

Community Grants Program

EPA's Community Grants Program provides funding for water infrastructure projects as directed by Congress.

Quick Reference Guide for Recipients



Connect and Review

Connect with your EPA [Regional Point Of Contact](#) for support.

- Application development, cost share, technical corrections, and any pre-award costs should be discussed with Regional Points of Contact.

Review Program Implementation Guidance and FAQs.

- The [Community Grants Program Implementation Guidance](#) and [Community Grants FAQs](#) discuss information on applicable programmatic requirements, including a Workplan Outline and information about application forms and grant budgets. Additional related [resources](#) are also available.



Complete EPA Grant Training

Training is required if your organization is [new to receiving EPA grant funding](#). The required courses include:

- [EPA Grants Management Training for Applicants and Recipients](#).
- [How to Develop a Budget](#).
- [Administrative](#) and [Programmatic](#) requirements trainings are also available.



Prepare for Compliance: Key Requirements

Key Requirements include:

- **Manufacturing and Contracting**
 - [Build America, Buy America \(BABA\)](#). All iron, steel, manufactured products, and construction materials used in the project must be produced in the United States of America (USA).
 - [American Iron and Steel \(AIS\)](#). Recipients must use iron and steel products produced in the USA.
 - [Davis-Bacon and Related Acts \(DBRA\)](#). Laborers on contracts and subcontracts must be paid no less than locally prevailing wages.
- **Procurement.** Recipients must follow their own procurement procedures and comply with Federal, State, local, or tribal laws and regulations. Information is available online for [procurement, subawards, and procurement flexibility](#), [best practices for procuring](#), and [preparing solicitation documents](#).
- **Environmental Review.** Under the [National Environmental Policy Act \(NEPA\)](#), environmental impacts must be considered before EPA can award the grant. See [Resources for Community Grants Recipients](#) on NEPA and other Environmental Cross Cutting laws, including the National Historic Preservation Act (NHPA) and the Endangered Species Act (ESA).
- **Cost Share.** Community Grants require a **20 percent non-federal cost share**, unless a waiver is approved by EPA. Refer to the [Cost Share Waiver Implementation Guidance](#) for additional information.
- **IMPORTANT:** *For recipients to receive funds as quickly as possible and to successfully manage their grant, recipients **must comply with the above federal requirements**. If these requirements are not met, recipients may have significant delays before they can receive their funds and/or projects may not be completed.*

✓ Register

Recipients must be registered in [SAM.gov](https://sam.gov) and obtain a Unique Entity Identifier (UEI) in order to submit an application. For more information, go to [How to Register to Apply for Grants](#).

✓ Complete Workplan, Budget, and Application Forms

Recipients must submit a complete application package through [Grants.gov](https://grants.gov), including:

- Detailed workplan that describes project activities, milestones, and expected environmental outcomes.
- Project budget.
- Required federal forms found on Grants.gov. Refer to [Finding the Community Grants Application Package in Grants.gov](#) for instructions and to access the forms.

✓ Apply

- Only an Authorized Organization Representative (AOR) may submit the completed application package through Grants.gov.
- EPA regional staff can assist with questions prior to application submission, but all required materials must be submitted through the federal system.
- Refer to sam.gov/help and grants.gov/support for technical questions related to each site.

✓ Stay Informed

- [EPA's Grants website](#) provides resources and information about the application process, grant opportunities, available training, rules and policies, and links to additional information.
- [EPA's Grants Update Listserv](#) provides periodic updates on training, changes in grants management requirements, and other general grants information applicable to all EPA grant programs.
- Regularly review the [Community Grants guidance website](#) and the [Community Grants FAQs](#) for updates on requirements, training opportunities, and policy changes specific to the Community Grants Program.

Refer to [How Recipients Can Prepare to Receive Funding](#) for additional details.