

Year 5 Annual Report
Massachusetts Small MS4 General Permit
New Permittees
Reporting Period: July 1, 2022-June 30, 2023

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are publicly accessible

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2022 and June 30, 2023 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4.

Impairment(s)

Bacteria/Pathogens
 Chloride
 Nitrogen
 Phosphorus
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

In State:
 Assabet River Phosphorus
 Bacteria and Pathogen
 Cape Cod Nitrogen
 Charles River Watershed Phosphorus
 Lake and Pond Phosphorus

Out of State:
 Bacteria/Pathogens
 Metals
 Nitrogen
 Phosphorus

Clear Impairments and TMDLs

*Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.*

Year 5 Requirements

- Completed Phase I of system mapping

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice Requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - This is not applicable because we do not have sanitary sewer
 - This is not applicable because we did not find any new SSOs
 - The updated SSO inventory is attached to the email submission
 - The updated SSO inventory can be found at the following publicly available website:

- Updated the outfall and interconnection inventory and priority ranking as necessary
 - The priority ranking of outfalls/interconnections is attached to the email submission
 - The priority ranking of outfalls/interconnections can be found at the following website:

- Provided training to employees involved in IDDE program within the reporting period
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- All curbed roadways were swept at least once within the reporting period
- Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Updated inventory of all permittee owned facilities as necessary
- O&M programs for all permittee owned facilities have been completed and updated as necessary
- Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Phosphorus (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release and phosphorus-free fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Potential structural BMPs

Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.

- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Dunstable is subject to the requirements of Appendix H since there is no TMDL for phosphorous.

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted? Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP:Stormwater Management for Small Businesses

Message Description and Distribution Method:

"Stormwater Management for Small Businesses" educates small business owners on property maintenance tips, disposal of hazardous waste, grease traps, and preventing stormwater pollution. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Make Your Business the Solution to Stormwater Pollution

Message Description and Distribution Method:

"Make Your Business the Solution to Stormwater Pollution" educates business owners on best practices in the topics of car fleet cleaning, parking lots, winter weather care, building maintenance and storage, and pet care. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s): 7/1/2022 to 6/30/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Automotive Industry Guide For Stormwater

Message Description and Distribution Method:

"Automotive Industry Guide for Stormwater" educates automotive businesses on best practices specific to their industry, such as engine and parts cleaning, body repair and painting, and managing vehicle fluids. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s): 7/1/2022 to 6/30/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Stormwater Guide For Small Businesses

Message Description and Distribution Method:

Outlines best practices for small businesses on the topic of dumpsters, cleaning outdoor areas, general cleaning, landscaping, irrigation, hardscapes. Provides educational material on preventing stormwater pollution and common pollutants. . The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Construction Guide to Solutions on Stormwater

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Northern Middlesex Stormwater Collaborative

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Protecting Your Lake or Pond From Stormwater Pollution

Message Description and Distribution Method:

"Protecting Your Lake or Pond from Stormwater Pollution" educates residents who live near lakes and ponds on the impact they can have on the health of a lake. The message includes steps to prevent and reduce stormwater pollution and best management practices. The message educates the public on reducing and eliminating nutrients and bacteria, encouraging infiltration and controlling sedimentation, and lake water quality. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Pet Waste Disposal

Message Description and Distribution Method:

"Dog Waste & Surface Water Quality" educated residents on the polluting affects of dog waste to streams, ponds, rivers, and lakes. The message described the individual action that can be taken to reduce the amount

of dog waste entering the stormwater system. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s): 7/1/2022 to 6/30/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Make Your Home the Solution to Stormwater Pollution

Message Description and Distribution Method:

"Make Your Home the Solution to Stormwater Pollution" educates residents on protecting our local waterways from pollution. The message includes best management practices for cars and driveways, lawn and garden, home repair and improvement, swimming pool, septic system maintenance, and pet care. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s): 7/1/2022 to 6/30/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Natural Yard Care

Message Description and Distribution Method:

"Natural Yard Care" educates residents on changes they can make in their yard care to protect the environment. The message includes tips for composting, mulching, reducing fertilizers and pesticides, and smart watering. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s): 7/1/2022 to 6/30/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:What You Can Do As A Citizen - Stormwater**Message Description and Distribution Method:**

What You Can Do As a Citizen - Stormwater educates residents on best management practices for landscaping, car washing, pet waste, and household waste. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s): 7/1/2022 to 6/30/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Phosphorus in the Charles River - What You Should Know

Message Description and Distribution Method:

"Phosphorus in the Charles River - What You Should Know" educates residents on the consequence of too much phosphorous entering the Charles and what you can do to prevent it. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s): 7/1/2022 to 6/30/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

BMP:Small Farms and The Role They Play In Preventing Runoff Pollution

Message Description and Distribution Method:

"Small Farms & The Role They Play in Preventing or Reducing Runoff Pollution" educates farmers on protecting water quality. The message includes best management practices in reducing erosion, managing nutrients, and pesticides. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Farmers

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall

Message Date(s): 7/1/2022 to 6/30/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed form what was proposed in the NOI due to personnel changes impacting completion of the permit requirements

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

A link is available on the Town Stormwater/MS4 web page for the public to comment or report any problems/violations online. Additionally, the Stormwater Management Plan is publicly available at the Town Administrator's office and web page.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified:

Number of SSOs removed:

*Below, report on the total number of SSOs identified in the MS4 system and removed to date. At a minimum, report SSOs identified **since the effective date of the permit (July 1, 2018).***

Total number of SSOs identified:

Total number of SSOs removed:

MS4 System Mapping

Below, check all that apply.

The following elements of the Phase I map have been completed:

- Outfalls and receiving waters
- Open channel conveyances
- Interconnections
- Municipally-owned stormwater treatment structures
- Waterbodies identified by name and indication of all use impairments
- Initial catchment delineations

Optional: Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- No outfalls were inspected
- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

Catchment Investigations

*If conducted, please submit all data collected **during this reporting period** as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period.***

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date.***

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.***

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018).***

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted **during this reporting period:**

IDDE training, 4/6/2023 by UMTC/Baystate Roads, attended by Carol Rock.
Good Housekeeping Training, 6/22/23 by NMCOG with Tighe & Bond, attended by Jason Silva

MCM4: Construction Site Stormwater Runoff Control

Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.

Number of site plan reviews completed: 8

Number of inspections completed: 3

Number of enforcement actions taken: 0

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

Of the 8 site plan reviews performed, only 2 required inspection as the rest were ANRs.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance or Regulatory Mechanism

Date ordinance was completed (due in year 3): August 30th, 2021

Website of ordinance or regulatory mechanism: https://www.dunstable-ma.gov/sites/g/files/vyhlf4361/f/uploads/general_bylaws_of_the_town_of_dunstable_2023_4.pdf

As-built Drawings

Below, report on the number of as-built drawings received during this reporting period.

Number of as-built drawings received: 0

Optional: Enter any additional information relevant to the submission of as-built drawings:

Eight site plan reviews were performed, and 6 were ANR. Of the 2 remaining projects, 1 did not go to construction, and the other is currently under construction with as-built drawings expected in year 6.

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment including any planned or completed changes to local regulations and guidelines:

An Impervious Assessment was completed as part of the Year 4 Annual Report, revealing potential for revision to Town rules and regulations. No revisions took place in Year 5. The assessment will be reviewed in Year 6.

Green Infrastructure Report

Describe the status of the green infrastructure report including the findings and progress towards making the practice allowable:

While there has been no formal green infrastructure report completed, the practice is allowed and directly encouraged in the Town's Stormwater Management and Illicit Discharge Regulations in Sections 1, 5, 6, 7, and 10. Section 10 cites the Massachusetts Stormwater Management Handbook, Volume 3, Chapter 1 "LID Site Design Credits" (beginning on page 42).

Retrofit Properties Inventory

Describe the status of the inventory of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

The inventory of permittee-owned properties remains unchanged. With the updated catchment area, permittee-owned properties will be re-evaluated for opportunities for modification or retrofit.

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or weight of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system, if known.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Street Sweeping

Report on street sweeping completed **during this reporting period** using one of the three metrics below.

Number of miles cleaned:

Volume of material removed: [Select Units]

Weight of material removed: [Select Units]

Stormwater Pollution Prevention Plan (SWPPP)

Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

The Town of Dunstable's maintenance garages, public works yards, transfer stations, or similar locations are not located within the NPDES Phase II Stormwater Program Automatically Designated MS4 Areas, so SWPPPs were not created for them. This will be re-evaluated against the revised catchment area in Year 6.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above. If any of the above year 5 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 6 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Develop a report assessing current street design and parking lot guidelines and other local requirements within the municipality that affect the creation of impervious cover
- Develop a report assessing existing local regulations to determine the feasibility of making green infrastructure practices allowable when appropriate site conditions exist
- Identify a minimum of 5 permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Continue public education and outreach program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Sweep all curbed roadways at least once within the reporting period
- Annual training to employees involved in IDDE program
- Clean catch basins in accordance with catch basin cleaning procedures to ensure that no catch basin is greater than 50% full
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspections of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Implement SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary

- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Enclose all road salt storage piles or facilities and implement winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements

Provide any additional details on activities planned for permit year 6 below:

Part VI: Certification of Small MS4 Annual Report 2023

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:

Digitally signed by Jason Silva
Date: 2023.09.28 11:45:11
-04'00'

[Signatory may be a duly authorized representative]