met	Highway Department	Follow-up Activities	Highway Superintendent performed QAQC on CB Cleaning/SS Program.	Annual follow-up to continue.
6.e.	Existing Practice: Highway Department: Monitoring/Inspection of Facility Oil/Water Separator	Highway Department	Annual inspection of oil/water separator	Inspection completed in Permit Year 13.	Continue annual inspection program.

Part IV. Summary of Information Collected and Analyzed

No additional information has been collected or analyzed outside of what was listed in Part III above.