

APPENDIX A - BUDGET NARRATIVE

The following budget narrative is intended to provide a detailed description of the budget found in the SF-424A for the Southeast Florida Regional Climate Change Compact's (Compact or Project Team) proposed measures for U.S. EPA's Climate Pollution Reduction Grant Implementation Grant application (Project). This narrative includes a discussion of the Compact's approach to ensuring proper management of grant funds, and contextualizes the budget proposed for the measures detailed in this Project including the Residential Energy Efficiency Program (REEP), the Solar Rebate Program (SRP), and the Electric Vehicle New Incentives for Charging Equipment (EV-NICE). This technical appendix is intended to supplement the Compact's Workplan and Budget Spreadsheet.

1 Budget Detail

1.1 Personnel

Personnel [Total: \$5,625,109]

1.1.1 REEP Personnel

- **[\$500,000]** One 100% full-time employee (FTE) construction project manager to manage REEP measure projects at \$100,000/year for 5 years = \$500,000
- **[\$1,500,000]** Four 100% FTE community development specialists to manage client relationships and application process at \$75,000/year for 5 years = \$1,500,000
- **[\$140,642]** One 33% FTE internal contract grant administrator (senior) to coordinate and oversee all grant deliverables in accordance with grant requirements on behalf of regional partners. Ensure timely and complete reporting to the granting agency, administrative coordination with project partners, and program coordination with the funding agency. Provide budget management. This individual's salary is \$84,385/year at 0.33FTE = \$28,128 for 5 years = \$140,642.
- **[\$133,333]** One 33% FTE Accountant (senior) to support the Contract Grant Administrator Senior. Provide detailed accounting of all program expenditures, partner invoicing, and payment processing, maintaining all records and backup materials. This individual's salary is \$80,000/year for 5 years = \$133,333
- **[\$140,642]** One 33% FTE program project coordinator (senior) to support program coordination across the four counties and projects implemented within Broward. Lead communications efforts and community engagement. Coordinate with public communications to address public inquiries and manage web content and social media. Distribute communications materials to partner counties. Serve as program liaison with regional service providers relevant to grant activities (e.g., EV companies, Solar installers, energy efficiency contractors). This individual's salary is \$84,385/year at 0.33FTE = \$28,128 for 5 years = \$140,642.
- **[\$113,208]** One 33% FTE program project coordinator to support Project Coordinator Senior with program marketing, public inquiries, partner support, and other duties as required. This individual's salary is \$67,925/year for 5 years = \$113,208
- **[\$150,000]** One 40% FTE community development specialist/monitoring to support program monitoring, administration, and oversight. This individual's salary is \$75,000/year at 0.4 FTE = \$30,000 for 5 years = \$150,000.
- **[\$25,200]** One 2.8% FTE Director to provide oversight of the program. This individual's salary is \$180,000/year at 0.028 FTE = \$5,040 for 5 years = \$25,200.
- **[\$50,400]** One 9.6% FTE section manager for home repair and purchase assistance to support program monitoring, administration, and oversight. This individual's salary is \$105,000/year at 0.096 FTE = \$10,080 for 5 years = \$50,400.

- **[\$150,000]** One 40% FTE accountant to support program accounting, monitoring, administration, and oversight. This individual's salary is \$75,000/year at 0.4 FTE = \$30,000 for 5 years = \$150,000.

1.1.2 SRP Personnel

- **[\$500,000]** One 100% FTE project manager to manage SRP measure at \$100,000/year for 5 years = \$500,000
- **[\$187,500]** One 50% FTE resilience specialist for EV-NICE and SRP measures at \$75,000/year for 5 years = \$187,500
- **[\$140,642]** One 33% FTE contract grant administrator (senior) to coordinate and oversee all grant deliverables in accordance with grant requirements on behalf of regional partners. Ensure timely and complete reporting to the granting agency, administrative coordination with project partners, and program coordination with the funding agency. Provide budget management. This individual's salary is \$84,385/year at 0.33FTE = \$28,128 for 5 years = \$140,642.
- **[\$133,333]** One 33% FTE Accountant (senior) to support the Contract Grant Administrator Senior. Provide detailed accounting of all program expenditures, partner invoicing, and processing of payments, maintaining all records and backup materials. This individual's salary is \$80,000/year for 5 years = \$133,333.
- **[\$140,642]** One 33% FTE program project coordinator (senior) to support program coordination across the four counties and projects implemented within Broward. Lead communications efforts and community engagement. Coordinate with public communications to address public inquiries and manage web content and social media. Distribute communications materials to partner counties. Serve as program liaison with regional service providers relevant to grant activities (e.g., EV companies, Solar installers, energy efficiency contractors). This individual's salary is \$84,385/year at 0.33FTE = \$28,128 for 5 years = \$140,642.
- **[\$113,208]** One 33% FTE program project coordinator to support Project Coordinator Senior with program marketing, public inquiries, partner support, and other duties as required. This individual's salary is \$67,925/year for 5 years = \$113,208

1.1.3 EV-NICE Personnel

- **[\$500,000]** One 100% FTE project manager to manage the EV-NICE measure at \$100,000/year for 5 years = \$500,000
- **[\$187,500]** One 50% FTE resilience specialist for the EV-NICE measure and SRP at \$75,000/year for 5 years = \$187,500
- **[\$171,995]** One 20% FTE assistant chief resilience officer to oversee the EV-NICE measure at \$82.6/hour for 5 years = \$171,995
- **[\$119,038]** One energy & sustainability specialist to support the EV-NICE measure. This individual's salary is \$119,038/year, at 0.20 FTE for 5 years = \$119,038
- **[\$140,642]** One 33% FTE contract grant administrator (senior) to coordinate and oversee all grant deliverables in accordance with grant requirements on behalf of regional partners. Ensure timely and complete reporting to the granting agency, administrative coordination with project partners, and program coordination with the funding agency. Provide budget management. This individual's salary is \$84,385/year at 0.33FTE = \$28,128 for 5 years = \$140,642.
- **[\$133,333]** One 33% FTE Accountant (senior) to support the Contract Grant Administrator Senior. Provide detailed accounting of all program expenditures, partner invoicing, and processing of payments, maintaining all records and backup materials. This individual's salary is \$80,000/year for 5 years = \$133,333

- **[\$140,642]** One 33% FTE program project coordinator (senior) to support program coordination across the four counties and projects implemented within Broward. Lead communications efforts and community engagement. Coordinate with public communications to address public inquiries and manage web content and social media. Distribute communications materials to partner counties. Serve as program liaison with regional service providers relevant to grant activities (e.g., EV companies, Solar installers, energy efficiency contractors). This individual's salary is \$84,385/year at 0.33FTE = \$28,128 for 5 years = \$140,642.
- **[\$113,208]** One 33% program project coordinator to support Project Coordinator Senior with program marketing, public inquiries, partner support, and other duties as required. This individual's salary is \$67,925/year for 5 years = \$113,208

1.2 Fringe Benefits [Total: \$2,250,043]

1.2.1 REEP Fringe Benefits

- **[\$200,000]** One 100% full-time employee (FTE) Construction project manager at \$100,000/year at 40% fringe for 5 years = \$200,000
- **[\$600,000]** Four 100% FTE community development specialists at \$75,000/year at 40% fringe for 5 years = \$600,000
- **[\$56,257]** One 33% FTE contract grant administrator (senior) at \$84,385/year at 40% fringe for 5 years = \$56,257
- **[\$53,333]** One 33% FTE accountant (senior) at \$80,000/year at 40% fringe for 5 years = \$53,333
- **[\$56,257]** One 33% FTE program project coordinator (senior) at \$84,385/year at 40% fringe for 5 years = \$56,257
- **[\$45,283]** One 33% FTE program project coordinator at \$75,000/year at 40% fringe for 5 years = \$45,283
- **[\$60,000]** One 40% FTE community development specialist/monitoring at \$75,000/year at 40% fringe for 5 years = \$60,000
- **[\$10,080]** One 2.8% FTE director at \$180,000/year at 40% fringe for 5 years = \$10,080
- **[\$20,160]** One 9.6% FTE section manager for home repair and purchase assistance at 40% fringe for 5 years = \$20,160
- **[\$60,000]** One 40% FTE accountant at \$75,000/year at 40% fringe for 5 years = \$60,000.

1.2.2 SRP Fringe Benefits

- **[\$200,000]** One 100% FTE project manager to manage the SRP measure at \$100,000/year at 40% fringe for 5 years = \$200,000
- **[\$75,000]** One 50% FTE resilience specialist for EV-NICE and SRP measure at \$75,000/year for 5 years at 40% fringe = \$75,000
- **[\$56,257]** One 33% FTE contract grant administrator (senior) at \$84,385/year at 40% fringe for 5 years = \$56,257
- **[\$53,333]** One 33% FTE accountant (senior) at \$80,000/year at 40% fringe for 5 years = \$53,333
- **[\$56,257]** One 33% FTE program project coordinator (senior) at \$84,385/year at 40% fringe for 5 years = \$56,257
- **[\$45,283]** One 33% FTE program project coordinator at \$75,000/year at 40% fringe for 5 years = \$45,283

1.2.1 EV-NICE Fringe Benefits

- **[\$200,000]** One 100% FTE project manager to manage the EV-NICE measure at \$100,000/year at

40% fringe for 5 years = \$200,000

- **[\$75,000]** One 50% FTE resilience specialist for the EV-NICE measure and SRP measure at \$75,000/year for 5 years at 40% fringe = \$75,000
- **[\$68,798]** One 20% FTE Assistant Chief Resilience Officer at 40% fringe for 5 years = \$68,798
- **[\$47,615]** One 20% FTE Energy & Sustainability Specialist at \$119,038 yearly salary, at 40% fringe for 5 years = \$47,615
- **[\$56,257]** One 33% FTE contract grant administrator (senior) at \$84,385/year at 30% fringe for 5 years = \$56,257
- **[\$53,333]** One 33% FTE accountant (senior) at \$80,000/year at 40% fringe for 5 years = \$53,333
- **[\$56,257]** One 33% FTE program project coordinator (senior) at \$84,385/year at 30% fringe for 5 years = \$56,257
- **[\$45,283]** One 33% FTE program project coordinator at \$75,000/year at 40% fringe for 5 years = \$45,283

1.3 Travel [Total: \$39,865]

1.3.1 REEP Travel

- **[\$25,628]** This measure requires travel for nine full time employees at 17 trips per year for five years at Federal mileage rate of 67 cents per mile for 50 miles for community meetings

1.3.2 SRP Travel

- **[\$2,848]** This measure requires travel for one full time employee at 17 trips per year for five years at the Federal mileage rate of 67 cents per mile for 50 miles for community meetings.

1.3.2 EV-NICE Travel

- **[\$11,390]** This measure requires travel for four full time employees at 17 trips per year for five years at the Federal mileage rate of 67 cents per mile for 50 miles for community meetings.

1.4 Equipment [Total: \$0]

None

1.5 Supplies [Total: \$87,000]

- **[\$36,000]** Across all measures, new staff will need laptops and computer software at a rate of \$3,000 per staff member. There are a total of 12 FTE which makes the laptop and computer budget = $\$3,000 \times 12 = \$36,000$
- **[\$12,000]** Across all measures, new staff will need a phone budget at a rate of \$1,000 per staff member. There are a total of 12 FTE employees which makes the phone budget = $\$1,000 \times 12 = \$12,000$.
- **[\$30,000]** Across all measures, new staff will need furniture and office supplies at a rate of \$2,500 per FTE and a miscellaneous budget for shirts and field gear at a rate of \$750 per FTE. There are a total of 12 FTE employees, which makes the furniture and office supplies budget = $\$2,500 \times 12 = \$30,000$.
- **[\$9,000]** Across all measures, new staff will need miscellaneous field gear such as shirts and field gear at a rate of \$750 per staff member. There are a total of 12 FTE employees, which makes the miscellaneous budget = $\$750 \times 12 = \$9,000$.

1.6 Contractual [Total: \$53,892,800]

1.6.1 REEP Contractual

- **[\$50,000,000]** This measure requires a general contractor to implement the energy efficiency and weatherization work for applicants. This work is anticipated to cost \$50,000,000 to service

an estimated 2,324 LIDAC homes in Broward County, leading to a cumulative emissions reduction of 4,632 metric tons of CO₂e between 2025 and 2030. The contractor has yet to be determined.

- **[\$3,392,800]** This measure requires software management for all four counties in this application for the purposes of tracking progress and reporting. The budget for this contract is \$3,392,800. It is anticipated that this work will be contracted with Neighborly as an amendment to an existing service agreement with Broward County supporting the County's Emergency Rental Assistance Program.
- **[\$166,667]** This measure requires outreach for LIDAC feedback and engagement. The budget for this contract is \$166,667, and it is anticipated that these contracts will be awarded to local non-profit organizations.

1.6.2 SRP Contractual

- **[\$166,667]** This measure requires outreach for LIDAC feedback and engagement. The budget for this contract is \$166,667, and it is anticipated that these contracts will be awarded to local non-profit organizations.

1.6.3 EV-NICE Contractual

- **[\$166,667]** This measure requires outreach for LIDAC feedback and engagement. The budget for this contract is \$166,667, and it is anticipated that these contracts will be awarded to local non-profit organizations.

1.7 Other [Total: \$208,120,852]

1.7.1 REEP Other

- **[\$54,299,135]** Sub-award to Miami-Dade County to implement the REEP measure in Miami-Dade County. This sub-award includes \$50,000,000 for implementation to service 2,324 homes. \$4,299,135 is to support LIDAC engagement contracts and county-level staff time, fringe benefits, and indirect costs.
- **[\$33,930,135]** Sub-award to Monroe County to implement the REEP measure in Monroe County. This sub-award includes \$30,000,000 for implementation to service 1,394 homes. \$3,930,135 is to support LIDAC engagement contracts and county-level staff time, fringe benefits, and indirect costs.
- **[\$54,212,390]** Sub-award to Palm Beach County to implement the REEP measure in Palm Beach County. This sub-award includes \$50,000,000 for implementation to service 2,324 homes. \$4,212,390 is to support LIDAC engagement contracts and county-level staff time, fringe benefits, and indirect costs.
- **[\$36,000]** This measure will require all staff to get trained, certified, if needed, and go to relevant conferences.

1.7.2 SRP Other

- **[\$12,474,000]** Direct rebates to residents of \$12,474,000 for the SRP measure serving 2,146 households in Broward County.
- **[\$14,036,542]** Sub-award to Miami-Dade County to implement the SRP measure in Miami-Dade County. This sub-award includes \$12,474,000 for direct rebates and \$1,562,541 to support LIDAC engagement contracts and county-level staff time, fringe benefits, and indirect costs. This measure will serve 2,101 households.
- **[\$9,286,875]** Sub-award to Monroe County to implement the SRP measure in Monroe County. This sub-award includes \$7,501,500 for direct rebates and \$1,785,375 to support LIDAC

engagement contracts and county-level staff time, fringe benefits, and indirect costs. This measure will serve 1,263 households.

- **[\$14,030,015]** Sub-award to Palm Beach County to implement the SRP measure in Palm Beach County. This sub-award includes \$12,474,000 for direct rebates and \$1,556,015 to support LIDAC engagement contracts and county-level staff time, fringe benefits, and indirect costs. This measure will serve 2,272 households.
- **[\$4,000]** This measure will require all staff to get trained, certified, if needed, and go to relevant conferences.

1.7.3 EV-NICE Other

- **[\$3,057,700]** Direct rebates to public and private entities of \$3,057,700 for the EV-NICE measure. This will lead to the installation of 200 level 2 and 40 DCFC ports.
- **[\$4,536,285]** Sub-award to Miami-Dade County to implement the EV-NICE measure in Miami-Dade County. This sub-award includes \$3,057,700 for direct rebates and \$1,478,585 to support LIDAC engagement contracts and county-level staff time, fringe benefits, and indirect costs. This will lead to the installation of 200 level 2 and 40 DCFC ports.
- **[\$3,597,060]** Sub-award to Monroe County to implement the EV-NICE measure in Monroe County. This sub-award includes \$1,805,685 for direct rebates, and \$1,791,375 is to support LIDAC engagement contracts and county-level staff time, fringe benefits, and indirect costs. This will lead to the installation of 50 level 2 and 32 DCFC ports.
- **[\$4,616,715]** Sub-award to Palm Beach County to implement the EV-NICE measure in Palm Beach County. This sub-award includes \$3,057,700 for direct rebates and \$1,559,015 to support LIDAC engagement contracts and county-level staff time, fringe benefits, and indirect costs. This will lead to the installation of 200 level 2 and 40 DCFC ports.
- **[\$4,000]** This measure will require all staff to get trained, certified, if needed, and go to relevant conferences.

1.8 Indirect Charges [Total: \$623,712]

Across all measures, a 7.7% indirect cost rate will be applied to personnel and fringe only. Additionally, the first \$25,000 of each sub-award to Miami-Dade, Monroe, and Palm Beach counties is also captured.

2 Total Budget Summary

Program Year	Anticipated Production (% of Total)	Description	Estimated Budget
Year 1 - 2025	10% of total production	Ramp-up year	\$30,618,306
Year 2 - 2026	30% of total production	Peak performance year	\$77,855,942
Year 3 - 2027	30% of total production	Peak performance year	\$77,855,942
Year 4 - 2028	20% of total production	Post-peak throttle-down year	\$54,065.11
Year 5 - 2029	10% of total production	Ramp-down and closeout year	\$30,243,481
TOTAL:			\$270,639,381

Table 2.1 - Measure Implementation Budget Schedule

2.1 Expenditure of Awarded Funds

Broward County will provide senior program administration and oversight within the Resilient Environment Department. The Department will coordinate with the County's Office of Management and Budget - Grants Administration Section and the Accounting Division to ensure adherence with all

administrative procedures and protocols (Broward County and EPAs). The Department will hire an additional four full-time employees to support the proper expenditure of these funds, providing coordination across all four counties. Monthly, the grant administration and programmatic team will meet to review expenditures to ensure that they are in alignment with the negotiated budget for this grant. Additionally, Broward County's CPRG project administration team will work in partnership with each of the three county sub-awardees, whose project staff each includes a grants administrator as a single point of contact, to ensure all processes are in alignment with EPA's policies and procedures and grant expenditures are in accordance with the outlined timeline. The County's proposed utilization of Neighborly as a shared cloud-based project management tool will allow for shared access and uniform processes across the four counties, with collective viewing of all program data and progress, facilitating data management and reporting across projects, partners, and years.

2.2 Reasonableness of Costs

The costs outlined above are critical to the implementation and administration of this program. Each position (personnel and fringe), their equipment and supplies are critical to ensuring the programs are adequately staffed to this scale of work. Contractual agreements for LIDAC engagement are critical to ensuring LIDACs can access these programs and provide their feedback as participants of the programs. Contractual work for REEP is vital for ensuring licensed and insured professionals are undertaking and completing authorized projects in residents' homes. Finally, indirect costs across these programs are necessary to ensure utility expenses are paid, staff have office space and internal support services (accounting, legal, purchasing, information technology) needed to deliver quality governmental services across all aspects of the proposed services, along with the necessities to ensure government buildings are accessible to those who work within and visit them.

2.2.1 REEP Reasonableness of Costs

It is expected the REEP measure will reduce CO₂e by 16,665 metric tons and will lead to \$11,675,679 in cumulative bill savings over 5 years. The funds allocated to this program are based on project cost estimates for the select high-priority measures modeled for the region. The counties took into account historic program operations and demand, workflow and capabilities, demand for similar services, and project term to arrive at reasonable estimates of what can effectively be deployed through the coordinated efforts of the collective partners in this program.

2.2.2 SRP Reasonableness of Costs

It is expected the SRP measure will reduce CO₂e by 58,332 metric tons and will lead to \$45,137,504 in cumulative bill savings over 5 years. The funds allocated to this program are based on research of estimated rebate amounts necessary to incentivize solar project installations (combined with tax incentives), typical installation costs for roof types in our region, and an average/maximum installation size based on conversations with industry and non-profits in the region. With these estimates, county partners considered management abilities and historic demands for similar programs to establish a program scale. We are confident in our ability to successfully deploy the funds proposed within the 5-year program based on detailed assumptions.

2.2.3 EV-NICE Reasonableness of Costs

It is expected the EV-NICE measure will install 802 ports, will reduce CO₂e by 204,132 metric tons and will lead to an additional 18,937 electric vehicles attributed to the program. The funds allocated to this program are based on project cost estimates for the select high-priority measures modeled for the region. The four counties accounted for the demand expressed by community partners and residents and existing capacity within our agency operations to estimate the reasonableness of project scale,

workflow, and capabilities, and demand for services to arrive at reasonable estimates of what can effectively be deployed through the coordinated efforts of the collective partners in this program.