

Brownfields Job Training Understanding the FY 2027 Guidelines

U.S. EPA Office of Brownfields and
Land Revitalization

August 6, 2026, 2-4 PM EST

<https://www.epa.gov/brownfields/fiscal-year-2027-brownfields-job-training-grants>

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Meeting Logistics

- **Call-in Options**

- Call-in Number: +1 646 828 7666
- Webinar ID: 165 236 4500

- **Questions**

- Please submit questions in the Q&A feature at the bottom of your screen

- **Recording will be posted to our website:**

- <https://www.epa.gov/brownfields/fiscal-year-2027-brownfields-job-training-grants>

- **Use of Artificial Intelligence (AI)**

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Meet the Presenters

Technical Assistance Resources

- **Professional Learning Community Call - Open to everybody**
 - Hosted by EPA Technical Assistance Provider Tetra Tech/Adaapta
 - View past recordings here: <https://www.epa.gov/brownfields/brownfields-job-training-grants-professional-learning-community>
 - Held on the third Wednesday of every month @2 pm EST (when NOFO is not open)
 - To be included on the invites for future PLC calls, submit an [inquiry form](#) and state in the "Inquiry" field a request to "Add me to future PLC call invites."
- **Past Job Training Webinars**
 - <https://www.epa.gov/brownfields/brownfields-job-training-grants-webinars>
- **Find Your Regional TAB Provider – They can review draft applications**
 - <https://www.epa.gov/brownfields/interested-applying-brownfields-job-training-funding#TAB>

EPA Resources

- FY 2027 Brownfields Job Training Grant Guidelines:
https://www.epa.gov/system/files/documents/2026-07/epa-olem-oblr-26-01-final_1.pdf
- FY 2027 Brownfields Job Training Frequently Asked Questions:
<https://www.epa.gov/brownfields/frequently-asked-questions-about-brownfields-job-training-jt-grants>
- EPA Brownfields Job Training Grants: Interested in Applying for Funding:
<https://www.epa.gov/brownfields/interested-applying-brownfields-job-training-funding>
- List of Eligible and Ineligible Brownfield Job Training Courses:
<https://www.epa.gov/brownfields/list-eligible-and-ineligible-brownfield-job-training-courses>
- Brownfields Job Training Best Practices Guide: <https://www.epa.gov/brownfields/brownfields-job-training-best-practices-guide>



Agenda

- **History and Background**
- **Overview**
 - Use of Grant Funds
 - Substantive Changes
 - Brownfields Job Training Coalition
- **Grant Application Process**
 - Getting Started
 - Application Content
 - Narrative Information Sheet
 - Threshold Attachments
 - The Narrative
 - Narrative Attachments
 - Required Forms
- **Next Steps**
- **Regional Contacts**
- **Resources**



Absentee Shawnee Tribe Brownfields Job Training Program

History and Background

- **January 1995:** EPA announces the first Brownfields Pilots.
 - Reflecting EPA's growing concern for "environmental equity"
 - Lesson learned: Communities surrounding these brownfields were not benefitting from the job opportunities created by their assessment and cleanup
 - Lack of environmental training among local workforces
- **1998:** EPA awards its first 11 Brownfields Job Training Pilots to entities including cities, community colleges, universities, and non-profits.
- **As of June 2026:** EPA has funded 456 Job Training Grants totaling over \$119 million.
 - Excluding pilot data (1998 - 2002):
 - Approximately 23,500 individuals completed training
 - Over 17,300 obtained employment in the environmental field
 - Average starting wage of over \$16.7 an hour. Last 5 years – starting wage of \$22 per hour
 - Placement rate = 74%

Overview of Program

- **The Brownfields Job Training program is designed to:**
 - Recruit, train, and place unemployed and under-employed residents from communities impacted by brownfields.
 - Further sustainable community revitalization by ensuring that residents benefit from the revitalization and cleanup of brownfields.
 - Help graduates develop wider skill sets that improve their ability to secure full-time, sustainable employment within the larger environmental field.

Overview of BF Job Training Grants

- **Brownfields Job Training Grant requirements:**

- Must target unemployed and under-employed individuals that are residents living in or near an area adversely impacted by the presence of brownfield sites
- Must be an eligible entity
- Must document that OSHA 29 CFR § 1910.120 40-hour Hazardous Waste Operations and Emergency Response (HAZWOPER) training will be included in your training, and all graduates must hold a current 40-hour HAZWOPER certificate compliant with OSHA 29 CFR 1910.120(e)/1926.65
- Must not duplicate other Federally funded environmental job training program activities
- Must meet all other threshold criteria as outlined in Section 2 of the NOFO

Note: applicants that were awarded a FY26 Brownfields Job Training Grant from EPA are not eligible to apply under this competition.

Overview of BF Job Training Grants

- **Under this funding opportunity:**

- Applicants can apply for up to \$300,000
 - Total estimated funding for FY27 is \$5-\$6 million
- The project period for these grants is three years:
 - Year 1 & 2: recruitment and screening/beginning and conclusion of training
 - Year 3: placement and tracking of graduates and reporting results to EPA



Region 9, Los Angeles Conservation Corps HAZWOPER Training

Substantive Changes

The following are the substantive changes to the Fiscal Year 2027 Job Training Request for Applications:

1. Revisions to threshold language and general requirements.
2. General revisions to the review criteria to clarify existing language.

For a complete list of changes,
please review the
**“Fiscal Year 2027 Brownfields Job Training
Guidelines Summary of Changes”**
available at
<https://www.epa.gov/brownfields/fiscal-year-2027-brownfields-job-training-grants>

Brownfields Job Training Coalition

- Coalitions are designed for one “lead” eligible entity to partner with eligible entities.
- The **lead** eligible entity submits the application.
- Information on **non-lead** entities:
 - There must be at **one**, or more, eligible entities.
 - Entities that have an open Brownfields Job Training Grant, are **not eligible** to be a non-lead member.
 - Non-lead Coalition Members **may not be an agency or instrumentality of, or be affiliated with, the lead member** (for example, a county and the redevelopment authority of the same county)
- Coalition members may not be members of other Job Training Coalition Grant applications.
- Coalition members may not submit a Brownfields Job Training Grant application as an individual applicant.

Note:

Once the lead member submits the application, it becomes the applicant, and the coalition members may not substitute another eligible entity as the lead member after the deadline for submitting applications has passed. Additionally, the non-lead coalition member may not be substituted after the deadline for submitting applications has passed. For more information, see 2 CFR § 200.308(c).

Brownfields Job Training Coalition

Key Features

- May be beneficial for non-lead entities that **lack the capacity** to apply for and manage their own EPA cooperative agreement and otherwise would not have access to Brownfields Grant Resources.
- May be beneficial for **City and County governments**, as this approach can expand the jurisdiction of the target area.
- Lead and non-lead entity's co-design and deliver the program and share performance accountability
- Applicants are encouraged to **include eligible community-based nonprofit organizations** as non-lead coalition members to help promote strong local engagement.
- A Memorandum MOA) documenting the coalition's process **must be in place** prior to the expenditure and draw down of Agreement (of any funds that have been awarded to the lead coalition member.
- **One** Target Area.
- **Funding:** up to \$300,000
- **Project Period:** up to 3 years

Brownfields Job Training Coalitions Memorandum of Agreement Template

<https://www.epa.gov/system/files/documents/2025-05/bfjt-coalition-moa.pdf>

When a coalition isn't necessary

- If one applicant can feasibly deliver the full training program and meet requirements alone, or with assistance from subawardees and/or procured contractors.



Overview: Uses of Grant Funds



Region 4, Durham North Carolina- Job Training

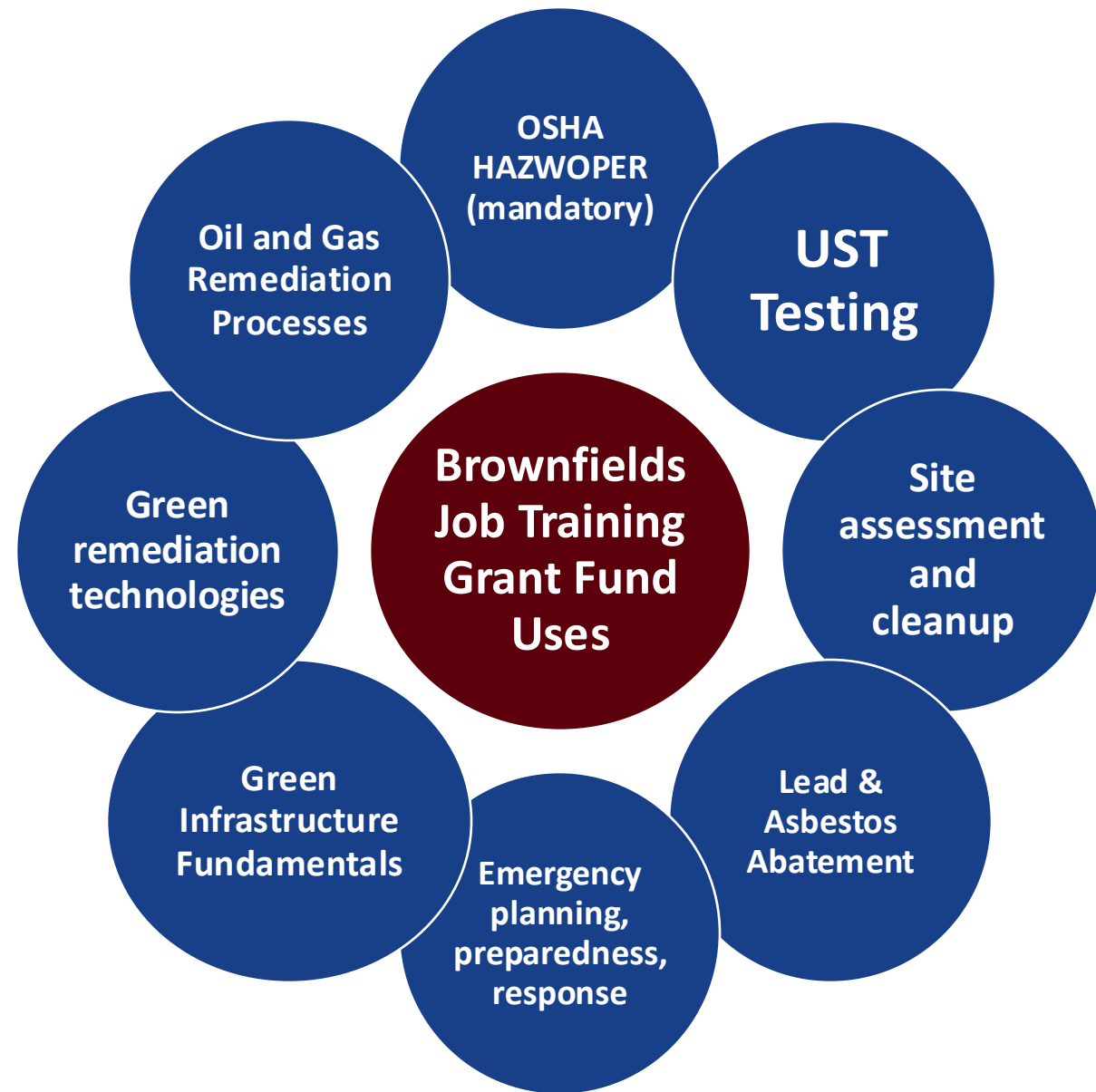
Note: Section 3.A.2. of the NOFO provides a list of additional types of direct programmatic costs associated with implementing a Brownfields Job Training program that are eligible uses of grant funds

- **Additional eligible uses of grant funds:**

- Personnel costs for instructors to conduct training, fringe benefits, and/or tasks associated with programmatic reporting requirements
- Costs for screening and placement of students
- Costs associated with health exams, drug testing, licensing fees
- Costs for training materials and work gear associated with the training curriculum
- Outreach activities directed toward engaging prospective employers to be involved in the job training program and to hire graduates
- Participant Support costs

Overview: Eligible Trainings With Brownfields Job Training Grant Funds

Note: All the above training can be delivered at awareness, intermediate, or advanced levels. Expanded descriptions of these trainings are available in the [FY27 NOFO](#), the [FAQs](#), and the [List of Eligible and Ineligible Brownfield Job Training Courses](#) available on the [Brownfields Job Training page](#).



Overview: Use of Grant Funds

- **Grant funds may NOT be used for:**
 - Training in general construction skills and trades
 - Life skills or education activities, such as resume writing, remedial math and reading classes, interview skills, etc.
 - EPA encourages applicants to leverage this training through outside funding
 - Administrative or indirect costs in excess of 5% of total EPA funding

Note: Section 3.A.4. of the NOFO provides a more illustrative list of ineligible uses of grant funds

Submitting Your Application Package

Applications are due **September 23, 2026**, via **Grants.gov**
EPA encourages applicants to apply before September 23.

[Grants.gov Tip Sheet](#)

Grants.gov Resources for Applicants



Requirements to Submit an Application

Requirement	Accept 	Reject 
Active www.sam.gov account through September 23, 2026	The account is active and matches the applying entity's info	- Inactive/expired account - Account is being updated, but is in "processing" status
Obtain a Unique Entity Identifier (UEI) generated in http://www.sam.gov/	The same UEI must be used on future applications	Another organization's/ department's UEI is listed on the Standard Form 424
Active www.grants.gov account	Associated with same, correct UEI number	Application is not submitted through Grants.gov solely due to an incomplete registration/inactive account
Submission by the Authorized Organization Representative (AOR)	- Designated in Grants.gov by the E-business POC (listed in sam.gov) - Has a Grants.gov account - Submits the application in Grants.gov	Someone other than the designated AOR submits the application

[How to Register to Apply for Grants](#)

APEX advisors can also help with SAM.gov enrollment at no cost:

<https://www.napex.us/services/>

For additional resources please see EPA's Office of Grants and Debarment updated training resources: <https://www.epa.gov/grants/epa-grants-management-training-applicants-and-recipients>



Your www.grants.gov Application Package

REQUIRED FORMS

1. Application for Federal Assistance (SF-424)
2. Budget Information for Non-Construction Programs (SF-424A)
3. Pre-award Compliance Review Report (EPA Form 4700-4)
[Guidance on how to complete this form is available at www.epa.gov/grants/tips-completing-epa-form-4700-4.]
4. EPA Key Contacts (Form 5700-54)
5. Project Narrative Attachment Form, as one file (if possible) include:
 - ✓ Application Information Sheet
 - ✓ Threshold Responses (and related attachments)
 - ✓ Narrative Criteria Responses (responses to Narrative Criteria Responses/Review criteria)
 - ✓ Narrative Criteria Responses Attachments

OPTIONAL FORMS

1. Grants.gov Lobbying Form – To be submitted by applicants requesting more than \$100,000 of EPA grant funding.
2. Negotiated/Proposed Indirect Cost Rate Agreement – submit using the Project Narrative Attachment Form.

A workplan is not required at time of submission. Applicants that are selected for funding will negotiate a workplan with EPA before the cooperative agreement is awarded.





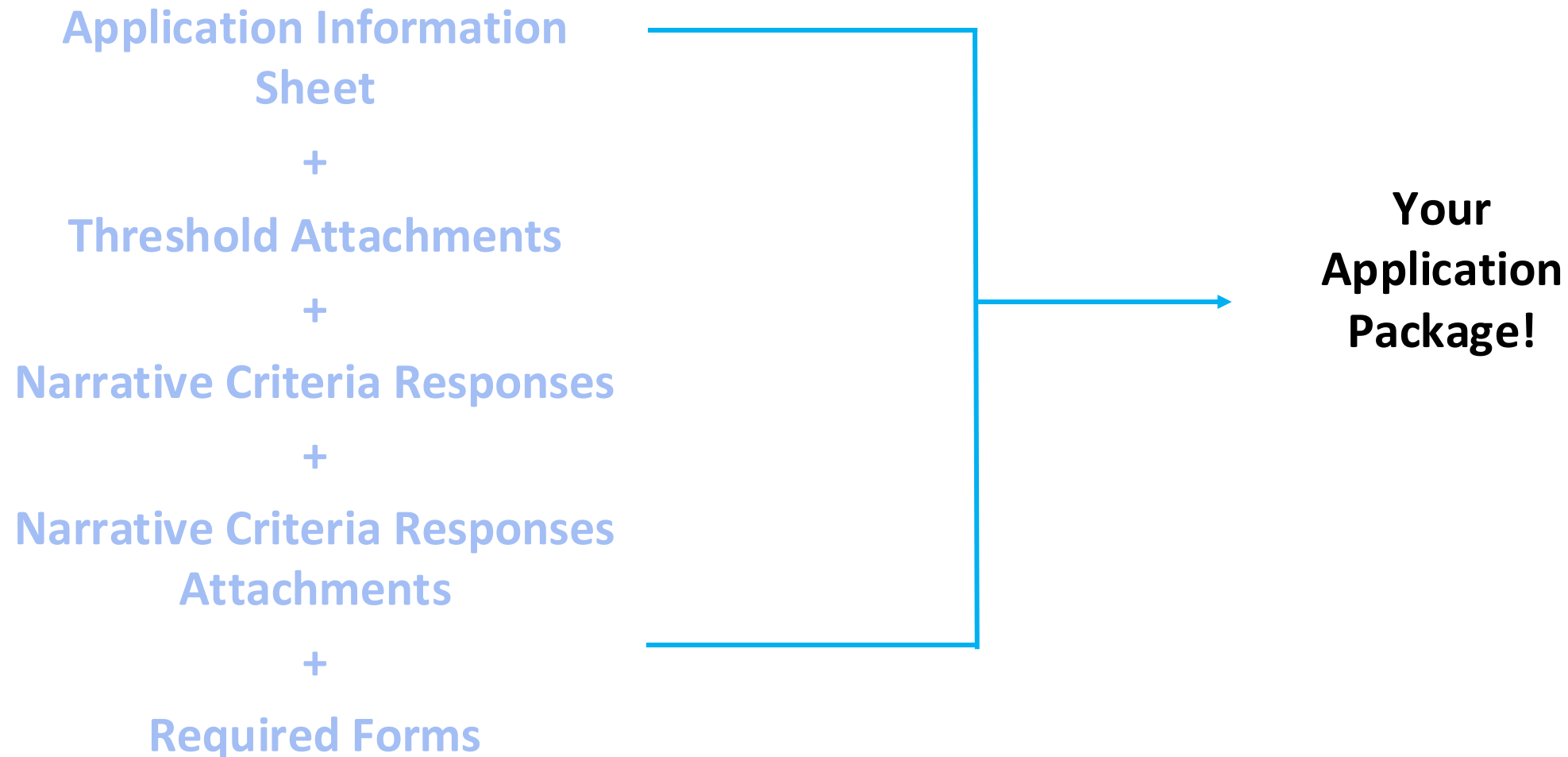
**KEEP
CALM
AND
CALL THE
GRANTS.GOV
HELP DESK!!**

The Application Has Been Submitted – Now What?

- After signing and successfully submitting the application package, within 24 to 48 hours the AOR should receive a series of notification emails from www.grants.gov.
- If the AOR did not receive notification emails or the application package did not transmit successfully, immediately **contact the Grants.gov Help Desk** (open 24/7; except federal holidays) at 1-800-518-4726. **Make sure to get a case number.**
- Applications that are not successfully submitted **and ‘validated’** by the deadline will be considered late and will be rejected.



Grant Process – Application Content



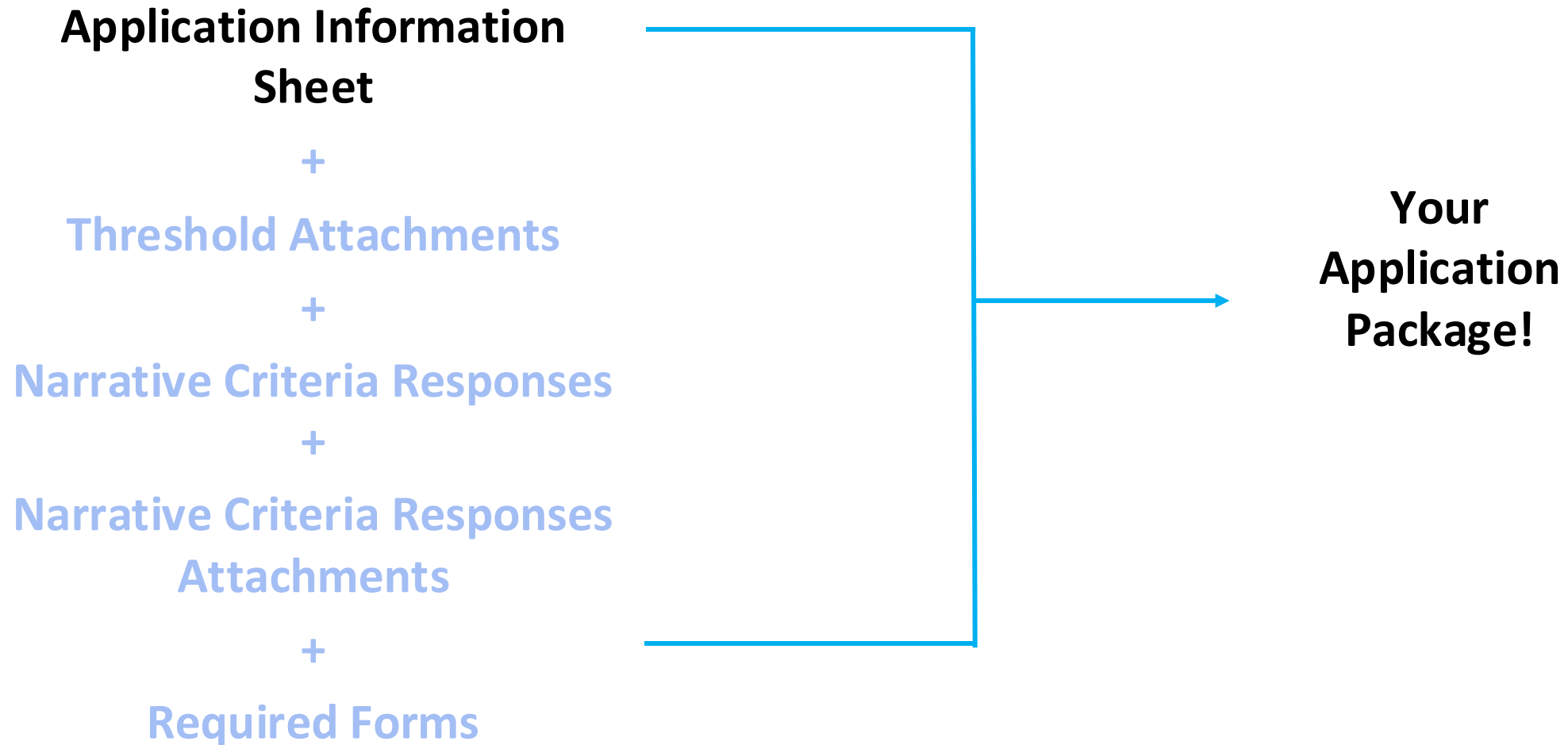
Grant Process – Application Content

- **All applications must conform to the following outline:**
 - Application Information Sheet (3-page limit)
 - Responses to Threshold Criteria (submitted as an attachment(s))
 - Narrative Criteria Responses (14-page limit)
 - Narrative Criteria Responses Attachments (20-page limit)
 - Required Forms
 - SF-424 (Application for Federal Assistance)
 - SF-424A (Budget Information for Non-Construction Programs)
 - EPA Form 4700-4 (Pre-Award Compliance Review Report)
 - Form 5700-54 (EPA Key Contacts)
- **All pages exceeding the page limit will not be reviewed**
 - 8 ½ x 11 inches paper size, font size should be no smaller than 12-point font, and single-spaced

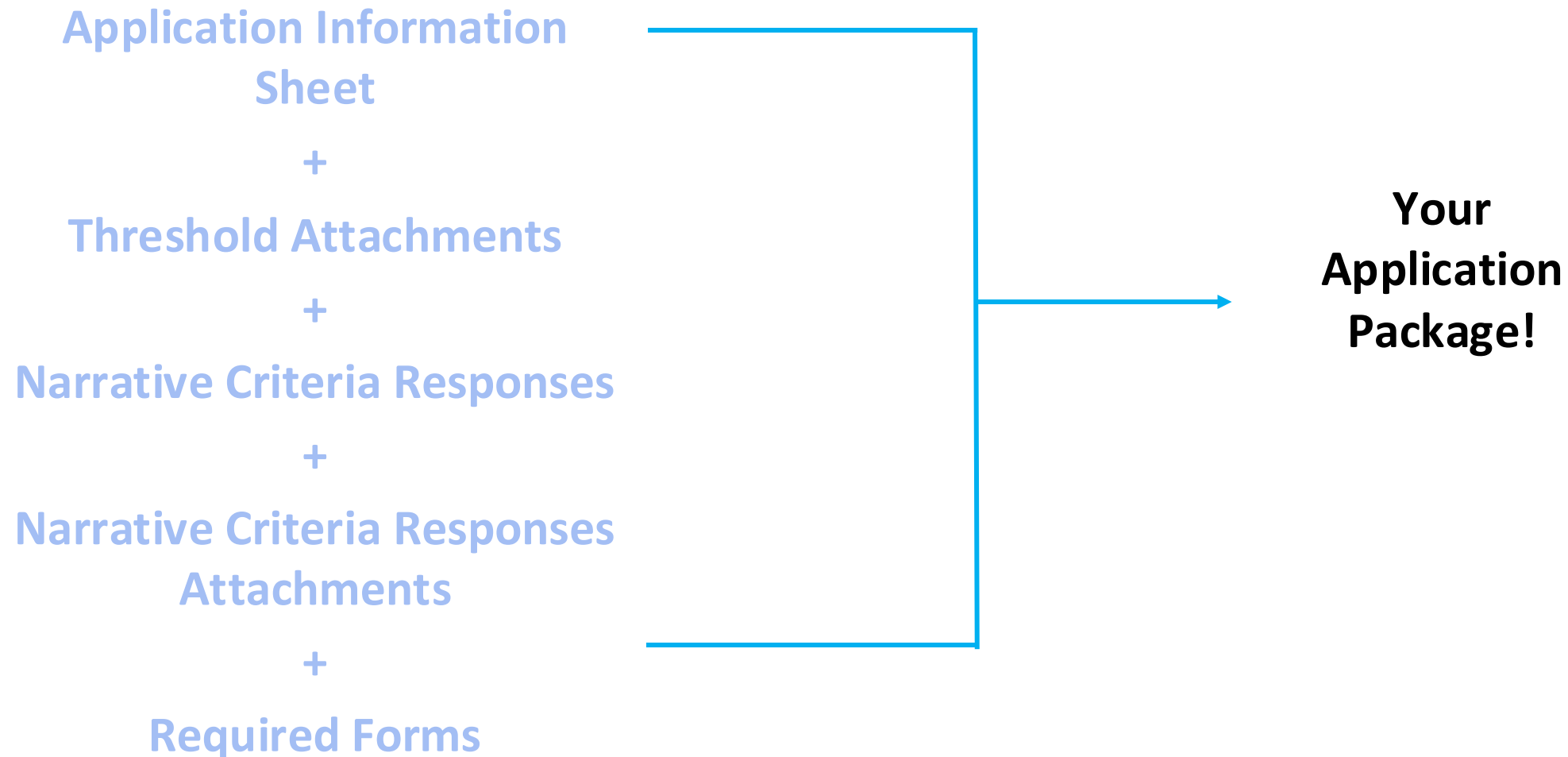


Region 2, NYC Fortune Society Guest Lecturer

Grant Process – Application Content



Grant Process – Application Content



Grant Process – Application Content

Application Information Sheet

- **Applicant Identification**

- Name and address of entity applying for funds
- Applicant's Unique Entity Identifier (UEI) number

See the full list
of eligible
entities in
Section 2.A.

- **Grant Type**

- Brownfields Job Training Grant or Brownfields Job Training Coalition

- **Project Period and Funding Request**

- Must not exceed 3 years
 - Note: Applicants may propose completing the grant in less than three years
- Must not exceed \$300,000
 - Note, applicants may also request an amount that is less than \$300,000

Grant Process – Application Content

Application Information Sheet

- **Coalition Members** (if applicable)
- **Location**
 - Provide your city, county, state and/or reservation and census tract number
- **Website URL and Social Media Accounts**
- **Population/Target Area Data** - www.census.gov
 - General population of target community
 - Target area discussed in the Narrative
 - Census tract(s) within the target area – when target area is smaller than a city/town
 - Anticipated address or census tract where the training facility will be located
 - Please see the FY27 [JT FAQs](#) for guidance on how to find a census tract

Grant Process – Application Content

Application Information Sheet

- **Contacts**

- **Project Director** → Name, phone number, email, mailing address
- **Chief Executive** → Name, phone number, email, mailing address

- **Releasing Copies of Applications**

- Indicate which portion(s) of the application you are claiming as confidential, privileged, or sensitive information, or state “n/a” or “not applicable”

Grant Process – Application Content Narrative Information Sheet

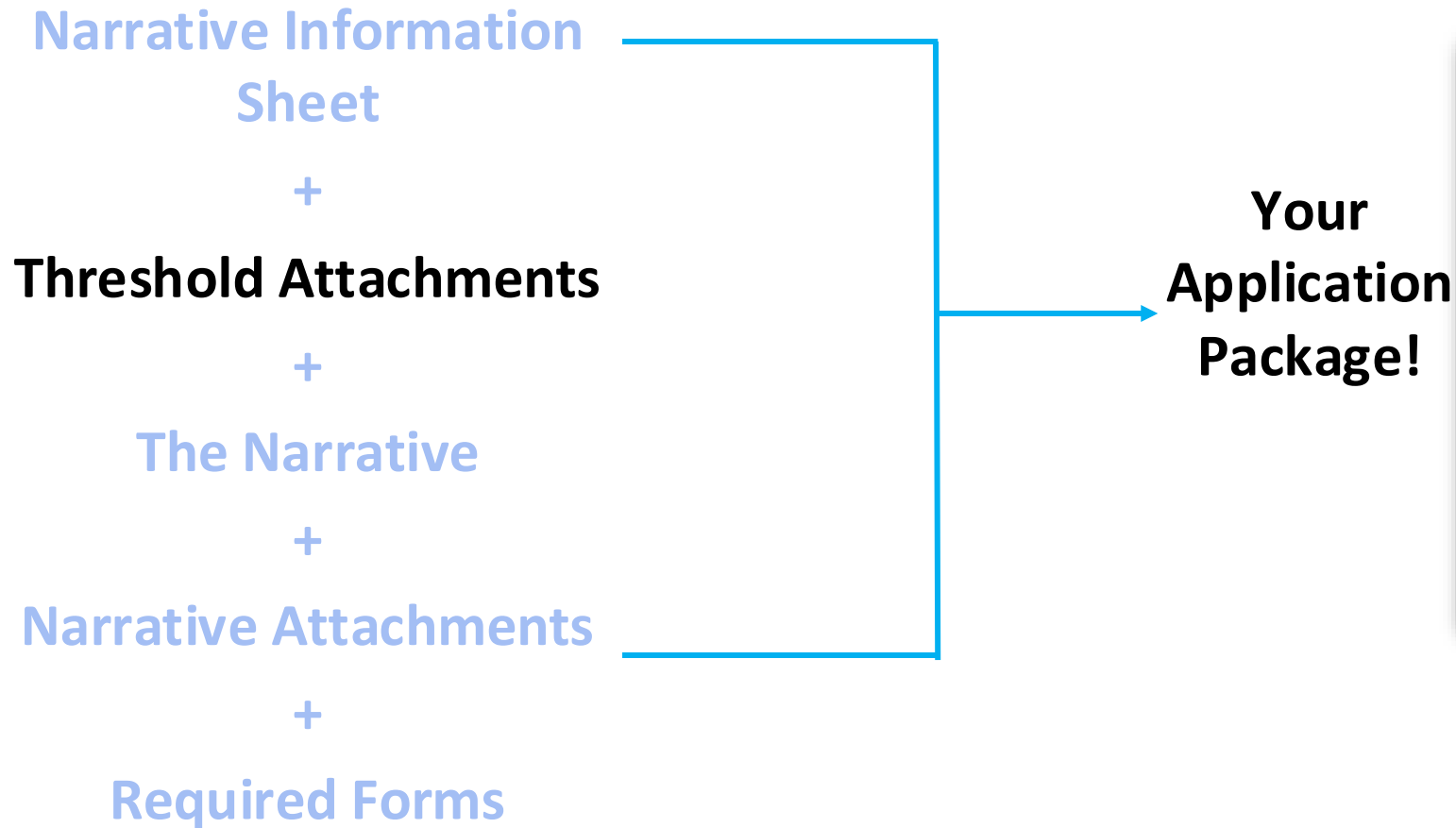
- Other Factors

Sample Format for Providing Information on the Other Factors		Page #
☐	Applicants that propose to serve a community population of 15,000 or less.	
☐	Whether the applicant is new (i.e., has not received an EPA Brownfields Job Training Grant since 2017).	
☐	Whether the applicant is a federally recognized Indian Tribe or United States Territory, or is an organization that will primarily serve tribal or territorial residents.	
☐	Applications that seek to serve veterans.	
☐	Whether the target area is located within a community in which a coal-fired power plant has recently closed (2017 or later) or is closing.	
☐	None of the above apply.	



Grant Process – Application Content Threshold Criteria

Every application must clear the Threshold Requirements



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Grant Process – Application Content Threshold Attachments

7 Requirements Reviewed by EPA:

1. Applicants request up to but no more than \$300,000 and the project period is up to but does not exceed 3 years.
2. Applicant was not selected for a FY26 BFJT Grant.
3. If the applicant has open BFJT Grant(s), that the applicant has drawn down and disbursed at least 50% of funding, for each grant, by August 1, 2026.
4. For coalitions: non-lead members are not members of other FY27 JT coalition applications, have submitted a BFJT Grant as an individual applicant, and/or have an open BFJT grant.
5. Applicants may not submit multiple applications.
6. Ineligible tasks proposed can possibly render the entire application ineligible for funding.
7. Applications must meet all Application Administrative Requirements.

You MUST Attach Responses to the Following Threshold Criteria as Part of Your Application and Responses MUST be Separate from the Narrative Criteria Responses



Grant Process – Application Content Threshold Criteria

Threshold Criteria Responses (as an attachment(s)):

Threshold Criteria	Corresponding Section
Applicant Eligibility	Section 2.B.1
Coalition Agreement (Only applicable to Job Training Coalition applications)	Section 2.B.2
Target Area	Section 2.B.3
Required HAZWOPER Training	Section 2.B.4
Proposed Project Does Not Duplicate Other Federally Funded Environmental Job Training Program Activities	Section 2.B.5

Grant Process – Application Content

Threshold Attachments

1. Applicant Eligibility

- City, county, state, tribe, other general purpose unit of local government (see Section 2.A. of the NOFO)
- Regional council
- Workforce Investment Board or One-Stop Center
- Nonprofit organization
- Redevelopment agencies
- Colleges and universities, including Minority Academic Institutions

You are **NOT** eligible to apply if you are:

- Nonprofit organizations described in Section 501(c)(4) of the Internal Revenue Code that engage in lobbying activities as defined in Section 3 of the Lobbying Disclosure Act of 1995
- Individuals
- For-profit organizations

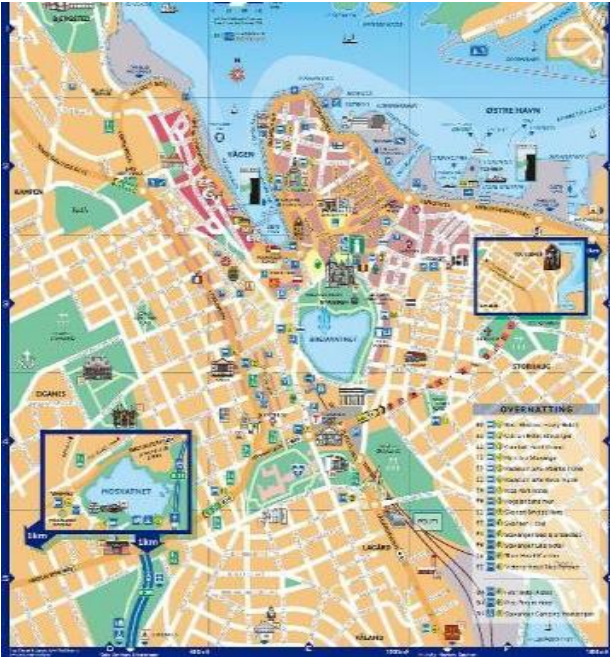
Grant Process – Application Content

Threshold Attachments

2. Coalition Agreement

- Each non-lead coalition member must submit a signed letter to the grant applicant (the lead coalition member) **in which they agree** to be part of the coalition.
- Include the document(s) as an attachment
- If the application is not a Brownfields Job Training Coalition, state 'n/a' or 'not applicable'

Grant Process – Application Content Threshold Attachments



3. Target Area

- Must identify 1 and only 1 target area.
- Indicate what community you propose to serve and census tracts.

Grant Process – Application Content Threshold Attachments

4. Required HAZWOPER Training

- All curricula must include the 40-hour HAZWOPER training.
- All graduates must hold a current 40-hour HAZWOPER certificate compliant with OSHA 29 CFR 1910.120(e)/1926.65



Region 9, Los Angeles Conservation Corps HAZWOPER Training

Grant Process – Application Content

Threshold Attachments

5. Proposed Project Does Not Duplicate Other Federally Funded Environmental Job Training Program Activities

If the applicant is a recipient of other Federally funded environmental job training programs serving their target community, such as:

- EPA's Superfund Job Training Initiative (SuperJTI)
- National Institute of Environmental Health Sciences (NIEHS) Hazardous Waste Worker Training programs
- Department of Labor (DOL) grant funds
- Other Federally-funded Environmental Training Programs

Then the applicant must demonstrate:

- a. That the proposed training program does not duplicate their other Federally funded program activities or
- b. demonstrate how services under this proposed training will complement, but not duplicate, the existing Federal environmental job training activities.

No Voluntary Cost Share

- Cost sharing and matching funds are not required under this competition.
 - Cost sharing or matching means the portion of project costs not paid by Federal funds or contributions.
 - Voluntary committed cost sharing is when an applicant voluntarily proposes to legally commit to provide costs or contributions to support the project when a cost share is not required.
- Voluntary cost share will not be accepted.
- All contributions from your organization should be placed under leveraged funding.

Leveraging:

When an applicant proposes to provide its own additional funds/resources or those from third-party sources (including another federal grant) to support or complement the project they are awarded under the competition which is above and beyond the EPA grant funds awarded.

Grant Process – Application Content

Application Information Sheet

+

Threshold Attachments

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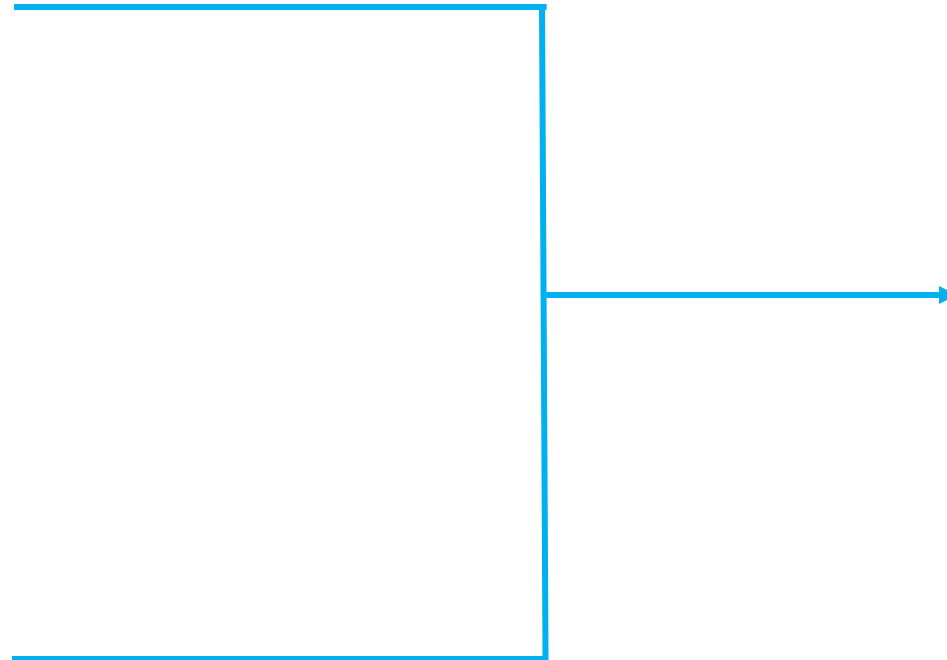
Narrative Criteria Responses

+

Narrative Criteria
Responses Attachments

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Required Forms



**Your Application
Package!**

Grant Process – Application Content

Narrative Criteria Responses /Review Criteria

- **Narrative Criteria Responses include:**
 - **Responses to all 7 criteria listed in the NOFO**
 - Community Need
 - Training Program Description
 - Budget
 - Program Structure, Anticipated Outputs and Outcomes
 - Partnerships
 - Leveraging
 - Programmatic Capability
 - **Training curriculum chart, budget chart, and budget narrative**

**Narrative Criteria
Responses must
not exceed 14
pages**

**Be clear, concise, and address all criteria.
Include the criteria number and title.**

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

1. Community Need (40 pts total)

a. Community Description (20 pts)

- Identify and describe your target area and how/why it was selected
- How is the target area impacted by brownfield issues
- Provide demographic data for your target area and compare the data to the larger local, state, and national demographics.
 - Prioritize recruiting unemployed and underemployed adult residents with particular emphasis on sensitive populations
- Discuss how your project will help benefit **and** facilitate the identification and reduction of threats to:
 - Human Health
 - The environment
 - Threats to the health or welfare of sensitive populations and any other high-need individuals

Sample Format for Demographic Information

	Target Community (e.g., Census Tract)	City/Town/County or Tribal Reservation	Statewide	National
Population:				331,097,593 ¹
Unemployment:				3.7% ²
Poverty Rate:				11.5% ³
Median Household Income:				\$75,149 ⁴
Other: <i>Include other relevant data, including potential environmental or human health harms and risks, in additional rows.</i>				
¹ Data are from the 2022 American Community Survey data profile and are available at https://data.census.gov/table/ACSDP5Y2022.DP05 . ² Data are from the Bureau of Labor Statistics (The Employment Situation – February 2024) and are available at http://www.bls.gov/news.release/pdf/empsit.pdf . are from the 2022 American Community survey data profile and are available on data.census.gov at https://www.census.gov/library/publications/2023/demo/p60-280.html . are from the 2022 American Community Survey data profile and are available on data.census.gov at https://data.census.gov/table/ACSST5Y2022.S1901 .				

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

1. Community Need (40 pts total)

B. Labor Market Demand (20 points)

- Explain methods and results of recent labor market assessments and employer surveys
- Discuss what certifications you are proposing
- Demand for skilled environmental professionals with certifications



Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

2. Training Program Description (25 pts total)

a. Curriculum and Delivery

- Discuss the curriculum and certifications graduates will earn.
- Describe how the training is structured to meet the needs of students, employers, and the community.
- Describe how the training program will ensure that all graduates will have their 40-hour HAZWOPER certificate.
- Describe how the proposed training does not duplicate other Federally funded Environmental Job Training Programs.

b. Training Course Descriptions and Costs

- Provide a description of each training course that will use Brownfields Job Training Grant Funds.
- Provide the costs for each training course and indicate what percentage of the grant budget will be allocated for each training course.

c. Sustainable Practices

- How the execution of your training program will incorporate sustainable practices.

List of Eligible and Ineligible Brownfield Job Training Courses:
<https://www.epa.gov/brownfields/list-eligible-and-ineligible-brownfield-job-training-courses>

Sample Training Program Table Format

Course Name	Level of Training	Type of Certification	# of Hours	Start Date - End Date	# of Times Course will be Offered	Training Provider	Cost of Course	Percent of Grant Budget
Totals:								

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

3. Budget (15 pts total)

a. EPA-Funded Tasks/Activities

- **Budget Table**
 - Tasks EPA funding will be used for
- How costs are appropriate for the goals of the proposed training program
- **Make sure your budget table adds up to the total requested amount of funding, courses have cost estimates and associated percentage of entire budget**

	Budget Category	Project Tasks				Total
		Outreach, Recruitment, and Retention	Instruction/ Training	Program Management	Placement and Tracking	
Direct Costs	Personnel					
	Fringe benefits					
	Travel ¹					
	Contractual					
	Supplies					
	Other (Please be specific for Participant Support Costs such as stipends)					
Total Direct Costs						
Indirect Costs						
Total Budget (Total Direct Costs+ Indirect Costs)						

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

3. Budget (15 pts total)

b. EPA-Cost Estimates

- Basis for each cost estimate, in relation to the projected outputs
- Describe your approach, procedures, and controls for ensuring that grant funds will be expended in a timely and effective manner.

c. Cost-Effectiveness and Task Alignment

- Demonstrate that proposed cost estimates are cost-effective, implement the training program and correlate with proposed tasks.

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

4. Program Structure/Anticipated Outputs and Outcomes (50 pts total)

A. Outcomes and Outputs (10 pts)

- Provide information on: 1. expected number of participants; 2. number of students to graduate; 3. average wage; and 4. placement rate
- Discuss how you will evaluate progress towards achieving outputs and outcomes

Overall # of Participants Enrolled in Program	\$ of Graduates Completing Program	# of Graduates Placed in Environmental Positions	Average Anticipated Wage for Trainees Obtaining Employment	# of Graduates Not Place but Pursing Further Education

B. Recruitment, Screening, and Retention (20 pts)

- How you will market your program to prospective students and high-need local residents of the defined target area
- Plan to recruit students and market your Brownfields Job Training program
- Strategies for working with community leaders for recruiting individuals who are impacted by brownfield challenges
- Screening approaches to ensure students will be successful
- Retention approaches to keep students in the training program

C. Program Support for Job Placement (15 pts)

- Job search support, resources, and initial job placement
- Discuss how you will track and provide employment support (must be a minimum of 1 year)

D. Program Sustainability (5 pts)

- Plan for sustaining and continuing your job training program once EPA funds have been exhausted

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

5. Partnerships (40 pts total)

Partner and Contact	Partner Type (environmental, job readiness, community, employer)	Partner Organization Mission	Partner Commitments (only include commitments stated in the attached Partnership Letters)

A. Collaboration with Environmental Entities (5 pts)

- Including but not limited to Brownfield Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Grant recipients

B. Collaboration with Job-Readiness/Life Skills (5 pts)

- Plans to provide job readiness skills needed to secure full time work

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

5. Partnerships (40 pts total)

C. Collaboration with Community (10 pts)

- Relationships with community leaders and community-based organizations to support student success. Examples:
 - Faith based organizations
 - Local community groups
 - High schools

D. Collaboration with Employers (20 pts)

- Involvement of employers pertaining to the development of your program, enhancing student learning, and a graduate's chance of being hired

Strong partnership letters clearly identify the partner's role, nature and frequency of commitment, and how the commitment supports outputs and outcomes.

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

6. Leveraging (5 pts total)

- Demonstrate how your program will leverage additional funds/resources
- Describe leveraged commitments for providing services/resources to the proposed job training program. Examples include:
 - Staff time
 - Life skills training
 - Pre-employment training
 - Student stipends
 - GED preparation
 - Lunches
 - Childcare
 - Academic enhancement
 - Counseling
 - Supplies
 - Transportation and bus tokens
 - Construction training
- Attach documentation indicating leveraged commitments made to your proposed program.

Project Funding	Status of Funds: Anticipated/Confirmed	Project Tasks				Total
		Outreach and Recruitment	Instruction/Training	Program Management	Placement and Tracking	
[Funding Source 1]						
[Funding Source 2]						
[Funding Source 3]						
Total Non-EPA Funds Leveraged:						

We will not accept a voluntary cost share. Any services/resources provided by your program should be listed in Leveraging

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

7. Programmatic Capability (25 pts total)

A. Grant Management System (5 pts)

- System you have in place to direct activities under the grant
 - Brief description of your project manager and staff and a discussion of the qualifications and experience

B. Organizational Experience (5 pts)

- Discuss your organization's experience in:
 - Working with the community you propose to serve
 - Environmental training related to your proposed curriculum
 - Experience delivering employment and training programs, if applicable

Grant Process – Application Content

Narrative Criteria Responses/Review Criteria

7. Programmatic Capability (25 pts total)

C. Past Performance and Accomplishments (15/8 pts)

i. Past BF JT or EWDJT Grant Recipients within last 10 years

- Demonstrate how you successfully managed the grant(s) and performed all phases of work
- Provide your accomplishments data

ii. No Prior EWDJT funds, but other federal/non-federal assistance agreements within last 10 years

- Identify current and/or prior funded assistance agreements
- Describe your history of successfully managing these agreements

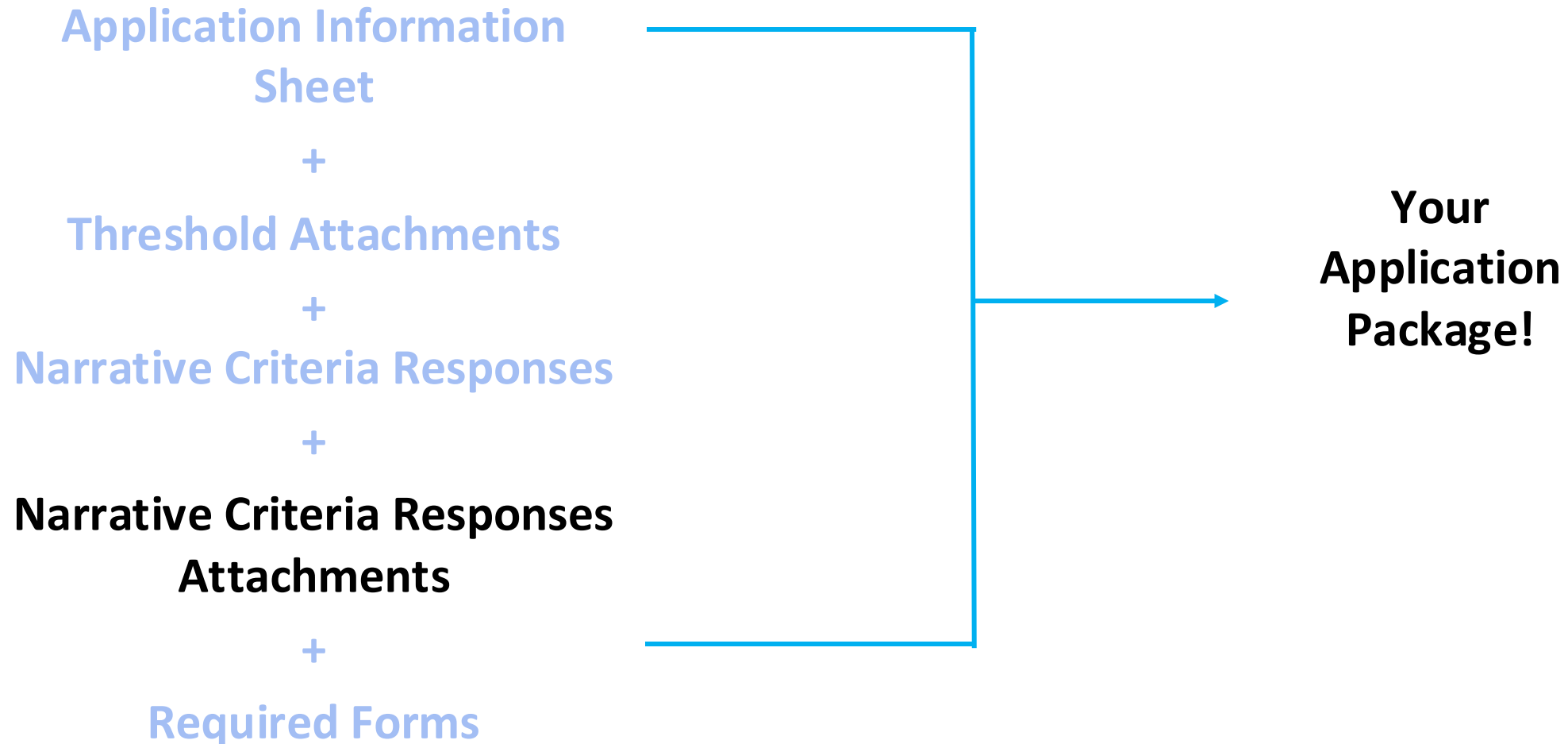
iii. Never Received Any Type of Federal or Non-Federal (or have not had opportunity to demonstrate compliance)

Sample Accomplishments Data						
Grant #	Project Period	Funds Expended	# of Participants Trained	# of Participants Placed	% placed in full-time employment	Data Updated in ACRES (Yes/No)
JT-66721889	10/01/2011 – 9/30/2014	\$183,264	80	70	88%	Yes
JT-85765439	10/01/2003 – 9/30/2005	\$200,000	78	72	92%	Yes



Failure to respond will result in zero points! If you have never received funding, just say so.

Grant Process – Application Content



Grant Process – Application Content

Narrative Criteria Responses Attachments

- **Attachments (20-page limit)**

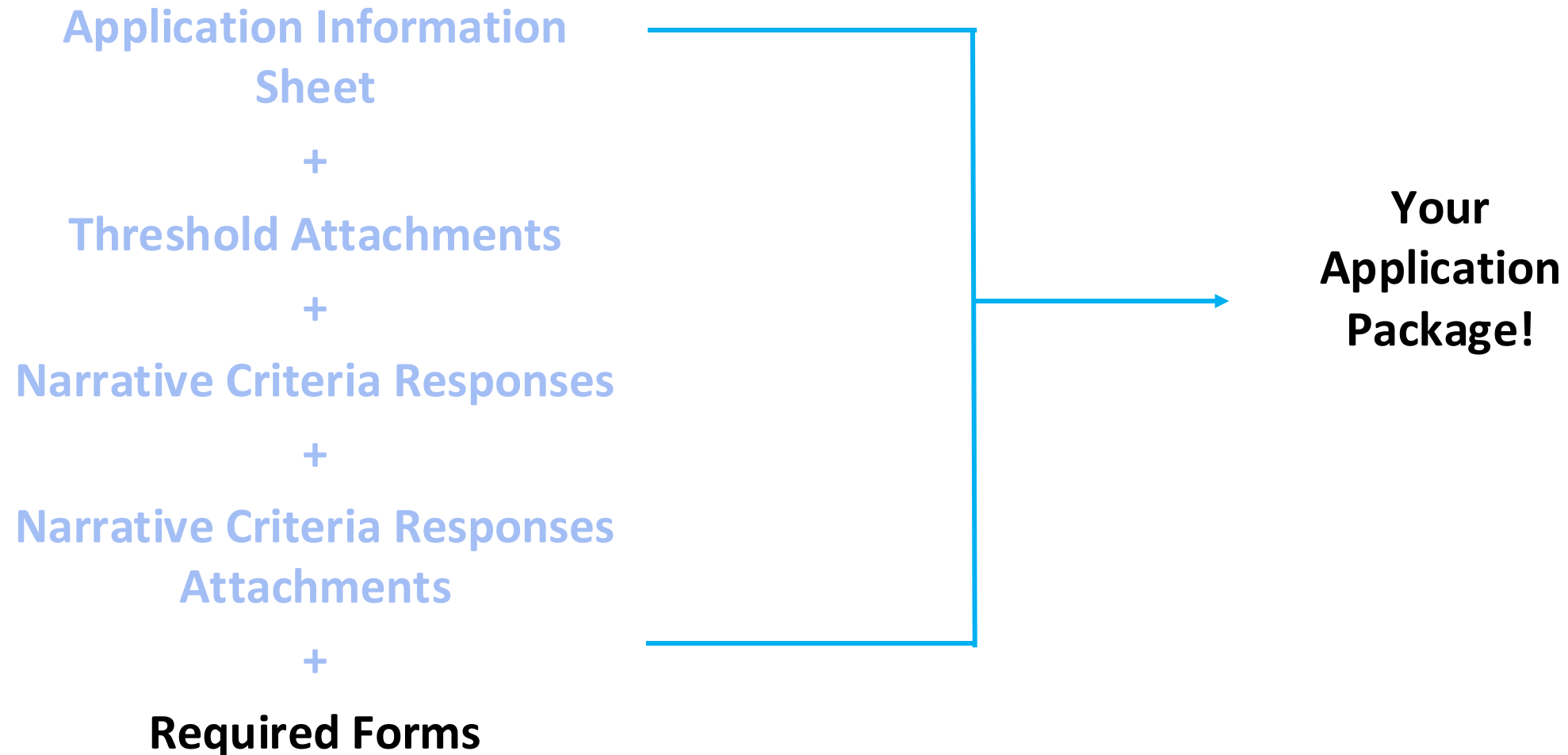
- **Milestones Schedule** (the following are examples of what can be included):

- Outreach
 - Procurement of a contractor
 - Recruitment
 - Frequency/length of classes
 - Placement
 - Tracking

- **Partnership Letters**

- For Review criteria that request Partnership letters (Partnerships & Leveraging)
 - *Letters received separately or after the due date for application submission will not be considered*

Grant Process – Application Content



Grant Process – Application Content

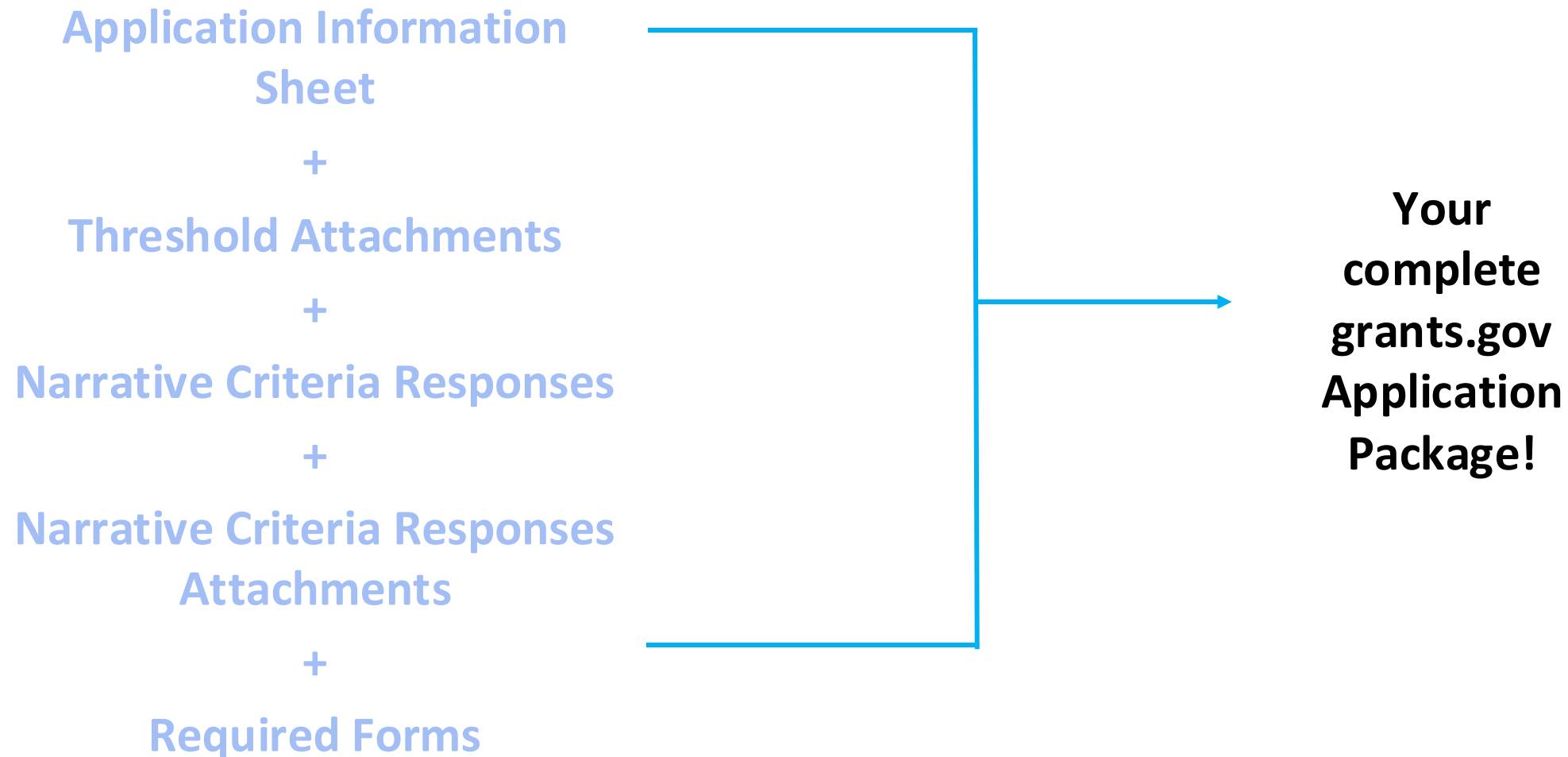
Required Forms

- **Required Forms**

- SF-424 (Application for Federal Assistance)
- SF-424A (Budget Information for Non-Construction Programs)
- EPA Form 4700-4 (Pre-Award Compliance Review Report)
- Form 5700-54 (EPA Key Contacts)

Note: These documents will not count towards the page limits

Grant Process – Application Content



Next Steps and Tips

Familiarize yourself with the FY 2027 Guidelines

Begin compiling and organizing the required documentation for your application package

- Employer surveying and hiring commitments
- Request and collect partnership letters
- Hold a public meeting!
- Form an advisory board!

Address all criteria

- If it does not apply, briefly explain why!

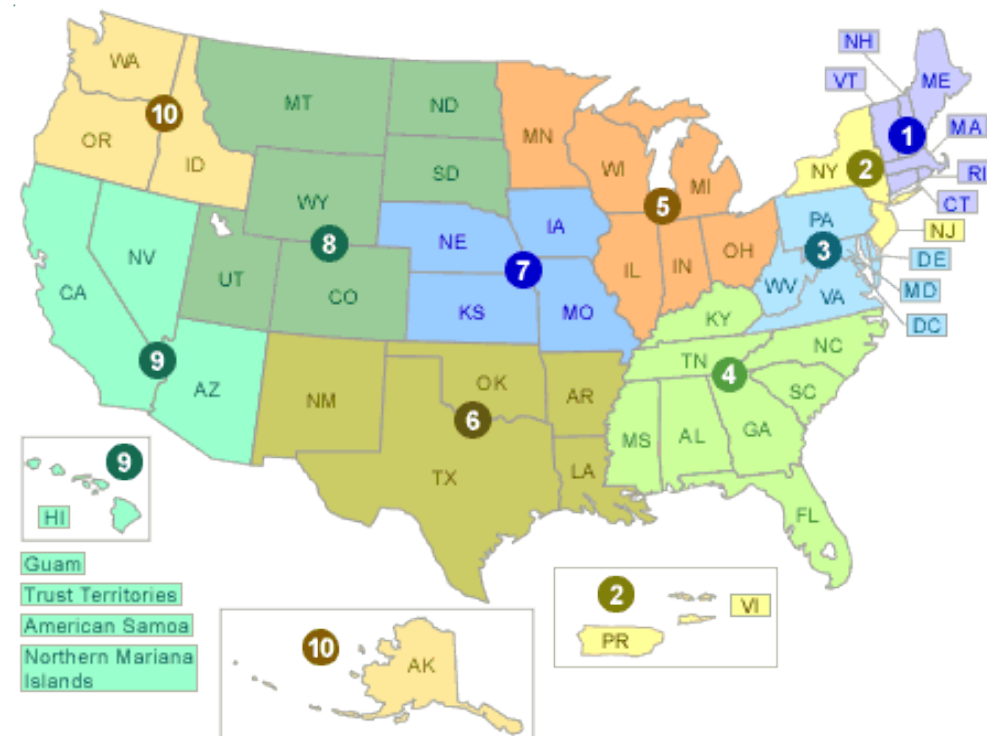
Quality over quantity

- Too much information is not necessarily a good thing

Do not include photos or graphics

Regional Contacts

Regions and States		Address and Phone Number
EPA Region 1 Will Lariviere	CT, ME, MA, NH, RI, VT	E-mail: Lariviere.William@epa.gov
EPA Region 2 Ricardo Berrios-Perez	NJ, NY, PR, VI	E-mail: BerriosPerez.Ricardo@epa.gov
EPA Region 3 Dawn Farver	DE, DC, MD, PA, VA, WV	E-mail: Farver.Dawn@epa.gov
EPA Region 4 Olga Perry	AL, FL, GA, KY, MS, NC, SC, TN	E-mail: Perry.Olga@epa.gov
EPA Region 5 Torre Ippolito	IL, IN, MI, MN, OH, WI	E-mail: Ippolito.Torre@epa.gov
EPA Region 6 Emily Jimenez	AR, LA, NM, OK, TX	E-mail: Jimenez.Emily@epa.gov
EPA Region 7 Idallis Shaffer	IA, KS, MO, NE	E-mail: Shaffer.Idallis@epa.gov
EPA Region 8 Joaquin Ross Tellechea	CO, MT, ND, SD, UT, WY	E-mail: RossTellechea.Joaquin@epa.gov
EPA Region 9 Daniel Moher	AZ, CA, HI, NV, AS, GU	E-mail: Moher.Daniel@epa.gov
EPA Region 9 Jacqueline Aybar		E-mail: Aybar.Jacqueline@epa.gov
EPA Region 10 Robert Miller	AK, ID, OR, WA	E-mail: Miller.Robert01@epa.gov
EPA Region 10 Aytaj Gasimova		E-mail: Gasimova.Aytaj@epa.gov



Additional Resources

- **FY27 Guidelines, FAQs and Grants.gov Tip Sheet**
<https://www.epa.gov/brownfields/fiscal-year-2027-brownfields-job-training-grants>
- **Brownfields Website for General Information**
<https://www.epa.gov/brownfields>
- **Brownfields Job Training Grants – Technical Assistance Resources**
<https://www.epa.gov/brownfields/brownfields-job-training-grants-technical-assistance-resources>
- **List of Eligible and Ineligible Brownfield Job Training Courses**
<https://www.epa.gov/brownfields/list-eligible-and-ineligible-brownfield-job-training-courses>
- **Brownfields Job Training Grants Tip Sheet**
<https://www.epa.gov/brownfields/interested-applying-brownfields-job-training-funding>
- **Brownfields Job Training Best Practices Guide**
<https://www.epa.gov/brownfields/brownfields-job-training-best-practices-guide>

Brownfields Job Training Support

The U.S. EPA Brownfields and Land Revitalization Program can provide coordinated technical assistance to help plan, prepare, and strengthen local Brownfields Job Training (BFJT) programs. The three complementary support channels described below can help guide an organization from pre-application through program design and capacity building. For more information on the U.S. EPA Brownfields and Land Revitalization Program, visit: www.epa.gov/brownfields

EPA Regional Coordinators

Explain rules, requirements, compliance, and official guidance, including:

- Confirm eligibility or application requirements.
- Clarify grant conditions, deadlines, threshold items, or allowable costs.
- Address reporting and compliance issues.
- Understand regional funding priorities or opportunities.



Regional Technical Assistance to Brownfields (TAB) Providers

Share perspectives on brownfields, job training connections and application support, including:

- Guidance on navigating the application process.
- Review of draft applications.
- Review training course descriptions.
- General questions about brownfields in your region.
- Connections to regional resources or partners.



BFJT Technical Assistance

Build capacity for program design, implementation and best practices, including:

- Curriculum planning.
- Employer engagement and partnership development.
- Tracking outcomes, data collection, and performance metrics.
- Program Sustainability planning.
- Access to tools, templates.
- Individualized 1-on-1 consultations for tailored support.

Note: Assistance related to implementation support is not available to applying entities during an open Notice of Funding Opportunity.



Additional Resources

Share draft applications with your regional Technical Assistance to Brownfields TAB provider for review and comment

Region	TAB Provider	Point of Contact
Region 1 (CT, ME, MA, NH, RI, and VT)	University of Connecticut	Randi Mendes randi.mendes@uconn.edu
Region 2 (NJ, NY, PR, and VI)	New Jersey Institute of Technology	Jessica Miller jm9494@njit.edu
Region 3 (DE, DC, MD, PA, VA, and WV)	West Virginia University	Carrie Staton carrie.staton@wvu.edu
Region 4 (AL, FL, GA, KY, MS, NC, SC, and TN)	New Jersey Institute of Technology	Cailyn Bruno cailyn.l.bruno@njit.edu
Region 5 (IL, IN, MI, MN, OH, and WI)	Kansas State University	Roxanne Anderson roxanderson@ksu.edu
Region 6 (AR, LA, NM, OK, and TX)	Kansas State University	Scott Nightingale scottnight@ksu.edu
Region 7 (IA, KS, MO, and NE)	Kansas State University	Maggie Belanger maggiejessie@ksu.edu
Region 8 (UT, MT, WY, CO, ND and SD)	Kansas State University	Maggie Belanger maggiejessie@ksu.edu
Region 9 (AZ, CA, HI, NV, AS, and GU)	Center for Creative Land Recycling	Claire Weston claire.weston@cclr.org
Region 10 (AK, ID, OR, and WA)	Center for Creative Land Recycling	Claire Weston claire.weston@cclr.org

Questions?

Slides and a recording from this webinar will be posted at: <https://www.epa.gov/brownfields/fiscal-year-2027-brownfields-job-training-grants>

