

**Year 6 Annual Report**  
**Massachusetts Small MS4 General Permit**  
**New Permittees**  
**Reporting Period: July 1, 2023-June 30, 2024**

*\*\*Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are publicly accessible\*\**

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2023 and June 30, 2024 unless otherwise requested.*

**Part I: Contact Information**

Name of Municipality or Organization:

EPA NPDES Permit Number:

**Primary MS4 Program Manager Contact Information**

Name:  Title:

Street Address Line 1:

Street Address Line 2:

City:  State:  Zip Code:

Email:  Phone Number:

**Stormwater Management Program (SWMP) Information**

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

### Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4.

<b>Impairment(s)</b>			
<input checked="" type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input checked="" type="checkbox"/> Nitrogen	<input checked="" type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
<b>TMDL(s)</b>			
<i>In State:</i>	<input type="checkbox"/> Assabet River Phosphorus	<input type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input checked="" type="checkbox"/> Lake and Pond Phosphorus	
<i>Out of State:</i>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input checked="" type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
			<input type="button" value="Clear Impairments and TMDLs"/>

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

#### Year 6 Requirements

Developed a report assessing current street design and parking lot guidelines and other local requirements within the municipality that affect the creation of impervious cover, made it available as part of the SWMP, and:

- No updates were recommended
- Updates were recommended. The anticipated date or date of completion for updates is/was:

Developed a report assessing local regulations to determine the feasibility of making green infrastructure practices allowable when appropriate site conditions exist, made it available as part of the SWMP, and:

- No updates were recommended
- Updates were recommended. The anticipated date or date of completion for updates is/was:

Identified a minimum of 5 permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious cover

Five Municipal Properties being/could be retrofitted

1. Amherst North Common Project - removing 9,500 square ft impervious (parking lot) to increase size of common. Re-design of common including new drainage infrastructure including installing rain garden, two bio-swales, and three drywells. Expected completion September 2024.
2. Affordable housing/homeless shelter project at 457 Main Street.
3. North Pleasant St. sidewalk/drainage improvements - based on new Downtown Design Standards.

- 4. New Department of Public Works project.
- 5. New South Amherst Fire Station project.

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Amherst is in the process of creating/updating their Downtown Design Standards - see webpage @ <https://www.amherstma.gov/3797/2024-25-Downtown-Design-Standards>. Green infrastructure is being discussed as one of the elements to incorporate into the standards. Once the standards are complete we will complete the report assessing street design and parking lot guidelines.

The report on current town regulations and green infrastructure is in draft form. In general Amherst's regulations promote green infrastructure where appropriate and not in conflict with other needs such as ADA accessibility and safety standards.

#### Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice Requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
  - This is not applicable because we do not have sanitary sewer
  - This is not applicable because we did not find any new SSOs
  - The updated SSO inventory is attached to the email submission
  - The updated SSO inventory can be found at the following publicly available website:
- Updated the outfall and interconnection inventory and priority ranking as necessary
  - The priority ranking of outfalls/interconnections is attached to the email submission
  - The priority ranking of outfalls/interconnections can be found at the following website:
- Updated system map due in year 5 as necessary
- Provided training to employees involved in IDDE program within the reporting period
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- All curbed roadways were swept at least once within the reporting period
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Updated inventory of all permittee owned facilities as necessary
- O&M programs for all permittee owned facilities have been completed and updated as necessary

- Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Inspected all permittee owned treatment structures (excluding catch basins)

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Amherst has completed SWPPPs for our transfer station, Waste Water Treatment Plant, and a DPW work yard. We did not complete a SWPPP for the main DPW facility or a second DPW facility utilized by the Trees and Grounds Department because the Town is planning to demolish these facilities in the next five years and relocate the DPW.

**Bacteria/ Pathogens** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach\**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

**Nitrogen** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach\**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

*Good Housekeeping and Pollution Prevention for Permittee Owned Operations*

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

*Nitrogen Source Identification Report*

Completed the Nitrogen Source Identification Report

- The Nitrogen Source Identification Report is attached to the email submission
- The Nitrogen Source Identification Report can be found at the following website:

*Structural BMPs*

Any structural BMPs listed in Table 3 of Attachment 1 to Appendix F already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was

estimated consistent with Attachment 1 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated nitrogen removed in mass per year by the BMP were documented.

- No BMPs were installed
- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

Total estimated nitrogen removed in lbs/year from the installed BMPs:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

In FY24, the Town work on inventorying existing BMPs and developing a nitrogen tracking tool. We plan to begin calculating annual nitrogen removal in FY25.

**Phosphorus** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach\**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release and phosphorus-free fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

*Good Housekeeping and Pollution Prevention for Permittee Owned Operations*

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

*Phosphorus Source Identification Report*

Completed the Phosphorus Source Identification Report

- The Phosphorus Souchace Identification Report is attached to the email submission
- The Phosphorus Source Identification Report can be found at the following website:

*Potential structural BMPs*

Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.

- No BMPs were installed
- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

Total estimated phosphorus removed in **lbs/year** from the installed BMPs:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Amherst continues to work with a consultant on completing our Lake Phosphorus Control Plan. The draft plan is attached to the email submission. In FY24, the Town work on inventorying existing BMPs and developing a phosphorus tracking tool. We plan to begin calculating annual phosphorus removal in FY25.

**Lake and Pond Phosphorus TMDL**

*Below, calculate your current phosphorus export rate by first filling out the individual phosphorus loading components (labeled [A], [B], [C], and [D]) and then computing your current phosphorus export rate using the equation provided.*

Baseline phosphorus export rate from LPCP Area ( <b>lbs/year</b> ) [A]:	120.89
Total phosphorus reduction from all nonstructural controls this reporting period ( <b>lbs/year</b> ) [B]:	0
Total phosphorus reduction from all structural controls installed this reporting period and all previous years ( <b>lbs/year</b> ) [C]:	0
Phosphorus load increase due to development incurred since baseline loading was calculated in <b>lbs/year</b> [D]:	0

Current phosphorus export rate from the LPCP Area in **lbs/year** [=A-(B+C)+D from above]:

I certify under penalty of law that all source control and treatment Best Management Practices being claimed for phosphorus reduction credit have been inspected, maintained and repaired in accordance with manufacturer or design specification. I certify that, to the best of my knowledge, all Best Management Practices being claimed for a phosphorus reduction credit are performing as originally designed.

- All municipally owned and maintained turf grass areas are being managed in accordance with Massachusetts Regulation 331 CMR 31.00 pertaining to proper use of fertilizers on turf grasses
- Implemented all nonstructural control measures **during this reporting period** and documented the measures and their phosphorus reduction. The nonstructural control measure information:
  - is attached to the email submission
  - can be found at the following publicly available website:

- Documented the structural control measures implemented during **this reporting period and all previous years**, including location, phosphorus reduction in weight/year, and date of last completed maintenance and inspection for each control. The structural control measure information:
  - is not applicable; no structural control measures were implemented
  - is attached to the email submission
  - can be found at the following publicly available website:

The LPCP: *(select one of the following options. If you submitted your LPCP last year and have an updated website, please include the website below)*

- was submitted in the Year 5 Annual Report
- is attached to the email submission
- can be found at the following publicly available website:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Amherst continues to work with a consultant on completing our Lake Phosphorus Control Plan. The draft plan is attached to the email submission. In FY24, the Town work on inventorying existing BMPs and developing a phosphorus tracking tool. We plan to begin calculating annual phosphorus removal in FY25.

*Optional:* Use the box below to provide any additional information you would like to share as part of your self-assessment:

### Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted? Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

- Yes  
 No

If yes, describe below, including any relevant impairments or TMDLs:

## Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

### MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

#### **BMP: Seasonal messages - webpage**

Message Description and Distribution Method:

Seasonal messages educating the public on proper disposal of grass clippings (spring), pet waste (summer), and leaf litter (fall) are posted on our town stormwater webpage. The messages are on a slideshow that continually switches between messages.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Posted on our stormwater webpage for all of FY24.

Message Date(s):

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

#### **BMP: Mailing - dog owners**

Message Description and Distribution Method:

A flyer regarding proper disposal of pet waste was mailed to all dog owners with their dog tags.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Approximately 790 flyers were mailed to dog owners in March/April 2024.

Message Date(s): March/April 2024

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: School Stormwater Education Program**

Message Description and Distribution Method:

The Town contracted with The Hitchcock Center for the Environment to provide a stormwater educational program to 5th & 6th graders at the Amherst/Pelham elementary schools during the 2023/24 school year.

Targeted Audience: Residents - children

Responsible Department/Parties: Engineering

Measurable Goal(s):

Approximately 160 students received the educational program during the fall of 2023.

Message Date(s): September/October 2023

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Mailing - septic owners**

Message Description and Distribution Method:

A stormwater pollution prevention flyer that includes proper septic system maintenance was mailed to all Amherst residents in FY24.

Targeted Audience: Residents

Responsible Department/Parties: Engineering

Measurable Goal(s):

Message Date(s): July 2023

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

### **BMP: Public Events**

Message Description and Distribution Method:

DPW staff had a table at the Amherst Block Party on 9/21/23 with a poster presenting results of our dry weather outfall sampling, and distributing flyers about stormwater pollution prevention. DPW staff had a table at the Plum Brook Recreational Field on 5/11/24 and had an EnviroScape water table set up to teach about stormwater flow and contamination, and had other stormwater games for children. We also had flyers available for adults regarding stormwater pollution prevention including pet waste and septic system maintenance.

Targeted Audience: Residents

Responsible Department/Parties: Engineering

Measurable Goal(s):

Approximately 30-50 children and adults stopped by the table at the recreational field.

Message Date(s): Block Party - 9/21/23, table at rec field - 5/11/24

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

The opportunity came available to have a table at some public events.

Add an Educational Message

### **MCM2: Public Participation**

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The SWMP is posted on the Town's stormwater webpage, and readers are asked to submit comments to the Town. Contact information is provided.

Was this opportunity different than what was proposed in your NOI?    Yes     No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The Town participated once again in the Source to Sea Cleanup Day on September 23, 2023. DPW staff from our wastewater division teamed together to clean a section of the Mill River. Residents and college students assist the Connecticut River Conservancy and the Fort River Watershed Association in removing trash from rivers, streams, and wetlands in Town.

### **MCM3: Illicit Discharge Detection and Elimination (IDDE)**

#### **Sanitary Sewer Overflows (SSOs)**

*Check off the box below if the statement is true.*

This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified:

Number of SSOs removed:

*Below, report on the total number of SSOs identified in the MS4 system and removed to date. At a minimum, report SSOs identified **since the effective date of the permit (July 1, 2018).***

Total number of SSOs identified:

Total number of SSOs removed:

#### **MS4 System Mapping**

Percent of Phase II map complete:

*Optional:* Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

We further developed our web based MS4 GIS mapping to include forms for sampling at manholes and catch basins. This will allow for data management of catchment investigation sampling results, and for data to be collected directly from the field.

#### **Screening of Outfalls/Interconnections**

*If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.*

- No outfalls were inspected
- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

The buttons above are broken, we wanted to check the second button - "The outfall screening data is attached to the email submission."

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

*Optional: Provide additional information regarding your outfall/interconnection screening:*

As of June 30, 2024 we have screened 348 out of 366 outfalls and interconnections. The remaining 18 locations will be screened in July/August of 2024.

### **Catchment Investigations**

*If conducted, please submit all data collected **during this reporting period** as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

*Optional: Provide any additional information for clarity regarding the catchment investigations below:*

We are working on our System Vulnerability Factors and have attached a partially completed spreadsheet.

### **IDDE Progress**

*If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.*

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period**.

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed:  gallons/day

Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.

Total number of illicit discharges identified:

Total number of illicit discharges removed:

*Optional:* Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

In FY24 we investigated grease entering new drainage structures on the town common, as of this report the illicit discharge was removed but the removal occurred in FY25 so will be described in next years annual report. In regard to an illicit discharge discovered in FY22, the Town has hired a contractor to slip line a sewer main and the work will occur in September 2024 which will remove that illicit discharge.

### **Employee Training**

Describe the frequency and type of employee training conducted **during this reporting period**:

Staff attended the following training during FY24:

1. IDDE Training - UMASS Transportation Center/Baystate Rds - 2/29/2024
2. Municipality Phosphorus Control Plan Workshop, Charles River Watershed Assoc - 6/25/2024

### **MCM4: Construction Site Stormwater Runoff Control**

Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period**.

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

*Optional:* Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

These numbers reflect both construction sites reviewed under MS4 and the state and local wetland regulations.

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## MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

### Ordinance or Regulatory Mechanism

Date ordinance was completed:

May 4, 2021

Website of ordinance or regulatory mechanism:

<https://www.amherstma.gov/3500/Stormwater>

### As-built Drawings

*Below, report on the number of as-built drawings received **during this reporting period**.*

Number of as-built drawings received: 15

*Optional:* Enter any additional information relevant to the submission of as-built drawings:

These numbers reflect both construction sites reviewed under MS4 and the state and local wetland regulations.

## MCM6: Good Housekeeping

### Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected: 64

Number of catch basins cleaned: 64

Total volume or weight of material removed from all catch basins: 28.44 cubic yards

*Below, report on the total number of catch basins in the MS4 system, if known.*

Total number of catch basins: 6,400

*If applicable:*

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

That catch basin would be prioritized for cleaning. The source of the sediment would be identified and, to the extent practicable, altered to reduce the amount of sediment being released. Amherst stopped using sand for winter road maintenance in 2014, which has greatly reduced the amount of sediment collecting in catch basins. Sweeping note - In the fall of 2022 Amherst started using a new Elgin Whirlwind 1 Sweeper which is PM-10 compliant.

### **Street Sweeping**

Report on street sweeping completed **during this reporting period** using one of the three metrics below.

- Number of miles cleaned:
- Volume of material removed:
- Weight of material removed:

### **Stormwater Pollution Prevention Plan (SWPPP)**

Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

I've added the quarterly inspections we do at our WWTP under it's MSGP permit.

## **Additional Information**

### **Monitoring or Study Results**

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

Puffer's Pond water quality testing: <https://www.amherstma.gov/Archive.aspx?AMID=234>  
Fort River water quality testing: <https://connecticutriver.us/>

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Puffer's Pond is tested for bacteria throughout the swimming season by the Town of Amherst in accordance

with MADPH law for recreational swimming areas. In addition, the Connecticut River Conservancy conducts bacteria sampling at two locations along the Fort River in Amherst during the summer months. The bacteria data collected at these locations is reflective of levels in two of the Town's most important water resources.

### **Additional Information**

Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above.

### **Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 7 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

### **Annual Requirements**

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Continue public education and outreach program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Sweep all curbed roadways at least once within the reporting period
- Annual training to employees involved in IDDE program
- Clean catch basins in accordance with catch basin cleaning procedures to ensure that no catch basin is greater than 50% full
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspections of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Implement SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M

programs

- Enclose all road salt storage piles or facilities and implement winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements

Provide any additional details on activities planned for permit year 7 below:

FY25 Proposed MS4 Activities

1. Continue catchment investigations based on ranking.
2. Track BMP removal of both nitrogen and phosphorus.
3. Complete our Lake Phosphorus Control Plan.
4. Complete our report assessing street design and parking lot guidelines.
5. Complete our report assessing our local regulations in regard to implementing green infrastructure.

## Part VI: Certification of Small MS4 Annual Report 2024

### 40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: PAUL BOCKERMAN

Title: TOWN MANAGER

Signature: 

Date: 09.26.2024

*[Signatory may be a duly authorized representative]*