

Middle Georgia Emissions Reduction Program

Budget Narrative for Climate Pollution Reduction Grants General Competition

The Middle Georgia Regional Commission proposes a total budget of \$9,875,000 for the implementation of the Middle Georgia Emissions Reduction Program. The budget is broken down below by the three categories of emission reduction measures being pursued with a fourth category for overarching administrative requirements for MGRC. While these costs could theoretically be broken out into each of the other three categories, the division would be an incredibly rough estimate and may be likely to change. As such, all administrative costs are grouped together, although additional information on projected time splits can be made available upon request.

Measure 1: Zero-Emission Buses | Cost: \$2,440,000 – 25% of Total Budget

Because this component will be managed under a sub-award to the Macon-Bibb County Transit Authority (MTA), the appropriate line-item category for this element is “Other.” It is currently estimated that approximately half of this funding will be expended in year one with the initial ordering of the buses with the second half due upon arrival in year two.

Within this “other” line item, additional details can be provided on the MTA’s intended budget. Specifically, MTA proposes to purchase two 30' RIDE K7MER Transit Buses for approximately \$900,000 each. These would match the existing electric buses that have previously been purchased as full-size buses to run regular fixed routes throughout the community. MTA would also propose purchasing two Para-Transit Turtle top <30' Shuttle Buses. These would also match the existing electric para-transit buses owned by MTA. Using these funds will greatly accelerate the MTA’s progress toward fleet electrification, which is a long-term goal of the authority.

Measure 2: Landfill Natural Gas | Cost: \$1,135,000 – 11% of Total Budget

Because this component will be managed under a sub-award to the Houston County Board of Commissioners, the appropriate line-item category for this element is “Other.” It is currently estimated that small amounts of this funding will be spent in years one and two as engineering design and permitting occurs. Once those requirements are met, the bulk of this funding will likely be spent on construction activities in year three of the program.

Within this “other” line item, additional details can be provided on Houston County’s intended budget. Approximately \$135,000 will go to contractual engineering and design services. The county set an initial budget for construction of \$850,000 but added an additional \$150,000 of contingency to account for delays that may occur in the process of preparing the job for bid. This is especially helpful given the BABA requirements that will be in place for this work.

Measure 3: Home Weatherization and Energy Efficiency | Cost: \$6,000,000 – 61% of Total Budget

This item will be contracted out by MGRC to at least one qualified program administrator with experience in managing weatherization and energy efficiency programs for low-income households. Within the regions currently established by the State of Georgia, 28 counties are covered by the regions that include the MGRC footprint. It is currently estimated that because two different regions exist in the state program, two different contracts may be awarded. The likely split would include approximately \$4.5 million to serve approximately 225 households in the 21-county west-middle region and approximately \$1.5 million to serve approximately 75 households in the 7-county east-middle region.



MGRC Program Administration | Cost: \$300,000 – 3% of Total Budget

MGRC proposes an administrative budget equal to \$300,000. Within this line item, \$130,663 is allocated to personnel salaries. \$73,864 is allocated for fringe benefits, and \$95,473 is allocated for indirect costs. Additional detail on these line items is available in the breakdown by budget category below.

Personnel | Cost: \$130,663 – 1% of Total Budget

The personnel who will be funded under this program include the MGRC Director of Planning and Public Administration as well as the MGRC Environmental and Land Use Planner. The work plan also discussed contributions from the MGRC Executive Director and MGCAC Senior Advisor. However, these services will be contributed as an in-kind donation to this grant at a minimal rate.

Each year, approximately 17.6 percent of the Director of Planning and Public Administration's time will be charged to this program for an annual value of approximately \$15,679. Approximately 19.4 percent of the Environmental and Land Use Planner's time will be charged to this program for an annual value of approximately \$10,453. These rates are based on the incumbents in these positions and may vary modestly depending on any changes in staffing or to the MGRC compensation system.

Fringe Benefits | Cost: \$73,864 – 1% of Total Budget

MGRC currently pays fringe benefits equal to approximately 56.5 percent of staff salaries. These benefits include an employer contribution to the costs of medical insurance, paid vacation, sick leave, and an employer contribution to a defined benefit pension system. This budget is based upon the year one fringe rates and may undergo minor changes depending on costs of providing benefits.

Travel | Cost: \$0 – 0% of Total Budget

No travel is proposed under this budget.

Equipment | Cost: \$0 – 0% of Total Budget

No equipment is proposed under this budget.

Supplies | Cost: \$0 – 0% of Total Budget

No supplies are proposed under this budget.

Contractual | Cost: \$6,000,000 – 61% of Total Budget

This item includes all expenditures to future contractors of MGRC who will undertake home weatherization and energy efficiency improvements as discussed earlier.

Other | Cost: \$3,575,000 – 36% of Total Budget

The "Other" line item includes the two sub-awards to the Houston County Board of Commissioners and Macon-Bibb County Transit Authority.

Indirect Costs | Cost: \$95,473 – 1% of Total Budget

The indirect costs include expenses of the Middle Georgia Regional Commission calculated at approximately 46.6 percent of salaries and fringe benefits. The MGRC Indirect Cost Plan is attached to this narrative for additional information.





John R. Harley, Chairman

Laura M. Mathis, Executive Director

Certificate of Indirect Costs

This is to certify that I have reviewed the indirect cost rate proposal prepared and maintained herewith and to the best of my knowledge and belief:

1. All costs included in this proposal dated July 1, 2023 to establish indirect cost rate for the period July 1, 2023 – June 30, 2024 are allowable in accordance with the requirements of the Federal award(s) to which they apply and OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (codified at 2 C.F.R. Part 200). Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.
2. All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.
3. The indirect cost rate calculated within the proposal is 46.68%, which was calculated using a direct cost base type of Salary and Fringe. The calculations were based on actual costs from fiscal year 2023 to obtain a federal indirect cost billing rate for fiscal year 2024 and adjusting for the reconciliation of the indirect costs for FY 2022.
4. All documentation supporting the indirect cost rate identified above must be retained by the Recipient. This rate should be reviewed and validated as part of the Recipient's annual financial audit.

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statement Act (18 USC 1001), I declare to the best of my knowledge that the foregoing is true and correct.

Organization Name: Middle Georgia Regional Commission

Signature: 

Name of Authorized Official: Laura M. Mathis

Title: Executive Director

Email Address and Phone: lmathis@mg-rc.org; (478) 751-6160

Date of Execution: July 1, 2023

MIDDLE GEORGIA REGIONAL COMMISSION
FY 2024 RELEASED TIME AND FRINGE BENEFIT RATE WORKSHEET
FOR THE PERIOD ENDING JUNE 30, 2024

Total Released Time	\$ 417,204.70 ✓
Fringe Benefits	<u>838,990.99</u> ✓
Total Released Time and Fringe Benefits	<u><u>\$1,256,195.69</u></u> ✓

Gross Salaries	\$2,639,451.06 ✓
Less Released Time	<u>(417,204.70)</u>
Chargeable Salaries	<u><u>\$2,222,246.36</u></u>

Provisional Released Time and Fringe Benefit Rate	<u>\$1,256,195.69</u>	<u>56.53%</u>
	2,222,246.36	

Gross Salaries	\$2,639,451.06
Less Released Time	<u>(417,204.70)</u>
Chargeable Time	\$2,222,246.36
Less Administrative Salaries	<u>(558,460.53)</u>
Direct Chargeable Salaries	<u><u>\$1,663,785.83</u></u>

MIDDLE GEORGIA REGIONAL COMMISSION

STATEMENT OF INDIRECT COSTS

FOR THE PERIOD ENDING JUNE 30, 2024

Indirect Salaries		\$ 558,460.53
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Released Time and Fringe Benefits	56.53%	<u>\$ 315,697.74</u>
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Total		<u>\$ 874,158.27</u>
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518	Rentals – Other	\$ 16,200.00
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519	Memberships and Subscriptions	18,499.00
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520	Travel	2,500.00
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531	Auto Repair and Maintenance	6,000.00
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532	Auto Gas and Oil	8,000.00
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533	Computer Charges	70,000.00
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535	Publications and Printing	5,000.00
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536	Office Supplies and Materials	16,000.00
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537	Postage and Freight	8,000.00
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538	Telecommunications	31,590.00
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539	Rentals – Real Estate	100,000.00
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540	Office Repair and Maintenance	30,000.00
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541	General Insurance	15,800.00
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543	Contracts	5,000.00
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544	Professional Services	49,000.00
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547	Advertising	100.00
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548	Depreciation	13,784.00
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551	Furniture & Equipment	21,000.00
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552	Rentals – Space	<u>1,242.00</u>
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Total		<u>\$ 417,715.00</u>
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TOTAL		<u>\$1,291,873.27</u>
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Reconciliation for FY 2022

Provisional FY 2022 Total Indirect Costs	1,230,033.37
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Actual FY 2022 Total Indirect Costs	<u>1,153,946.94</u>
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Difference	(76,086.43)
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ADJUSTED TOTAL INDIRECT COSTS	<u>\$1,215,786.84</u>
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Basis for Allocation of Indirect Costs

Direct Salary Costs	\$1,663,785.83
Released Time and Fringe Benefits @ 56.53%	<u>940,538.13</u>
Total Personnel Costs	<u>\$2,604,323.96</u>

Calculation of Provisional Indirect Rate

$$\frac{\$1,215,786.84}{\$2,604,323.96} = 46.68\%$$