



Environmental Protection Agency (EPA)

Climate Pollution Reduction Grant (CPRG) Phase II Implementation Grants

# El Paso Metropolitan Statistical Area Application

Chihuahuan Desert Carbon Mitigation Beltway

## Budget narrative

# Table of Contents

Budget ..... 1



## Budget

### A. Budget Detail

The funds allocated for the Project will be distributed across various relevant categories, ensuring its successful implementation. The categorization of funds includes project management, planning, compliance and implementation costs, equipment purchases and installation, operation and maintenance costs. More details are provided below in the Categories sub-section and in the budget spreadsheet.

The overall budget under this project is **\$433,229,471.72**. The project is divided into two components: i) Trail implementation, including forestation and transportation elements, and ii) Energy efficiency program, as explained in previous sections. The project team has budgeted costs across the 5 years of the program (see budget spreadsheet).

Direct Costs amount for **\$432,878,889.02** and Indirect Costs for **\$350,582.7**. Direct Costs include detailed line items for i) personnel, ii) benefits, iii) travel, iv) equipment, v) supplies, vi) contractual, and vi) other.

### Budget Categories

Detailed breakdown of the budget can be found in the Appendix section. Below is a description of the main components of each category and how those costs were estimated.

- I. **Personnel:** The City of El Paso, as lead applicant, is responsible to the EPA for compliance, correct use of funds, and, at the end, for the successful implementation of the project as presented in this proposal. Because of those responsibilities, the City will hire 11.5 FTEs for the whole duration of the project (5 years). The positions for those hires are:

- Project manager Trail and Transportation, 2 FTEs @85,680/year
- Project manager Energy, 2 FTEs @85,680/year
- Senior Accountants, 3 FTEs @52,420/year
- Compliance specialists, 3FTEs @43,700/year
- Senior Attorney, 0.5 FTE @151,160/year
- Environmental specialist, 1 FTE @41,290/year

The annual cost for Personnel is \$747,950 and the total cost is \$3,739,750. Estimations for these personnel expenses come from the City of El Paso's Job Specifications.

- II. **Fringe Benefits:** Benefits for all 11.5 FTEs are calculated at 30% of the salary. The annual cost for fringe benefits is \$224,385 and the total cost is \$1,121,925. 30% is used by the City when calculating cost of fringe benefits for all City employees and includes all benefits associated with being a City of El Paso employee.
- III. **Travel:** expenses under this category include eight (8) annual trips for staff to attend relevant conferences and/or meetings related to the project, in particular, trail and

energy efficiency events with focus on equity, LIDAC access to programs and services, and best practices applicable to the project. Trip expenses include per diem, hotel, airfare and parking at rates approved by the City of El Paso Travel Policy. Also included in this section is mileage for local travel related to the project @\$0.65/mile for a total of 1,000/year. The annual cost is \$15,438 and the total cost is \$77,190.

- IV. Equipment:** it includes four (4) air quality monitor stations approved by TCEQ @157,060.3/unit. Also, 15 air monitors @600/unit; as these will be purchased together, these items are included in this category. Also 15 EP Helps kiosk to assist homeless individuals and families will be purchased @20,000/unit. The annual cost is \$520,120.6 for Year 2 and \$417,120.6 for Year 3 and the total cost is \$937,241.2.
- V. Supplies:** 11 laptops, and all necessary extra equipment needed to work, at @3,000/unit. Total cost is \$33,000 to be spent in Year 1.
- VI. Contractual:** this section amounts for most of the budget of the project with multiple contracts to be signed after competitive processes. The first contract, and therefore RFP, will be with the Program Management Company selected to perform all tasks related to management of the program, from technical management to compliance and environmental. Also, this company will help prepare RFPs to contract out the construction and implementation portions of the project. Those competitive processes will adhere to the City's and EPA's policies and guidelines. The total cost for this contract is \$35,845,305.8, with an annual cost for Years 1-3 of \$10,753,591.74 and \$1,792,265.29 for Years 4-5. This contract is 8% of the total for the Contractual category, consistent with industry practices for Program Management activities.

Competitive processes will also be put in place to contract the tasks:

- Trail design and construction: Total \$177,627,489.6
- Ysleta del Sur Pueblo Node: Total \$7,066,103.38
- Socorro Complete streets node: Total \$4,024,605.1
- Ascarate Park Node: Total \$7,810,534.64
- Design for Hudspeth County and Tornillo sections of the trail: Total \$3,000,000
- Primary nodes: Total \$61,228,720.05
- Secondary nodes: 72,703,977.75
- Hudspeth County nodes: 363,046.5
- Contract for energy efficiency: Total \$50,000,000
- Contract for O&M of the trail until Year 5: \$7,000,000

Estimations of these costs were performed by a Third Party, Quantum Engineering. Details can be found in the Appendix section.

Total for the Contractual category is \$426,669,782.82.

- VII. Other:** the development of a project website, and its maintenance, is budgeted at a total of \$300,000. Year 1 cost is \$80,000 and Years 2-5 are budgeted at \$55,000/year.
- VIII. Indirect Charges:** included are indirect costs for all administrative/compliance FTEs listed above at 10%\*(Personnel+Fringe benefits) for a total of \$350,582.7 Annual cost is \$52,679.9.