

Year 6 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: July 1, 2023-June 30, 2024

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are to publicly accessible sites

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2023 and June 30, 2024 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name:

Title:

Street Address Line 1:

Street Address Line 2:

City:

State:

Zip Code:

Email:

Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (publicly available web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

Impairment(s)			
<input checked="" type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input type="checkbox"/> Nitrogen	<input checked="" type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
TMDL(s)			
<i>In State:</i>	<input checked="" type="checkbox"/> Assabet River Phosphorus	<input type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input type="checkbox"/> Lake and Pond Phosphorus	
<i>Out of State:</i>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
			Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - This is not applicable because we do not have sanitary sewer
 - This is not applicable because we did not find any new SSOs
 - The updated SSO inventory is attached to the email submission
 - The updated SSO inventory can be found at the following publicly available website:
- Updated system map due in year 10 with information from completed catchment investigations
- Provided training to employees involved in IDDE program within the reporting period
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- All curbed roadways were swept at least once within the reporting period
- Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities

- Updated inventory of all permittee owned facilities as necessary
- O&M programs for all permittee owned facilities have been completed and updated as necessary
- Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria
 - This is not applicable because there are no septic systems present

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

- A dog waste management message was posted to Town of Maynard Facebook account on 2/29/2024 and received 7 likes, and 4 shares on Facebook.
- 1,050 pet waste fact sheets were distributed to dog owners at the time of dog license issuance and renewal.
- 22 septic system educational mailings were sent in October of 2023.

Phosphorus (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Distributed an annual message in the spring (April/May) encouraging the proper use and disposal of grass clippings and encouraging the proper use of slow-release and phosphorus-free fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate

- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter
- * *Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Structural BMPs

- Installed a structural BMP as a demonstration project within the drainage area of the water quality limited water or its tributaries. The type of BMP installed is (*e.g. biofiltration*):

The Town of Maynard completed a new Fire Department building in 2023 and two subsurface infiltration systems were installed to treat runoff from the property. These infiltration systems are both within the Merrimack River watershed (as is all of Maynard).

- Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP, and the estimated phosphorus removed in mass per year by the BMP were documented.

- No BMPs were installed
- The above referenced BMP information is attached to the email submission
- The above referenced BMP information can be found at the following publicly available website:

<https://vhb.maps.arcgis.com/apps/webappviewer/index.html?id=e73dbfc193e24e87beac0814201eaae3>

Total estimated phosphorus removed in **lbs/year** from the installed BMPs: 30.7

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

- A dog waste management message was posted to Town of Maynard Facebook account on 2/29/2024 and received 7 likes, and 4 shares on Facebook.

- A leaf litter management message was posted to Town of Maynard Facebook account on 11/20/2023 and received 3 likes, and 2 shares on Facebook.

- Due to staff going on leave, the Town of Maynard was unable to post their annual spring grass clippings message to their Facebook page. The Town is working on building more redundancy into public education to prevent this issue from occurring again. The grass clippings messaging will be resumed during PY7.

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

Yes, the 2014 303(d) list was referenced when writing the NOI. Since that time, the 2016, the 2018/2020, and the 2022 303(d) lists have been released, and have included changes to impairment statuses of Maynard's receiving waters.

MA82B-05 now has the following impairments:

E. coli
Curly-leaf Pondweed
Eurasian Water Milfoil, Myriophyllum Spicatum
Fanwort
Water Chestnut

MA82B-05 no longer has the following impairments:

Non-Native Aquatic Plants
Aquatic Plants (Macrophytes)

MA82B-06 now has the following impairments:

Curly-leaf Pondweed
Fanwort
Water Chestnut
E. coli

MA82B-06 no longer has the following impairments:

Total Phosphorus
Non-Native Aquatic Plants
Aquatic Plants (Macrophytes)
Excess Algal Growth
Water Temperature
Debris/Floatables/Trash
Taste and Odor

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed during this reporting period: 6

Below, report on the educational messages completed during this reporting period. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP: 1-1: Stormwater Management Webpage

Message Description and Distribution Method:

Maynard's stormwater webpage contains educational materials about what stormwater is, why it matters, Maynard's waterbodies, and what the public can do to help reduce stormwater pollution. The website can be found at: <https://www.townofmaynard-ma.gov/254/Stormwater-Management>

Targeted Audience: Residents, Businesses, Developers

Responsible Department/Parties: Department of Public Works & Conservation Department

Measurable Goal(s):

48 page views, 28 users, average engagement time: 0m 49s

Message Date(s): All Year

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1-4: Stormwater and LID Fact Sheets

Message Description and Distribution Method:

Maynard Planning Division distributed stormwater management and low-impact development (LID) fact sheets at pre-application review meetings.

Targeted Audience: Developers (construction)

Responsible Department/Parties: Planning Department

Measurable Goal(s):

The Town Planner distributed 6 fact sheets at pre-application meetings and other applicable meetings.

Message Date(s): All Year

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1-6: Septic System Fact Sheet

Message Description and Distribution Method:

Maynard's Board of Health mailed a fact sheet about septic system maintenance to owners of properties with septic systems.

Targeted Audience: Residents/septic system owners

Responsible Department/Parties: Depts of Health and Public Works

Measurable Goal(s):

22 septic system owners were reached with this messaging.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1-7 Dog Owner Education

Message Description and Distribution Method:

All dogs over 6 months of age must be licensed in Maynard. The Town Clerk distributed a fact sheet about pet waste management to all dog owners seeking or renewing dog licenses.

Targeted Audience: Residents (specifically dog owners)

Responsible Department/Parties: Town Clerk

Measurable Goal(s):

The Town Clerk distributed 1,050 pet waste fact sheets in PY6.

Message Date(s): All Year

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:[Message name here]

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:1-9: Summer Message about Dog Waste Management

Message Description and Distribution Method:

The following message (in addition to a picture) was posted to the Town's Facebook page:

"Do your "doody!" Pet waste left on lawns and public spaces is not only gross. It can be harmful too. When dog poop is left to decompose, rain washes it into storm drains, bringing pollutants such as phosphorus and E. coli to our waterways. In fact, the Assabet River is listed as impaired for having too much of both phosphorus and E. coli, so do your part to scoop the poop and protect our waterways!"

Targeted Audience: Residents

Responsible Department/Parties: Department of Public Works, Office of Municipal Services

Measurable Goal(s):

7 likes, 0 comment, 4 shares on Facebook.

Message Date(s): 02/29/2024

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1-10: Fall Message about Leaf Litter

Message Description and Distribution Method:

The following message (in addition to a picture) was posted to the Town's Facebook page:

"Clean water is "in the bag" if you do your part to dispose of yard waste properly. Blowing leaves into the street can clog storm drains and cause flooding. Rotting leaves also add extra nutrients to stormwater and local waterways, causing algae blooms, bad odors, and fish-kills. Thank you for doing your part to protect Maynard's wetlands and waterbodies!"

Targeted Audience: Residents

Responsible Department/Parties: Department of Public Works, Office of Municipal Services

Measurable Goal(s):

3 likes, 0 comment, 2 shares on Facebook.

Message Date(s): 11/20/2023

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) during this reporting period:

The SWMP is posted on Maynard's Stormwater Webpage and includes a contact form for comments. (<https://www.townofmaynard-ma.gov/254/Stormwater-Management>).

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**
Annual Household Hazardous Waste Cleanup Day (April 13, 2024, 8am - noon) - Maynard DPW provided a household hazardous waste collection day in addition to providing information to residents about other hazardous waste collections. There was an approximate customer base of 35 participants.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified: 2

Number of SSOs removed: 2

MS4 System Mapping

Percent of Phase II map complete: 90

Optional: Provide additional status information regarding your map:

Sanitary Sewer Overflows:

One of the SSOs (500 gallons) occurred when a toilet backed up inside a home. This sewage was never exposed to a waterbody, as it did not exit the home. This was caused by a grease blockage that was cleared via jetting.

The second SSO (2340 gallons) was caused by a major storm event causing some water from the Wastewater Treatment Facility to be discharged into the Assabet River. The discharged water was fully treated except tertiary treatment to remove phosphorus from the water. There were no mitigation actions due to the nature of the SSO.

MS4 System Mapping:

Phase I mapping has been completed for several years and includes outfalls and receiving waters, open channel conveyances, interconnections, municipally-owned stormwater treatment structures, waterbodies, and initial catchment delineations. Phase I mapping is revised as needed based on additional information collected in the field or through desktop analysis. Phase II mapping includes all of Phase I mapping, plus outfalls with spatial location, pipes, manholes, catch basins, refined catchment delineations, municipal sanitary sewer system (if available), and municipal combined sewer system (if applicable). Outfalls, pipes, manholes, catch

basins, and the municipal sanitary sewer system are mapped. Catchment delineations have not all been refined, as that work will be performed as catchment investigations are completed. There is no municipal combined sewer system in Maynard. Mapping will continue to be refined over the next permit years to comply with PY10 Phase II mapping requirements.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- No outfalls were inspected
- The above referenced outfall screening data is attached to the email submission
- The above referenced outfall screening data can be found at the following publicly available website:

<https://vhb.maps.arcgis.com/apps/webappviewer/index.html?id=e73dbfc193e24e87beac0814201eaae3>

*Below, report on the number of outfalls/interconnections screened **during this reporting period.***

Number of outfalls screened: 0

*Below, report on the percent of outfalls/interconnections screened **to date.***

Percent of outfalls screened: 98

Optional: Provide additional information regarding your outfall/interconnection screening:

During PY6, no outfall screenings were completed. To date, 127 of the 130 of total Town-owned, known outfalls/outgoing interconnections have been dry weather screened (98%). The remaining 3 outfalls were recently mapped based on field investigation or as-built reviews and will be dry weather screened in PY7.

To date, 42 of the 130 Maynard-owned outfalls/outgoing interconnections have been screened during wet weather (32%). The majority of remaining outfalls/outgoing interconnections have SVFs and should be screened/sampled for wet weather flow before the end of PY7 or PY10, depending on their respective permit deadline.

As Maynard continues to map new outfalls during field and desktop investigations, these outfalls will be screened and sampled for dry and wet weather flow as required by the permit.

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following publicly available website:

<https://vhb.maps.arcgis.com/apps/webappviewer/index.html?id=e73dbfc193e24e87beac0814201eaae3>

Below, report on the number of catchment investigations completed during this reporting period.

Number of catchment investigations completed this reporting period: 8

Below, report on the percent of catchments investigated to date.

Percent of total catchments investigated: 54.5

Optional: Provide any additional information for clarity regarding the catchment investigations below:

To date, Maynard has initiated 73 catchment investigations out of 134. Of the 73 initiated investigations, 22 are complete, 15 are complete pending wet weather outfall screening results that do not indicate sewer input, and 36 are in progress.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following publicly available website:

<https://vhb.maps.arcgis.com/apps/webappviewer/index.html?id=e73dbfc193e24e87beac0814201eaae3>

Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed during this reporting period.

Number of illicit discharges identified: 3

Number of illicit discharges removed: 0

Estimated volume of sewage removed: 0 gallons/day

Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed since the effective date of the permit (July 1, 2018).

Total number of illicit discharges identified: 13

Total number of illicit discharges removed: 6

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted **during this reporting period:**

On 2/6/2024, 11 Maynard DPW employees and the 911 dispatcher were trained on how to identify and report illicit discharges, the Town's Operations and Maintenance Plan, and the Town's Highway Garage SWPPP.

MCM4: Construction Site Stormwater Runoff Control

Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.

Number of site plan reviews completed: 9

Number of inspections completed: 20

Number of enforcement actions taken: 0

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

This work is being coordinated by the Town Planner.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance or Regulatory Mechanism

Date update was completed (due in year 3): Bylaw amended 10/16/20; regulations amended 6/8/21

Website of ordinance or regulatory mechanism: <https://www.townofmaynard-ma.gov/254/Stormwater-Management>

As-built Drawings

Below, report on the number of as-built drawings received during this reporting period.

Number of as-built drawings received: 1

Optional: Enter any additional information relevant to the submission of as-built drawings:

Street Design and Parking Lots Report

Below, describe any changes made or planned to be made to local regulations and guidelines based on the report completed in Year 4:

In Permit Year 5, revisions to the Town's Subdivision Rules & Regulations were drafted based on recommendations issued in the Permit Year 4 report. The Town had planned to finalize and pass these updated regulations in Permit Year 6 but ended up having to use budget designated for this task to take advantage of a grant opportunity that came up unexpectedly. The Town has contracted a consultant to finalize and facilitate passage of updated Subdivision Rules & Regulations in Permit Year 7.

Green Infrastructure Report

Below, describe progress towards making green infrastructure practices allowable based on the report completed in Year 4:

In Permit Year 5, revisions to the Town's Subdivision Rules & Regulations were drafted based on recommendations issued in the Permit Year 4 report. The Town had planned to finalize and pass these updated regulations in Permit Year 6 but ended up having to use budget designated for this task to take advantage of a grant opportunity that came up unexpectedly. The Town has contracted a consultant to finalize and facilitate passage of updated Subdivision Rules & Regulations in Permit Year 7.

Retrofit Properties Inventory

Below, list remaining permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (must maintain a minimum of 5 sites in inventory until less than 5 sites remain):

1. Green Meadow Elementary School Renovation/ Reconstruction, 5 Tiger Drive
 2. Dept. of Public Works Labor Yard (Highway Garage) Renovation/ Reconstruction, 38 Winter Street
 3. Nason Street Rain Garden Installation, 12 Nason Street
 4. Main Street Rain Garden Installation, 105 Main Street
 5. ArtSpace Parking Lot Impervious Cover Reduction, 63 Summer Street
 7. Main Street at Sudbury Street Flooding & Water Quality Improvements, 189 Main Street
-

Below, list all properties that have been modified or retrofitted with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.d of the permit and the type of BMP(s) implemented. Non-MS4 owned properties that have been modified or retrofitted with BMPs to mitigate impervious area may also be listed, but must be indicated as non-MS4.

1. River Street Municipal Parking Lot, 23 River Street

This Project was funded through a Grant by the 495 Partnership. The project consisted of retrofitting the existing municipal lot with a new LED lighting system, installing a protective wooden guardrail system at the edge of the lot near the river to protect the river from errant trash and debris, and installing an infiltration trench at the end of the parking lot to treat runoff before it enters the Assabet River.

2. Veterans Memorial Park Parking Lot, 2-18 Summer Street

Approximately 1500 square feet of impervious cover was removed from parking lot islands in the Veterans Memorial Park parking lot. In its place, shade trees, shrubs and other vegetation were planted.

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected: 867

Number of catch basins cleaned: 867

Total volume or mass of material removed from all catch basins: 235 cubic yards

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins: 1,419

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Maynard has developed an electronic catch basin inspection form and moving forward plans to collect all data using this method. Currently, the Town has not collected enough data to know if a catch basin has been more than 50% full during two consecutive cleanings, but with more data collection, this will be evaluated. The catch basins that are found to be more than 50% full during two consecutive inspections will be flagged in the Town's drainage database with a special designation and prioritized for yearly cleaning.

Street Sweeping

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

- Number of miles cleaned:
- Volume of material removed: 70 cubic yards
- Weight of material removed: [Select Units]

Stormwater Pollution Prevention Plan (SWPPP)

Below, report on the number of site inspections for facilities that require a SWPPP completed during this reporting period.

Number of site inspections completed: 4

Describe any corrective actions taken at a facility with a SWPPP:

The Town of Maynard completed quarterly SWPPP inspections of the DPW Highway Garage and Pine Hill Road satellite site. Corrective actions included minor items such as sweeping debirs, ensuring secondary containment for fluids, ensuring proper salt containment, and improving BMP effectiveness with improved check dams.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following publicly available website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above.

Year 7

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 7 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Complete investigations of catchments associated with Problem Outfalls
- Complete investigations of catchments where any information gathered on the outfall/interconnection identifies sewer input

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt

- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)
- Identify additional permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas so that the permittee maintains a minimum of 5 sites in their inventory, until such a time when the permittee has less than 5 sites remaining

Provide any additional details on activities planned for permit year 7 below:

Part V: Certification of Small MS4 Annual Report 2024

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:

[Signatory may be a duly authorized representative]