

Year 3 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: July 1, 2020-June 30, 2021

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2020 and June 30, 2021 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

Impairment(s)			
<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input type="checkbox"/> Nitrogen	<input checked="" type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
TMDL(s)			
<i>In State:</i>	<input type="checkbox"/> Assabet River Phosphorus	<input checked="" type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input checked="" type="checkbox"/> Charles River Watershed Phosphorus	<input type="checkbox"/> Lake and Pond Phosphorus	
<i>Out of State:</i>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
<input type="button" value="Clear Impairments and TMDLs"/>			

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 3 Requirements

- Inspected and screened all outfalls/interconnections (excluding Problem and Excluded outfalls)
- Updated outfall/interconnection priority ranking based on the information collected during the dry weather inspections as necessary
- Post-construction bylaw, ordinance, or other regulatory mechanism was updated and adopted consistent with permit requirements

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above year 3 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

The Town updated its Chapter 172 Stormwater Management and Erosion Control to meet the 2016 General Permit requirements. Updates included revised applicability, reference to MGL c. 44 § 53G for technical review, explicit LID requirements, direct reference to the Town's NPDES stormwater discharge permit, updated enforcement, and more. The Bylaw was discussed and adopted at the May 8, 2021 Annual Town Meeting. The Town has drafted Regulations that will be adopted in Permit Year 4 to facilitate implementation of the Bylaw.

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public

- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - This is not applicable because we do not have sanitary sewer
 - This is not applicable because we did not find any new SSOs
 - The updated SSO inventory is attached to the email submission
 - The updated SSO inventory can be found at the following website:

- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- Provided training to employees involved in IDDE program within the reporting period
- All curbed roadways were swept at least once within the reporting period
- Updated system map due in year 2 as necessary
- Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Updated inventory of all permittee owned facilities as necessary
- O&M programs for all permittee owned facilities have been completed and updated as necessary
- Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above annual requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

In Permit Year 3, the Town inspected some municipal BMPs. Hopkinton continues to improve the BMP inventory in GIS and has identified public/private ownership for many BMPs. The Town has developed a GIS-based inspection form that has helped streamline inspection results and any corrective actions needed. As the inspection program continues, it will be enhanced and implemented in future Permit Years.

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Phosphorus (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Distributed an annual message in the spring (April/May) encouraging the proper use and disposal of grass clippings and encouraging the proper use of slow-release and phosphorus-free fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Potential structural BMPs

- Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.

- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

No BMPs installed since July 1, 2017 in Whitehall Reservoir watershed.

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town is working on updating and refining the GIS for all municipally owned BMPs. During this process, BMPs with a known install date will be reviewed to determine whether there are any known structural BMPs installed within the MS4 after the date the permit was issued. Moving forward the Town will track and calculate the above information for any municipally owned structural BMP installed within the Whitehall Reservoir and Charles River watershed.

Charles River Watershed Phosphorus TMDL

- Completed the funding source assessment

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

During the outfall investigations completed in Permit Year 3, the Town removed 47 outfalls from the outfall inventory and will be recategorized as a different structure (e.g., culvert, BMP inlet) or removed because they did not exist or are owned or operated by another entity. 16 outfalls were discovered during field investigations and added to the GIS mapping. These modifications did not add, remove, or change any receiving waterbodies or impairments/TMDLs listed in the NOI or Year 2 annual report.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP:Web Page - Lawn Care

Message Description and Distribution Method:

The Town adopted information from ThinkBlue Massachusetts relating to proper lawn care and fertilizer use and posted this information to its website: https://www.hopkintonma.gov/LawnCareFlyer_ThinkBlueMassHopkinton.pdf

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

This information was made available to the general public for the entirety of the reporting period, and will remain available for the duration of the permit term.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Web Page - Leaf Litter

Message Description and Distribution Method:

The Town adopted an informational flyer developed by ThinkBlue Massachusetts about proper disposal of leaf litter and posted it to its website: https://www.hopkintonma.gov/LeafLitterFlyer_ThinkBlueMassHopkinton.pdf.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

This information was made available to the general public for the entirety of the reporting period, and will remain available for the duration of the permit term. This message is posted to the Department of Public

Works' website, which recorded 227 visits.

Message Date(s): FY2021

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Web Page - General Information

Message Description and Distribution Method:

The Town continued to maintain a general information poster adopted from ThinkBlue Massachusetts on its webpage. The poster, entitled "Clean Water Begins with You", covers topics including pet waste management, trash management, preventing erosion and sedimentation from construction sites, and the role industrial facilities and businesses can play in preventing stormwater pollution: <https://www.hopkintonma.gov/Think%20Blue%20Massachusetts%20Stormwater%20Flyer.pdf>

Targeted Audience: All Audiences

Responsible Department/Parties: DPW

Measurable Goal(s):

This information was made available to the public for the entire reporting period, and will be maintained on the Town's website for the duration of the permit term. This message is posted to the Department of Public Works' website, which recorded 227 visits.

Message Date(s): FY2021

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Web Page - Erosion and Sediment Control

Message Description and Distribution Method:

The Town continued to maintain an informational flyer about erosion and sediment control on construction sites on its website during the permit term. This flyer, which was adopted from materials provided by ThinkBlue Massachusetts, encourages developers to understand the local standards for erosion and sedimentation control and to apply for a Construction General Permit if necessary: <https://www.hopkintonma.gov/Sediment%20and%20Erosion%20Control%20for%20Developers.pdf>

Targeted Audience: Developers

Responsible Department/Parties: Land Use Permitting and Planning (LUPP)

Measurable Goal(s):

This information was made available to the public for the entire reporting period, and will be maintained on the Town's website for the duration of the permit term. This message is posted to the Department of Public Works' website, which recorded 227 visits.

Message Date(s): FY2021

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Web Page - Pet Waste

Message Description and Distribution Method:

The Town maintained an informational flyer entitled "Do Your Doody for Clean Water" on its website. This flyer, which was adopted from materials provided by ThinkBlue Massachusetts, provides information regarding proper disposal of pet waste and the impacts of improperly disposed of pet waste on surface waters: <https://www.hopkintonma.gov/Pet%20Waste%20Flyer%20July%202021.pdf>

Targeted Audience: Residents

Responsible Department/Parties: DPW

Measurable Goal(s):

This information was made available to the public for the entire reporting period, and will be maintained on the Town's website for the duration of the permit term. This message is posted to the Department of Public Works' website, which recorded 227 visits.

Message Date(s): FY2021

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Facebook, Twitter, and Google Groups Post - Proper Use of Fertilizers

Message Description and Distribution Method:

The Director of Public Works posted a notice on the proper use of fertilizers and disposal of yard debris on the Hopkinton Notices google group. This notice included a link to the DPW website for further stormwater management information. The link to this notice was also posted to the Town of Hopkinton Facebook and Twitter pages : https://groups.google.com/a/hopkintonma.gov/g/hopnotices/c/88Fq3HJcGwE/m/R618jOktBgAJ?utm_source=dlvr.it&utm_medium=twitter

Targeted Audience: Residents

Responsible Department/Parties: DPW

Measurable Goal(s):
9 views on google groups and 1 impression on Facebook.

Message Date(s): Posted May 28th, 2021 and ongoing

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Web Page - Septic Systems

Message Description and Distribution Method:
The Department of Health posted information on septic system regulations, maintenance, and impacts of failing systems for visitors of the webpage: <https://drive.google.com/file/d/1aG8WInNS1LnyITyuFWeyXo0GaPMTSPu/view>

Targeted Audience: Residents

Responsible Department/Parties: Health Department

Measurable Goal(s):
This information was made available to the public for the entire reporting period, and will be maintained on the Town's website for the duration of the permit term. This information is posted on the Health Department's webpage.

Message Date(s): FY2021

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Add an Educational Message

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The Town kept the SWMP posted to its website for the entirety of the reporting period. The SWMP will continue to be made available on the Town's website for public review and comment. The Bylaw was discussed and adopted at the May 8, 2021 Annual Town Meeting. The Town has drafted Regulations that will be adopted in Permit Year 4 to facilitate implementation of the Bylaw.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The Town held its annual hazardous waste collection day on October 17th, 2020, providing residents with the opportunity to properly dispose of paints, paint thinners, waste fuels, motor oil, vehicle fluids, pesticides and herbicides, household cleaning products, pool chemicals, fire extinguishers, and propane tanks. The Town continued its monthly collection of white metals and its weekly collection of yard waste and electronic waste during the majority of the reporting period.

Hopkinton continued to participate in the Central Massachusetts Regional Stormwater Coalition (CMRSWC), which ran an educational advertising campaign through Think Blue Massachusetts from May 17 to June 4, 2021. Facebook and Instagram sponsored videos and YouTube pre-roll ads were used to help viewers visualize how trash, pet waste, and motor oil become stormwater pollution. While ad impressions targeted members of all communities in the CMRSWC, 7,542 Facebook and Instagram ad impressions and 18,738 YouTube ad impressions can be attributed to Hopkinton residents during the reporting period.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.**

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Optional: Provide additional status information regarding your map:

The Town continues to refine the MS4 GIS mapping as the IDDE Program and catch basin cleaning program are implemented and field investigations completed. Including adding new outfalls, updating mapped BMPs, re-categorizing incorrectly mapped stormwater features, and adding catch basin inspection metrics.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- No outfalls were inspected
- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period.***

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date.***

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

The updated outfall inventory and field survey data is attached. The Town is reviewing the full report, which will be available soon.

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period.***

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date.***

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

The Town does not have any problem outfalls. Catchment investigations will begin in Permit Year 4.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.***

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018).***

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted **during this reporting period:**

An in-person training on the Town's IDDE program was held on 6/25/21. The training provided an overview the Town's IDDE program, and discussed how to recognize and report illicit discharges and SSOs.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period.***

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

The Trails has had two Cease and Desist Orders placed due to stormwater runoff issues.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

As-built Drawings

Below, report on the number of as-built drawings received during this reporting period.

Number of as-built drawings received:

Optional: Enter any additional information relevant to the submission of as-built drawings:

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

The Town will develop a report assessing existing design standards for streets and parking lots to determine if those standards can be modified to support low impact design options. The report will be completed by the end of Permit Year 4 as outlined in the Town's NOI and as required by the Permit.

Green Infrastructure Report

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

The Town will develop a report assessing existing local regulations to determine the feasibility of allowing and/or encouraging green infrastructure practices when appropriate site conditions exist. The report will be completed by the end of Permit Year 4 as outlined in the Town's NOI and as required by the Permit.

Retrofit Properties Inventory

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

Preparation for the Retrofit Properties Inventory has not yet begun as this requirement is due in Permit Year 4.

MCM6: Good Housekeeping

Catch Basin Cleaning

Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Due to transition to a new stormwater consultant, the Town did not have access to all catch basin cleaning data in Permit Year 3. We will review catch basins >50% full in Permit Year 4 and propose additional action.

Street Sweeping

Report on street sweeping completed **during this reporting period** using one of the three metrics below.

Number of miles cleaned:

Volume of material removed: [Select Units]

Weight of material removed:

Stormwater Pollution Prevention Plan (SWPPP)

Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

Inspections were completed for the WWTF and the DPW Facility. Where applicable, recommendations were made as part of each SWPPP that the Town is working to address in accordance with the timelines identified in each SWPPP. After inspection of the WWTF and consultation with EPA, a SWPPP is not needed for this facility due to minimal activities exposed to stormwater (dumpster, road). The Town will discontinue quality inspections at this facility.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

COVID-19 Impacts

Optional: If any of the above year 3 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 4 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Develop a report assessing current street design and parking lot guidelines and other local requirements within the municipality that affect the creation of impervious cover
- Develop a report assessing existing local regulations to determine the feasibility of making green infrastructure practices allowable when appropriate site conditions exist
- Identify a minimum of 5 permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements

- Inspect all permittee owned treatment structures (excluding catch basins)

Provide any additional details on activities planned for permit year 4 below:

The Town acknowledges the General Permit Year 4 requirements and will complete as many activities as possible based on funding and staff availability.

Part V: Certification of Small MS4 Annual Report 2021

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:

[Signatory may be a duly authorized representative]