

Year 5 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: July 1, 2022-June 30, 2023

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are to publicly accessible sites

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2022 and June 30, 2023 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (publicly available web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

<u>Impairment(s)</u>			
<input checked="" type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input type="checkbox"/> Nitrogen	<input type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
<u>TMDL(s)</u>			
<i>In State:</i>	<input type="checkbox"/> Assabet River Phosphorus	<input type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input type="checkbox"/> Lake and Pond Phosphorus	
<i>Out of State:</i>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input checked="" type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
			Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. By checking each box you are certifying that you have completed that permit requirement fully. If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - This is not applicable because we do not have sanitary sewer
 - This is not applicable because we did not find any new SSOs
 - The updated SSO inventory is attached to the email submission
 - The updated SSO inventory can be found at the following publicly available website:
- Updated system map due in year 2 as necessary
- Provided training to employees involved in IDDE program within the reporting period
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- All curbed roadways were swept at least once within the reporting period
- Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities

- Updated inventory of all permittee owned facilities as necessary
- O&M programs for all permittee owned facilities have been completed and updated as necessary
- Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria
- This is not applicable because there are no septic systems present

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Nitrogen (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Structural BMPs

- Completed the evaluation of all permittee owned properties identified as presenting retrofit opportunities or areas for structural BMP installation under permit part 2.3.6.d or identified in the Nitrogen Source Identification Report, including: *(select the items of the evaluation that have been completed below)*
- Next planned infrastructure, resurfacing, or redevelopment activity planned for the property (if applicable) OR planned retrofit date
 - Estimated cost of redevelopment or retrofit BMPs
 - Engineering and regulatory feasibility of redevelopment or retrofit BMPs
 - Completed a listing of planned structural BMPs and a plan and schedule for implementation
 - The BMP list and implementation schedule is attached to the email submission
 - The BMP list and implementation schedule can be found at the following publicly available website:

- Any structural BMPs listed in Attachment 3 to Appendix F already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was estimated
- consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP, and the estimated nitrogen removed in mass per year by the BMP were documented.

- No BMPs were installed
- The above referenced BMP information is attached to the email submission
- The above referenced BMP information can be found at the following publicly available website:

Total estimated nitrogen removed in lbs/year from the installed BMPs:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

The list of receiving waters was changed from 6 to 4, and number of outfalls decreased from 83 to 27. This information was updated since the NOI to only include regulated outfalls. The original outfall list in the NOI included culverts below roadways, discharges that have now been removed from the Town's inventory to appropriately reflect Town-owned outfalls within the MS4 regulated area that discharge to receiving waters. It has been confirmed that there are no Town-owned outfalls that discharge to the Quaboag River in the regulated area. The June 2019 SWMP includes the updated outfall map. This change was also reported in previous annual reports. The bacteria impairment for Chicopee Brook was inadvertently omitted from past reports but was now added.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed during this reporting period: 16

Below, report on the educational messages completed during this reporting period. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP: CT River Watershed Council Website Links

Message Description and Distribution Method:

Provide link to the CT River Watershed Council (CRWC) on Town Website to disseminate information on programs and best storm water management activities.

Targeted Audience: Developers (construction)

Responsible Department/Parties: Highway Department

Measurable Goal(s):

The Town has posted a link to the CRCW at <https://monson-ma.gov/highway-department>

Message Date(s): Throughout Permit Year 5

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

During COVID, the Town eliminated an in-person liason connection with developers and instead opted for posting a link to CRWC on the Highway Department webpage.

BMP: Hazardous Waste Collection

Message Description and Distribution Method:

The Town will sponsor Hazardous Waste Collection Days to promote household waste recycling. If collection days are not held, then town will prepare links or fact sheets that direct residents to the New England Disposal Technologies website (www.NEDT.org) for information regarding disposal of hazardous waste.

Targeted Audience: Residents

Responsible Department/Parties: Highway Department, Board of Health, Board of Selectment

Measurable Goal(s):

The Town has posted a message regarding area recycling facilities, including hazardous waste collection sites at the Board of Health website at "https://www.monson-ma.gov/sites/g/files/vyhli926/f/uploads/area_recycling_facilities1.pdf."

Message Date(s): Throughout Permit year 5, on Town Website

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Web Page/Design Recommendations

Message Description and Distribution Method:

Provide link to Stormwater BMP's and other water quality educational resources on the Town's website targeted toward developers.

Targeted Audience: Developers (construction)

Responsible Department/Parties: Board of Selectmen, MIS Department, Highway Department

Measurable Goal(s):

The Town has posted a message catered towards Developers/Construction at "https://www.monson-ma.gov/highway-department/pages/developers-construction-stormwater-information" within the town website.

Message Date(s): Throughout Permit Year 5, on Town Website

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Catch Basin Marking

Message Description and Distribution Method:

Replacement of catch basin stencils with a permanent message cast into catch basin grates. Eight additional catch basin grates were replaced with grates including a permanent message stating "Dump No Waste, Drains to Waterways". The replaced grates included two on Main Street, two on Washington Street, two in Brimfield Road and one on Mill Street.

Targeted Audience: Residents and Businesses, Institutions and Commercial Facilities

Responsible Department/Parties: Highway Department

Measurable Goal(s):

No dog waste, grass clippings, or yard waste was found during catch basin cleaning that was implemented; therefore this message is effective at reducing residential pollutant contributions to stormwater discharges.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Brochures for Industrial

Message Description and Distribution Method:

Brochures that pertain to industry's role in reducing impacts from stormwater will be made available at public buildings including the Town Hall, Library, and Transfer Station.

Targeted Audience: Industrial facilities

Responsible Department/Parties: Conservation, Planning, Board of Selectmen

Measurable Goal(s):

The Town has posted a link to public educational materials catered towards Industrial facilities at "https://www.monson-ma.gov/highway-department/pages/industries-stormwater-information" within the town website.

Message Date(s): Throughout permit Year 5

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Transition to on-line versus paper flyers was made due to COVID.

BMP: Brochures and Pamphlets for Town Residents

Message Description and Distribution Method:

Distribute flyers and mailers to residents to provide information to homeowners regarding lawn maintenance activities and proper disposal of household and pet waste. There will be three messages distributed annually. A grass clippings message will be delivered annually in April and May. it will include messages encouraging the proper use and disposal of grass clippings and the proper use of slow release fertilizers. An annual message will be distributed in June or July that encourages the proper disposal of pet waste. An annual message will be distributed in August-October time frame that encourages the proper disposal of leaf litter.

Targeted Audience: Residents

Responsible Department/Parties: Boad of Selectmen, Board of Health, Conservation

Measurable Goal(s):

Educational material targeted at residents is posted on the Highway Department website for required topics at "https://www.monson-ma.gov/highway-department/pages/resident-stormwater-information"

Message Date(s): Throughout Permit Year 5, on Town Website

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Transitioned to on-line postings due to COVID

BMP: Web Page for Businesses

Message Description and Distribution Method:

Use outreach materials and guidance from various sources (Think Blue Massachusetts, MassDEP, Cape Cod Stormwater) for posting online. This will implement outreach for relevant impairments town wide. See: https://www.thinkbluemassachusetts.org/for-businesses

Targeted Audience: Businesses, institutions and commercial facilites

Responsible Department/Parties: Conservation, Planning, Board of Selectmen

Measurable Goal(s):

Educational material targeted at commercial businesses is posted on the Highway Department website at "https://www.monson-ma.gov/highway-department/pages/commercial-business-storm-water-information"

Message Date(s): Throughout Permit Year 5, on Town Website

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Facebook Posts

Message Description and Distribution Method:

Facebook posts were released continuously throughout the year regarding important stormwater and pollution prevention information. 2 posts were made.

Targeted Audience: Residents

Responsible Department/Parties: Highway Department

Measurable Goal(s):

Spread information on stormwater pollution prevention throughout the Town's social media spheres in order to more readily educate residents.

Message Date(s): Throughout Permit year 5, on Town Facebook page

Message Completed for: Appendix F Requirements Appencix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Transitioned to on-line postings due to COVID

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) during this reporting period:

The SWMP is available for review online within the town's website at link "<https://www.monson-ma.gov/highway-department/pages/industries-stormwater-information>" and at the Highway Department. The public is able to provide comments to Town officials regarding suggestions for addition actions to be added to the SWMP.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted during this reporting period:

N/A

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

Below, report on the number of SSOs identified in the MS4 system and removed during this reporting period.

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Optional: Provide additional status information regarding your map:

The current map is contained within the IDDE plan in Attachment B. Phase I was completed by June 30, 2020 (End of FY2020), updated MS4 map to include: open channel conveyances, interconnections with other MS4's and other storm sewer systems, municipally-owned stormwater treatment structures, water bodies identified by name and indication of all use impairments, and initial catchment delineations.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- No outfalls were inspected
- The above referenced outfall screening data is attached to the email submission
- The above referenced outfall screening data can be found at the following publicly available website:

Below, report on the number of outfalls/interconnections screened during this reporting period.

Number of outfalls screened:

Below, report on the percent of outfalls/interconnections screened to date.

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following publicly available website:

Below, report on the number of catchment investigations completed during this reporting period.

Number of catchment investigations completed this reporting period:

Below, report on the percent of catchments investigated to date.

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following publicly available website:

Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed during this reporting period.

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed since the effective date of the permit (July 1, 2018).

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted during this reporting period:

Employee training occurs in May annually, and includes a review the gas pump area maintenance, protocols for spill clean up, sand and salt cleanup in the highway dept lot, proper storage of sand and silt, highway garage floor maintenance, and review of the floor drain and the oil/water separator.

MCM4: Construction Site Stormwater Runoff Control

Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.

Number of site plan reviews completed: 0

Number of inspections completed: 0

Number of enforcement actions taken: 0

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

[Empty text box for optional information]

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance or Regulatory Mechanism

Date update was completed (due in year 3):

The Town has a Stormwater By-law that references the MassDEP Stormwater Standards, and had previously been awaiting MassDEP update of the State Standards to align with MS4 requirements. The Town of Monson is now reviewing changes needed to its regulations for compliance with MS4 requirements and may put proposed changes for a vote of approval at the fall 2023 Town meeting.

Website of ordinance or regulatory mechanism:

https://www.monson-ma.gov/sites/g/files/vyhli926/f/uploads/2022_zoning_bylaws.pdf

As-built Drawings

Below, report on the number of as-built drawings received during this reporting period.

Number of as-built drawings received:

Optional: Enter any additional information relevant to the submission of as-built drawings:

Street Design and Parking Lots Report

Below, describe any changes made or planned to be made to local regulations and guidelines based on the report completed in Year 4:

The Town’s consultant completed a report with items to consider regarding revisions to local regulations and guidelines in June 2022. The town is still considering implementation of these changes, which were relatively minor clarifications regarding the street and parking lot requirements, and the fact that infiltration practices are allowed.

Green Infrastructure Report

Below, describe progress towards making green infrastructure practices allowable based on the report completed in Year 4:

The Town’s consultant completed a report with items to consider regarding revisions to local regulations and guidelines in June 2022. The town is still considering implementation of these changes, which were relatively minor clarifications to clarify that green infrastructure practices are allowed and encouraged.

Retrofit Properties Inventory

Below, list remaining permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (must maintain a minimum of 5 sites in inventory until less than 5 sites remain):

- Outfall 6 (located between Washington St and Main St)
 - Outfall 2 (Located at Hampden Avenue)
 - Outfall 15 (located at Harrison Ave)
 - Outfall 22 (Located at Lowe Hampden Ave)
 - Outfall 3 (Located between Park Ave and Pease Ave)

Below, list all properties that have been modified or retrofitted with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.d of the permit. Non-MS4 owned properties that have been modified or retrofitted with BMPs to mitigate impervious area may also be listed, but must be indicated as non-MS4.

No properties have yet been modified or retrofitted but the town is currently moving ahead with making plans to install rain gardens in the future at locations on Park Avenue and the intersection of Bliss Street and Lower Hampden Avenue.

MCM6: Good Housekeeping

Catch Basin Cleaning

Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins *during this reporting period*.

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins: cubic yards

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

N/A

Street Sweeping

Report on street sweeping completed *during this reporting period* using one of the three metrics below.

Number of miles cleaned:

Volume of material removed: [Select Units]

Weight of material removed: [Select Units]

Stormwater Pollution Prevention Plan (SWPPP)

Below, report on the number of site inspections for facilities that require a SWPPP completed during this reporting period.

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

The Highway Department blockaded a nearby fuel tank, put stone near the Chicopee Brook to prevent water runoff, and performed watershed improvements in 2 different locations.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following publicly available website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

N/A

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above. If any of the above year 5 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 6 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)
- Identify additional permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas so that the permittee maintains a minimum of 5 sites in their inventory, until such a time when the permittee has less than 5 sites remaining

Provide any additional details on activities planned for permit year 6 below:

During permit year 6, the Town of Monson plans to include changes to their stormwater by-laws to meet MS4 state standards in their next town meeting. The town will vote upon these proposed changes. The Town of Monson will also continue to work towards building and making progress on the Green Infrastructure Reports and the Street and Parking Lots Design Report.

Part V: Certification of Small MS4 Annual Report 2023

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:
[Signatory may be a duly authorized representative]

Note: When prompted during signing, save the document under a new file name.

Annual Report Submission

Please submit the form electronically via email to both EPA and MassDEP by clicking on one of the links below or using the email addresses listed below. Please ensure that all required attachments are included in the email and not attached to this PDF.

EPA: stormwater.reports@epa.gov

MassDEP: Stormwater.DEP@mass.gov

Paper Signature:

If you did not sign electronically above, you can print the signature page by clicking the button below.

Optional: If you did not sign electronically above, you may lock the form by clicking the "Lock Form" button below which will prompt you to save the locked version of the form. Save this locked version under a new file name.