

e-Manifest Fact Sheet: Exporters

e-Manifest is a national system for tracking hazardous waste shipments electronically, which saves valuable time, resources, and dollars for industries and states. EPA established e-Manifest per the Hazardous Waste Electronic Manifest Establishment Act, which Congress enacted into law on October 5, 2012.

As a multi-faceted program, e-Manifest includes system development, regulation and policy, implementation and communication, and consultation with the e-Manifest federal advisory committee.

What Exporters Need to Know

- Exporters must register with e-Manifest as well as any party wishing to take part in electronic manifesting.
- Exporters need an EPA Identification (ID) Number to register with e-Manifest.
- Exporters must:
 - Submit export manifests electronically through e-Manifest (see the [Third Rule](#)), AND
 - Pay a fee for each manifest submitted. [Fees vary based on submission methods](#).
- Exporters receive the final manifest copies for the domestic portion of the shipment and upload them to e-Manifest.
(Note: This differs from other workflows where the generator receives the final manifest copy.)
- In some cases, a user may have the role of exporter and generator. Refer to the [generator fact sheet](#) for more information.
- Exporters are responsible for completing the international shipment section of the manifest.
- Exporters must ensure that shipment information (e.g., waste description, quantity, destination) is consistent across both the e-Manifest system and the Waste Import Export Tracking System (WIETS).

Scope of e-Manifest

e-Manifest facilitates the electronic transmission of the uniform manifest form, which accompanies shipments of hazardous and certain nonhazardous waste. *(Note: Any manifest required for the transportation of the waste must eventually exist in e-Manifest.)* e-Manifest affects any regulated waste shipped on a manifest, including:

- Resource Conservation and Recovery Act (RCRA) federal hazardous waste,
- Regulated PCB waste shipped on a manifest,
- State-regulated hazardous waste (if a manifest is required by origination or destination state),
- Very Small Quantity Generator waste (if a manifest is required by state or during an episodic event), and
- Imported and exported hazardous waste.

Note: EPA implements the e-Manifest regulations until RCRA-authorized states adopt and become authorized for the e-Manifest regulations.

What Exporters Need to Do

Select an Export Manifest Creation Option

The e-Manifest system currently allows three options to create a hazardous waste manifest:

- **Paper:** If a paper manifest is used for an export shipment, the exporter is responsible for submitting that manifest into the e-Manifest system. *(Note: Like receiving facilities, exporters are subject to the standard 30-day manifest submission requirement. However, under EPA's e-Manifest regulations, exporters should submit the manifest 30 days after the waste crosses the border, and the last domestic transporter signs the manifest as exported.)* Exporters have two options for submitting paper manifests to EPA: uploading a scanned image of a paper manifest or submitting data plus image files to e-Manifest.
Note: EPA has begun a [rule-making process to sunset the use of paper manifests](#) which would eliminate the paper option.
- **Electronic:** Created in e-Manifest and electronically signed by all domestic entities listed on the manifest.
- **Hybrid:** Starts as a paper manifest signed by the generator, then is signed electronically by all domestic entities listed on the manifest.

Electronic and hybrid manifests are submitted to EPA instantaneously, as they are signed electronically in the system.

Note: When submitting electronic manifests, exporters can use either e-Manifest within the [RCRAInfo application](#) or the e-Manifest API (Application Programming Interface), which allows exporters to utilize e-Manifest capabilities within their existing manifesting system.

Obtain/Update EPA ID Number

Exporters must submit a notification (EPA Form 8700-12) to obtain an EPA ID Number from their RCRA-authorized state or EPA Region. In most states, exporters may submit this form electronically via myRCRAid using the [RCRAInfo application](#).

For exporters who already have an EPA ID Number, they must verify that the information on the [RCRAInfo Hazardous Waste Information Platform](#) is current and correct. If exporters need to revise their information, they must submit a new notification form to their regulator.

Register with e-Manifest

e-Manifest registration and instructions are available on the [e-Manifest website](#) or **REGISTER NOW** by scanning the QR code.



Users can register for different permissions related to whether they want to view, create, and/or sign manifests electronically. Each user must register separately.

Stay Updated

Exporters can stay updated by attending the next [e-Manifest webinar](#), or subscribing to the e-Manifest mailing lists for the latest news and monthly webinar announcements for:

- [General Program](#)
- [Software Developers](#)

See the [e-Manifest website](#) for more information on EPA's e-Manifest Program and frequently asked questions.