
About

I bring a multidisciplinary perspective to my work, drawing from experience in urban planning, commercial real estate, small business, and affordable housing. I'm passionate about building better communities for all, and believe it can be achieved through a holistic, sustainable, and equitable approach to planning.

Relevant Experience

City of Albuquerque, Metropolitan Redevelopment Agency / Redevelopment Project Manager

March 2021 - Present, Albuquerque, NM

- Wrote successful applications for an \$14.5M USDOT Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant and a \$3M Congressional earmark for the construction of the Albuquerque Rail Trail.
- Negotiated favorable contracts to establish private-public partnerships, securing City incentives for multi-family housing projects totaling over 200 units and a mixed-use commercial project with over 10,000 square feet of retail lease space.
- Successfully managed the issuance, review, and award of several Request for Proposals (RFPs) worth a combined \$5.2M in gap funding for multi-family housing projects in the Downtown area. Review for eligibility included analysis of proformas and developer's financial capabilities.
- Aided developers receiving City incentives through city planning, entitlement, and permitting processes at the City.
- Strategized and oversaw community engagement activities for the design of the Albuquerque Rail Trail and the development of a University Area Community Redevelopment Plan.
- Oversaw consultant deliverables for various studies and plans related to redevelopment, fiscal/economic modeling, streetscape, and active transit projects.

CBRE / Client Services Specialist (*licensed real estate broker*)

March 2019 - March 2021, Albuquerque, NM

- Managed transactions for a team of two senior brokers. Coordinated up to 75 real estate transactions concurrently, ensuring the timely delivery of real property.
- Developed key elements of the transaction including market studies, proposals, comparables, property tours, leases, purchase agreements, closing, and invoicing.
- Critically reviewed vital documents such as leases and proposals to ensure clients' needs and negotiated terms were accurately reflected.
- Compiled a proposal in response to a State of New Mexico RFP for 20,000 square feet of office space on behalf of an institutional property investor.
- Created marketing material and managed a quarterly newsletter, successfully acquiring a range of clients from local businesses to Fortune 500 companies.

National LGBT Chamber of Commerce / Supplier Diversity Associate

December 2017 - July 2018, Washington, DC

- Supported business owners through the application process to become Certified LGBT Business Enterprises (LGBTBEs) and reviewed corporate bylaws, tax documents, and business plans for eligibility.
- Implemented a data-driven approach for tracking progress toward organizational goals, including the development and presentation of a departmental Dashboard to the Executive Team.
- Developed communications materials (webinars, presentations, and one-pagers) on behalf of the organization.
- Assisted in matching small businesses with corporate partners for supplier opportunities and complimentary ventures.

National Coalition for the Homeless / Housing Policy Fellow

September 2016 - June 2017, Washington DC

- Restructured policy priorities to promote inclusive and affordable cities, HUD funding, and community engagement.
- Collaborated closely with the governing Board to develop policy strategies that were responsive to changing political climates.
- Shared best practices for housing and at-risk populations with federal, state, and local authorities.

Education

University of New Mexico / Master of Regional & Community Planning

July 2022, Albuquerque, NM

The George Washington University / Bachelor of Political Science; Bachelor of American Studies

May 2017, Washington, DC

Trainings, Certifications & Skills

- NMDOT T/LPA Certification (*federal transportation grant management*)
- ToP Facilitation Methods
- Skilled in Acrobat Suite (Photoshop, Illustrator, InDesign), Sketchup, ArcGIS
- CCIM Real Estate Financing (CI 101 / Proforma Analysis)
- CCIM Real Estate Negotiations
- Licensed Associate Real Estate Broker in the State of New Mexico
- Skilled in Microsoft Suite, including Excel

Memberships, Awards, Conferences, & Publications

- ULI New Mexico: Board Member, Young Leaders Committee Chair (2023)
- New Mexico 40 Under 40 Honoree (2023)
- Presenter: American Planning Association New Mexico Conference, *Albuquerque Rail Trail – Investing in Communities for Resilience, Sustainability, and Economic Development* (2022)
- Carper Prize for Outstanding Senior Research Paper: “Constructing the Conservative Vision: Housing Policy in the Cold War Era.” Published in The George Washington University Historical Review 2017 – Volume 1, Dec 2017.
- Magna Cum Laude, Political Science & American Studies (2017)
- Allied in Pride (Student Organization at George Washington University)
 - Pyramid Award for Student Organization of the Year (2015)
 - Excellence in Diversity Award (2016)
 - Student Officer of the Year Award Nominee (2017)