

JOHN STUMP

EDUCATION

- Certificate of Completion, City of Albuquerque Supervisor Development Program, 6/8/2016
- Universal A/C Technician Certificate, Esco Institute, 3/12/2016
- Brake inspection certification card, 4/23/2012
- Certificate of training, Federal Mogul, Abex heavy duty friction and brake training clinic, 4/23/2012
- Certificate of training, The Automotive Training Authority, troubleshooting air brakes and ABS systems, 2/21/2012
- Associate of Applied Science in Metals Technology, Concentration Machine Tool, With Honors
- Central New Mexico Community College, Albuquerque, NM, 2006, GPA 3.85
- Certificate of Training, Bendix Air Brake Seminar, Albuquerque, NM, February 1998
- Certificate of Training, Army Diesel Mechanic School, Fort Knox, KY, November 1993

City Fleet/Warehouse Manager, GSD Fleet, City of Albuquerque

Albuquerque, NM 87109.

November 2022 to present.

Assume management responsibility for assigned services and activities of the Fleet Management Division, including inventory management and fleet management involving specification writing and acquisition. Plan, prioritize, assign, supervise, review and participate in the work of staff responsible for purchasing and managing inventory, vehicles, parts and related equipment. Manage and oversee the purchase, city surplus and salvage of all approved equipment and vehicle requests, and assignments of under-utilized vehicles. Manage and oversee the development and administration of the division budget. Approve the forecast of funds needed for staffing, equipment, materials and supplies. Approve expenditures and implement budgetary adjustments as appropriate and necessary.

Assistant Fleet Manager, DFAS Fleet

Albuquerque, NM 87109.

November 2019 to November 2022.

Plan and organize the work of the Fleet and Warehouse Division staff. Oversee the services and activities of the fleet maintenance program. Implement new repair shops in order to save money and provide a quicker service to the customers. Oversee inventory of parts for the Fleet's parts department and Fuels. Work with purchasing on vendor contracts to stay in compliance with purchasing regulations. Maintain the allotted budget, while not exceeding what was allocated. Forecast future budget needs. Oversee the surplus program. Manage group of 20 employees. Supervise 5 to 10 employees at any given time. Support the needs of the City Fleet and Warehouse Manager. Assist in management of the City's Fleet, to include purchasing new vehicles. While determining usage and replacement criteria.

Fleet Specialist, DFAS Fleet

Albuquerque, NM 87109.

November 2017 to November 2019.

Participate in the management of the Fleet division's operations, services and activities. Manage and coordinate the work of lower-level staff, while implementing principles of supervision, training and performance evaluation. Supervise 10 to 15 employees at any given time. Apply principles and practices of contract administration, while communicating with vendors for commercial repairs. Interpret and apply Federal, State and local policies, laws and regulations. Prepare clear and concise administrative and financial reports. Apply principles and practices of

customer service, while dealing with other City departments. Involved with the evaluation and surplus of the APD Fleet.

Transit Supervisor/ Maintenance, Transit Department

Albuquerque, NM 87106.

January 2016 to November 2017.

Supervise, organize and review the work of lower-level staff. Select, supervise, train and evaluate staff. Coordinate various operations and maintenance activities for the Fleet of buses and automobiles. Assist with the management of the bus fleet. Determine methods and materials needed for repair and installation of automotive parts. Interpret and explain City policies and procedures. Prepare clear and concise reports and utilize basic computer programs relevant to assigned area. Communicate clearly and concisely. Perform the essential functions of the job with or without reasonable accommodation. Work independently in the absence of supervision. Establish and maintain effective working relationships with those contacted in the course of work including City officials and the general public. Schedule daily workload to be performed on all transit equipment. This includes scheduled and non-scheduled repairs such as road calls, alignments, engine, transmission, brake and preventive maintenance repairs. Instruct maintenance personnel in proper procedures to be followed when performing assigned maintenance tasks. Provide supervision to ensure an effective quality control management program. Inspect and test drive fleet as necessary. Assist in parts department functions; issues tools, equipment and parts to maintenance personnel. Ensure compliance with accepted safety procedures and practices; instructs maintenance personnel on proper and safe use of tools and equipment. Attend and participate in professional group meetings. Prepare analytical and statistical reports on operations and activities. Perform related duties and responsibilities as required. Coordinate repair activities between work shifts as needed to ensure vehicles are in a high-quality state of operable and safe condition.

Lead Mechanic, Solid Waste Management Dept.

Albuquerque, NM.

June 2014 to January 2016.

Operate a variety of mechanical equipment in a safe and effective manner. Independently perform the most difficult mechanical maintenance activities on the fleet of heavy equipment. Participate in the principles and practices of vehicle maintenance program development and implementation for the assigned fleet. Upgraded to supervisor in the absence of a supervisor, for weeks at a time. Participate in the operations and activities of a landfill. Perform quality control and inspection activities on equipment. Maintain preventive maintenance schedules on tools and fleet equipment. Perform the essential functions of the job with or without reasonable accommodation.

Lead Mechanic, Solid Waste Management Dept.

Albuquerque, NM.

Sept 2011 to June 2014.

Troubleshoot and repair wires and equipment for low voltage camera system. Troubleshoot and repair wiring for ECM computer signals which are low voltage signals. Operate a variety of mechanical equipment in a safe and effective manner. Independently perform the most difficult mechanical maintenance activities on the fleet of garbage trucks. Analyze, locate and correct electronic malfunctions in assigned equipment. Participate in the principles and practices of vehicle maintenance program development and implementation for the assigned fleet. Train lower-level employees on the training I received and tasks they are not familiar with. Upgraded to supervisor in the absence of a supervisor, up to 30 days at a time. Perform the essential functions of the job with or without reasonable accommodation. Maintain preventive maintenance schedules on tools and fleet equipment. Participate in the operations and activities of a landfill. Perform quality and inspection activities on equipment. Supervise, organize, and review the work of lower-level staff. Practice principles and procedures of record keeping, letter writing and basic report preparation. Communicate clearly and concisely with all people affected with position

Mechanic 3, Solid Waste Management Dept.

Albuquerque, NM.

May 2010 to Sept 2011.

Operate a variety of mechanical equipment in a safe and effective manner.

Independently perform the most difficult mechanical maintenance activities on the fleet of garbage trucks. Use proper methods and techniques of mechanical maintenance and repair work Operate mechanical repair equipment and tools including testing equipment and a variety of hand and power tools. Troubleshoot and repair a variety of electrical, engine, transmission, hydraulic, and chassis problems. Read, interpret and prepare schematics and wiring diagrams. Utilize basic principles and practices of automotive mechanics.

Mechanical Maintenance, GE

Albuquerque, NM.

May 2004 to May 2010.

Take care of all plant facilities, fleet of vehicles, and machinery. Repair and Troubleshoot fleet of high precision machines and facility vehicles. Participate in the management of the fleet. Cut and turn obsolete parts on mills and lathes. Use methods and techniques of metal fabrication and welding. Interpret, explain and enforce department policies and procedures. Work independently in the absence of supervision. Aware of occupational hazards and implemented standard safety practices. Prepare clear and concise reports. Use modern office equipment including computers supporting word processing and spreadsheet applications to implement principles of business letter and basic report preparation. Conduct research and prepare reports for equipment or special projects. Practice basic operations, services and activities of a safety program. Used principles and practices of safety and training program development and implementation on a day-to-day basis. While on safety committee used methods and techniques of investigating safety related accidents and injuries. Had to practice mandated safety programs including respiratory protective equipment and hazardous materials. Had to stay up to date on recent developments, current literature and information related to safety rules and regulations. Understand, implement, and manage the operational characteristics, services, and activities of a fleet PM program.

Heavy Equipment Mechanic/Night Foreman, Romero Excavating and Trucking

Albuquerque NM.

January 1999 to May 2004.

I was night shift foreman/supervisor in charge of making sure fleet of tractor trailers were repaired to make rollout the next day. Diagnose and analyze problems with heavy equipment and fleet of automobiles. Implement a PM schedule, while managing the fleet of vehicles. Use hand tools and gauges to do maintenance, adjustments, and repair malfunctions on equipment. Perform complex and difficult maintenance and repair work of mechanical engines and equipment including internal combustion equipment and diesel engines. Acquired knowledge of operational characteristics of automotive and heavy equipment. Lead, oversee and participate in the more complex and difficult work of staff responsible for maintaining, repairing, overhauling mechanical engines and equipment. Lead, organize and review the work of lower-level staff in the area of work assigned. Develop and prepare requirements and specifications for various fleet maintenance services and equipment. Coordinate warranty and maintenance service for fleet vehicles. Familiar with all pertinent federal, State and Local OSHA, DOT and EPA laws, regulations, standards and policies. Practiced methods and techniques of assessing safety hazards and implementing corrective measures. Utilize knowledge of modern and complex principles and practices of fleet maintenance. Maintain a current knowledge of mechanical phases of vehicles and heavy equipment. Train lower-level employees on the training I received and tasks they are not familiar with.

Heavy Equipment Mechanic, TLC Plumbing and Utilities

Albuquerque, NM.

November 1996 to December 1999.

Use team work and problem solving to repair and maintain fleet of construction equipment, trucks, and vans. Assist in the management of fleet vehicles and equipment. Acquired knowledge of operational characteristics of electronic fuel and computer-controlled systems. Learned how to operate the most complex diagnostic and repair equipment. Analyzed problems under me management while communicating clearly and concisely, both orally and in writing with the foreman of the equipment. Implemented PM programs for the fleet vehicles.

63T Bradley Fighting Vehicle Mechanic, US Army

Schweinfurt, Germany.

June 1993 to November 1996.

Repair and maintain fleet of track and wheeled vehicles. Perform minor and major automotive maintenance and mechanical repair of a variety of vehicles and equipment. Communicated with the leadership to prioritize what machines needed repaired first. Was supervisor of the quality control team, that inspected the fleet before it was dispatched. I was involved with the management of the fleet, implementing PM schedules while keeping track of the parts inventory. Established and maintained effective working relationships with those contacted in the course of my work. Perform the essential functions of the job with or without reasonable accommodation. Train lower-level employees on the training I received and tasks they are not familiar with.

SKILLS

Welding, metal fabrication, and machining. AC recovery and repair. Troubleshooting different types of equipment. Following and implementing instructions.

HONORS/AWARDS

Dean's List/Vice President's Honor Roll, Spring 2004, Fall 2003, Fall 2002;

Certificate of Recognition, TVI, December 2003;

Army Achievement Medal, 1995;

Joint Meritorious Unit Award, 1996;

Army Good Conduct Medal, 1996;

Nation Defense Service Medal, 1996;

United Nations Medal, 1996;

Overseas Service Ribbon, 1996.