

Wyoming Emergency Procedure Plan for Small Drinking Water Systems

All public water systems must have an Emergency Procedure Plan (EPP) that details emergency operations procedures for foreseeable emergencies such as power outages, loss of water, equipment failures, unsafe conditions, etc. When a sanitary surveyor conducts a survey on your system, they will ask if you have an EPP.

Public Water System Name:	
Public Water System Number:	
Administrative Contact Name/Number:	
Legal Contact Name/Number:	
Operator Name/Number:	
Population Served:	
Number of Service Connections:	
Chemicals Used to Treat Water:	
Name/Number of Chemical Supplier:	
Life Threatening Emergency Number:	911
Law Enforcement Number:	
Wyoming Homeland Security (Terrorism/Cybersecurity Threats)	307-777-4900
Critical/Vulnerable Customer Numbers:	
EPA Business Hours Emergency Number:	Call Kyle StClair at 303-312-6791
EPA After-Hours Emergency Number:	303-312-6327
Wyoming Association of Rural Water Systems:	307-436-8636
Midwest Assistance Program:	307-941-0990
Wyoming DEQ Engineer Name/Number:	
Alternate Water Source:	
Power Company Number:	
Electrician Number:	
Plumber Number:	
Parts Supplier Number:	
Pressure Loss/Water Outage Plan: Pressure loss below 20 psi can allow contamination into the distribution system. The following link lists the necessary steps to get back into compliance and back to serving customers safe drinking water as quickly as possible. https://www.epa.gov/region8-waterops/loss-pressure-drinking-water-systems-wyoming-and-tribal-lands-epa-region-8 REMEMBER: These samples must be marked "Special".	1. Isolate pressure loss area from the rest of the system. 2. Immediately report to EPA at 303-312-6791. 3. Notify lab. Get sampling materials and instructions. 4. Issue a Tier 1 Public Notice that includes Loss of Pressure Boil Water Advisory for occupants with affected service lines. https://www.epa.gov/region8-waterops/public-notification-drinking-water-system-pressure-loss-boil-advisory-template 5. Fix the problem that caused the pressure loss. 6. Disinfect and flush the affected distribution system. 7. Collect and submit Total Coliform samples upstream & downstream of the affected area for 2 days. Be sure samples are marked as "Special". Keep Boil Water Notice until 2 consecutive days of "safe" levels of TC are collected. Submit this information to: R8DWU@epa.gov.
Water Contamination Plan: Follow these steps after a ROUTINE water sample has tested Positive/Present for <i>E. coli</i> (TC+/EC+). https://www.epa.gov/region8-waterops/addressing-total-coliform-positive-or-e-coli-positive-sample-results-epa-region-8	1. Do not shock chlorinate. 2. Review sampling procedures to make sure you are sampling properly. 3. Follow RTRC Sample Siting Plan to take RTRC repeat samples. 4. Thoroughly inspect the water system. 5. Call EPA at 303-312-6072 and ask to speak with RTRC Manager Jamie Harris.
Shut-Off Location and Instructions:	
Spare Parts Location:	

Emergency preparedness assistance, Public Notices for Loss of Pressure, Boil Orders, Do Not Drink, etc., are available at:
<https://www.epa.gov/region8-waterops/emergency-preparedness-drinking-water-systems-wyoming-and-tribal-lands-epa-region-8>