

**Year 6 Annual Report**  
**Massachusetts Small MS4 General Permit**  
**Reporting Period: July 1, 2023-June 30, 2024**

*\*\*Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are to publicly accessible sites\*\**

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2023 and June 30, 2024 unless otherwise requested.*

**Part I: Contact Information**

Name of Municipality or Organization:

EPA NPDES Permit Number:

**Primary MS4 Program Manager Contact Information**

Name:  Title:

Street Address Line 1:

Street Address Line 2:

City:  State:  Zip Code:

Email:  Phone Number:

**Stormwater Management Program (SWMP) Information**

SWMP Location (publicly available web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

### Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

<b>Impairment(s)</b>			
<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input type="checkbox"/> Nitrogen	<input type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
<b>TMDL(s)</b>			
<i>In State:</i>	<input type="checkbox"/> Assabet River Phosphorus	<input type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input checked="" type="checkbox"/> Lake and Pond Phosphorus	
<i>Out of State:</i>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input type="checkbox"/> Phosphorus
		<input checked="" type="checkbox"/> Nitrogen	
			<input type="button" value="Clear Impairments and TMDLs"/>

Next, check off all requirements below that have been completed. By checking each box you are certifying that you have completed that permit requirement fully. If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

#### Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
  - This is not applicable because we do not have sanitary sewer
  - This is not applicable because we did not find any new SSOs
  - The updated SSO inventory is attached to the email submission
  - The updated SSO inventory can be found at the following publicly available website:
- Updated system map due in year 10 with information from completed catchment investigations
- Provided training to employees involved in IDDE program within the reporting period
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- All curbed roadways were swept at least once within the reporting period
- Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities

- Updated inventory of all permittee owned facilities as necessary
- O&M programs for all permittee owned facilities have been completed and updated as necessary
- Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Inspected all permittee owned treatment structures (excluding catch basins)

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Street sweeping was conducted in Year 6, but due to staffing issues, not all streets in Town were swept, but some streets were swept more than once in preparation for public events.

**Nitrogen** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach\**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

*Good Housekeeping and Pollution Prevention for Permittee Owned Operations*

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

*Structural BMPs*

- Installed a structural BMP as a demonstration project within the drainage area of the water quality limited water or its tributaries. The type of BMP installed is (*e.g. biofiltration*):

Any structural BMPs listed in Attachment 3 to Appendix F already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was estimated  consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP, and the estimated nitrogen removed in mass per year by the BMP were documented.

- No BMPs were installed
- The above referenced BMP information is attached to the email submission
- The above referenced BMP information can be found at the following publicly available website:

Total estimated nitrogen removed in lbs/year from the installed BMPs: 0

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Five retrofits on municipal-owned properties have been identified, the Stormwater Retrofit Plan will be finalized in Year 7.

Lake and Pond Phosphorus TMDL

Below, calculate your current phosphorus export rate by first filling out the individual phosphorus loading components (labeled [A], [B], [C], and [D]) and then computing your current phosphorus export rate using the equation provided.

Baseline phosphorus export rate from LPCP Area (lbs/year) [A]: 0

Total phosphorus reduction from all nonstructural controls this reporting period (lbs/year) [B]: 0

Total phosphorus reduction from all structural controls installed this reporting period and all previous years (lbs/year) [C]: 0

Phosphorus load increase due to development incurred since baseline loading was calculated in lbs/year [D]: 0

Current phosphorus export rate from the LPCP Area in lbs/year [=A-(B+C)+D from above]: 0

I certify under penalty of law that all source control and treatment Best Management Practices being claimed for phosphorus reduction credit have been inspected, maintained and repaired in accordance with manufacturer or design specification. I certify that, to the best of my knowledge, all Best Management Practices being claimed for a phosphorus reduction credit are performing as originally designed.

All municipally owned and maintained turf grass areas are being managed in accordance with Massachusetts Regulation 331 CMR 31.00 pertaining to proper use of fertilizers on turf grasses

Implemented all nonstructural control measures during this reporting period and documented the measures and their phosphorus reduction. The nonstructural control measure information:

- is attached to the email submission
can be found at the following publicly available website:

[Empty box for website information]

Documented the structural control measures implemented during this reporting period and all previous years, including location, phosphorus reduction in weight/year, and date of last completed maintenance and inspection for each control. The structural control measure information:

- is not applicable; no structural control measures were implemented
is attached to the email submission
can be found at the following publicly available website:

The LPCP: *(select one of the following options. If you submitted your LPCP last year and have an updated website, please include the website below)*

- was submitted in the Year 5 Annual Report
- is attached to the email submission
- can be found at the following publicly available website:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town is focused on completing the Nutrient Source Identification Requirements and the Stormwater Retrofit Plan with their consultant. These documents will be the foundation for the Lake phosphorus Control Plan. Five retrofits on municipal-owned properties have been identified and the Stormwater Retrofit Plan will be finalized in Year 7. The Town intends to begin work on the LPCP as time and budget allow.

*Optional:* Use the box below to provide any additional information you would like to share as part of your self-assessment:

### Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

Yes

No

If yes, describe below, including any relevant impairments or TMDLs:

As in past Annual Reports, the Town notes that the impairments to Depot Pond, Brazell Pond, Bourn-Hadley Pond, and Greenwood Pond (of which only Depot Pond is in the urbanized area) were modified to Aquatic Plants (Macrophytes), for which a TMDL is not required. The Town intends to request relief from the relevant requirements of Appendix F on this basis.

### Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

#### MCM1: Public Education

Number of educational messages completed during this reporting period:

Below, report on the educational messages completed during this reporting period. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

**BMP: Think Blue Residents Pet Waste Flyer**

Message Description and Distribution Method:

A flyer describing the negative effects of pet waste on water quality was distributed with the census and posted on social media. The flyer is also available on the Town website: [https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/pet\\_waste\\_flyer.jpg](https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/pet_waste_flyer.jpg)

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Number of flyers distributed. The pet waste flyer was posted on the Town's facebook in the summer. The pet waste flyers are also posted on the Town's MS4 webpage which received 120 total views between July 1, 2023 and June 30, 2024.

Message Date(s):

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: EPA Septic Homeowner Brochure**

Message Description and Distribution Method:

A brochure about how to properly maintain a septic system will be mailed to residents in catchments that discharge to waterbodies that are impaired for bacteria. The brochure includes information about inspecting and pumping a septic system, items that should not be flushed and signs of a failing septic system. The brochure is also available on the Town website: [https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/septic\\_system\\_flyer.pdf](https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/septic_system_flyer.pdf)

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Number of flyers distributed. The brochure was distributed to new homeowners who purchased a house with a septic system. Approximately 50 brochures were distributed. The EPA Septic Homeowner Brochure is also posted on the Town's MS4 webpage which received 120 total views between July 1, 2023 and June 30, 2024.

Message Date(s): Ongoing.

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Think Blue Landscaping Infographic**

Message Description and Distribution Method:

A flyer describing lawn and garden tips to reduce stormwater pollution will be posted on the Town website. The link to the flyer will be shared on social media twice a year (once in the spring and once in the fall). This flyer discusses proper disposal of yard waste (grass clippings and leaf litter) and fertilizer use. [https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/lawn\\_care\\_-\\_stormwater.pdf](https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/lawn_care_-_stormwater.pdf)

Targeted Audience: Residents and Businesses/Institutions/Commercial Facilities

Responsible Department/Parties: Board of Health

Measurable Goal(s):

Number of post views, shares, and likes.

The lawn care flyer is posted on the Town's MS4 webpage which received 120 total views between July 1, 2023 and June 30, 2024.

Message Date(s): Twice a year (once in the spring and once in the fall)

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Think Blue Residents Pet Waste Social Media Post**

Message Description and Distribution Method:

A social media post will be shared on the Town's Facebook page annually in the summer. The social media post reminds residents to pick up dog waste to keep water clean.

Targeted Audience: Residents

Responsible Department/Parties: Board of Health

Measurable Goal(s):

Number of post views, shares, and likes. There was no social media post in this permit year. However, the Pet Waste Management flyer is available on the Town's MS4 webpage which received 120 total views between July 1, 2023 and June 30, 2024.

Message Date(s): Annually in the summer.

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Think Blue Parking Lot Infographic**

Message Description and Distribution Method:

A flyer describing ways that businesses can reduce stormwater pollution will be mailed to business owners. Tips include frequently sweeping parking lots, keeping trash barrels covered, and maintaining stormwater structures. <https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/tbm-parking-lot-flyer-final-01272019.doc.pdf>

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Building Department

Measurable Goal(s):

Number of flyers distributed. The parking lot flyer is posted on the Town's MS4 webpage which received 120 views between July 1, 2023 and June 30, 2024.

Message Date(s): Annually in the Spring

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Think Blue Developers Sediment Control Press Release**

Message Description and Distribution Method:

A press release about the importance of erosion control on construction sites to prevent stormwater pollution will be posted on the Town's website. [https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/erosion\\_control\\_-\\_flyer.pdf](https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/erosion_control_-_flyer.pdf)

Targeted Audience: Developers (construction)

Responsible Department/Parties: Building Department

Measurable Goal(s):

Number of views. The sediment control flyer is posted on the Town's MS4 webpage which received 120 views between July 1, 2023 and June 30, 2024.

Message Date(s): Annually in the fall

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Think Blue Materials Handling flyer**

Message Description and Distribution Method:

A flyer describing ways that industrial site owners can reduce stormwater pollution will be distributed to every industrial facility with a NPDES permit. Tips include how to properly store and dispose of hazardous materials and how to minimize leaks and spills. <https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/tbm-industrial-material-handling-0127201.pdf>

Targeted Audience: Industrial facilities

Responsible Department/Parties: Planning Board

Measurable Goal(s):

Number of flyers distributed. There were no new industries in Year 6, so no flyers were distributed. The materials handling flyer is posted on the Town's MS4 webpage which received 120 views between July 1, 2023 and June 30, 2024.

Message Date(s): Annually in the fall

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Think Blue Fleet Maintenance Press Release**

Message Description and Distribution Method:

A press release about the importance of maintaining vehicles and equipment on industrial sites to prevent stormwater pollution from oil, gasoline and grease will be posted on the Town website. <https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/toc-tbm-industrial-flyer-06262018.pdf>

Targeted Audience: Industrial facilities

Responsible Department/Parties: Building Department

Measurable Goal(s):

Number of views. The fleet maintenance flyer is posted on the Town's MS4 webpage which received 120 views between July 1, 2023 and June 30, 2024.

Message Date(s): Annually in the spring

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

Add an Educational Message

**MCM2: Public Participation**

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) during this reporting period:

The stormwater management plan is posted on the Town website with contact information available for the public to send comments (<https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/swmp080420.pdf>).

Was this opportunity different than what was proposed in your NOI? Yes  No

Describe any other public involvement or participation opportunities conducted during this reporting period:

**MCM3: Illicit Discharge Detection and Elimination (IDDE)**

**Sanitary Sewer Overflows (SSOs)**

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed during this reporting period.*

Number of SSOs identified:

Number of SSOs removed:

**MS4 System Mapping**

Percent of Phase II map complete:

*Optional: Provide additional status information regarding your map:*

The Town has incorporated a new software for mapping. Staff are being trained to use tablets in the field to help update mapping.

**Screening of Outfalls/Interconnections**

*If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.*

- No outfalls were inspected
- The above referenced outfall screening data is attached to the email submission
- The above referenced outfall screening data can be found at the following publicly available website:

*Below, report on the number of outfalls/interconnections screened during this reporting period.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened to date.*

Percent of outfalls screened:

*Optional: Provide additional information regarding your outfall/interconnection screening:*

Outfall/interconnection screening was completed in Year 3.

**Catchment Investigations**

*If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following publicly available website:

*Below, report on the number of catchment investigations completed during this reporting period.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated to date.*

Percent of total catchments investigated:

*Optional: Provide any additional information for clarity regarding the catchment investigations below:*

No catchment investigations were conducted in Year 6. The Town plans to commence catchment investigations in Year 7. The Town does not have any Problem Outfalls.

**IDDE Progress**

*If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.*

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following publicly available website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed during this reporting period.*

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed:  gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed since the effective date of the permit (July 1, 2018).*

Total number of illicit discharges identified:

Total number of illicit discharges removed:

*Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:*

**Employee Training**

Describe the frequency and type of employee training conducted during this reporting period:

The DPW Director received IDDE training during Year 6. Additional employees will receive training as needed in Year 7.

[Empty rectangular box]

**MCM4: Construction Site Stormwater Runoff Control**

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.*

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

*Optional:* Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

An enforcement action was commenced by the Templeton Conservation Commission on January 9, 2023. The action relates to a violation of an Order of Condition issued for 280 State Road. Pavement was expanded beyond the boundaries determined in the site plans. This enforcement action is ongoing.

**MCM5: Post-Construction Stormwater Management in New Development and Redevelopment**

**Ordinance or Regulatory Mechanism**

Date update was completed (due in year 3):

Website of ordinance or regulatory mechanism:

**As-built Drawings**

*Below, report on the number of as-built drawings received during this reporting period.*

Number of as-built drawings received:

*Optional:* Enter any additional information relevant to the submission of as-built drawings:

[Empty rectangular box]

**Street Design and Parking Lots Report**

Below, describe any changes made or planned to be made to local regulations and guidelines based on the report completed in Year 4:

The Town has contracted with its consultant to complete the Street Design and Parking Lots report in Year 7

### **Green Infrastructure Report**

Below, describe progress towards making green infrastructure practices allowable based on the report completed in Year 4:

Due to limited funding available, the Town has previously chosen to focus on impaired waters, Source Identification Reports, and retrofit planning. As funding allows, the Town will look to develop a report determining the feasibility of utilizing green infrastructure. Presently, the Town does not believe there are any significant barriers to the installation of green infrastructure or any significant parking lot guidelines or street design requirements preventing LID techniques being used. The Town intends to include these tasks in future contracts with the Town's stormwater consultant, as time and budget permit.

### **Retrofit Properties Inventory**

Below, list remaining permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (must maintain a minimum of 5 sites in inventory until less than 5 sites remain):

Five retrofits on municipal-owned properties have been identified and the Stormwater Retrofit Plan will be finalized in Year 7.

Below, list all properties that have been modified or retrofitted with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.d of the permit and the type of BMP(s) implemented. Non-MS4 owned properties that have been modified or retrofitted with BMPs to mitigate impervious area may also be listed, but must be indicated as non-MS4.

The Town is currently working with a consultant to identify town-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas. The Town's stormwater consultant is working with the Town to develop a Green Infrastructure Plan. Presently, the Town and consultant are selecting five specific locations to develop green infrastructure concept designs. Concept designs will include the following information: BMP type, total area treated by the BMP, design storage volume of the BMP, and estimated nitrogen removed (in mass per year). The Town maintained detention basins outside of the Urbanized Area near the senior center and on Queen Lake Rd and two new non-MS4 detention basins were installed during Year 6, though the Town has no easements or access to them.

### MCM6: Good Housekeeping

#### Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins during this reporting period.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

*Below, report on the total number of catch basins in the MS4 system.*

Total number of catch basins:

*If applicable:*

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

The Town does not have catch basins that are regularly greater than 50% full. However, if this were the case, the Town would increase the frequency of inspections and cleaning and clean those catch basins more frequently. The Town would investigate the catchment area for potential sources of excessive sediment loading.

#### Street Sweeping

*Report on street sweeping completed during this reporting period using one of the three metrics below.*

Number of miles cleaned:

Volume of material removed:

Weight of material removed:

#### Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed during this reporting period.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

**Additional Information**

**Monitoring or Study Results**

*Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.*

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following publicly available website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

The report on the I/I investigations on the sanitary sewer system have previously been completed.

**Additional Information**

Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above.

In Year 6 a residential sand shed was installed. The shed is contained and covered. The Town is also in an Intermunicipal Agreement with The Towns of Hubbardston and Winchedon to reduce the amount of salt used on the roads and utilize a salt brine production system.

**Year 7**

**Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 7 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Complete investigations of catchments associated with Problem Outfalls
- Complete investigations of catchments where any information gathered on the outfall/interconnection identifies sewer input

### Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)
- Identify additional permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas so that the permittee maintains a minimum of 5 sites in their inventory, until such a time when the permittee has less than 5 sites remaining

Provide any additional details on activities planned for permit year 7 below:

The Town currently has a contractor utilizing CDBG grant funds to replace storm drainage pipes, catch basins, water, and sewer piping in kind along School St, Vernon St, and Cottage St.

## Part V: Certification of Small MS4 Annual Report 2024

### 40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Robert Scocik

Title: Director of Public Services

Signature: 

Date: 12-16-2024

*[Signatory may be a duly authorized representative]*