



OFFICE OF THE MAYOR

DONNA DEEGAN
MAYOR

CITY HALL SUITE 400
117 W. DUVAL STREET
JACKSONVILLE, FL 32202

April 1, 2024

Jeaneanne Gettle
Acting Regional Administrator
U.S. EPA Region 4
Sam Nunn Atlanta Federal Center
61 Forsyth Street, SW
Atlanta, GA 30303

Dear Ms. Gettle,
Subject: Authorization to Submit

I am writing to formally authorize Brittany Norris, Director of Intergovernmental Affairs at the City of Jacksonville, to submit the EPA's Climate Pollution Reduction Grant (CPRG) (Funding Opportunity Grant Number EPA-R-OAR-CPRGI-23-07) grant application in Grants.gov for the Northeast Florida's Electric Vehicle Overhaul and Low-Emission Transit (E-VOLT) Project. Ms. Norris is granted the authority to submit applications via the designated platforms on behalf of the City and possesses the necessary system roles for submission.

As the Sustainability Director and Project Manager for the E-VOLT Project, Ashantae Green has ensured that all necessary components of the application have been completed and compiled for submission. The E-VOLT Project is integral to our city's commitment to sustainability and reducing greenhouse gas emissions. It aligns with our goals outlined in the Clean Air Northeast Florida Priority Climate Action Plan (PCAP), and its implementation will significantly contribute to mitigating climate change impacts in our region.

Should you require any further information or clarification regarding the application or its submission process, please do not hesitate to contact Ms. Green at greena@coj.net or (904) 255-7847. Additionally, Ms. Norris is available for any inquiries related to the submission process at bnorris@coj.net or (904) 667-9326.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, which appears to read "Karen Bowling". The signature is fluid and cursive.

Karen Bowling
Chief Administrative Officer
(904) 255-5000
bowlingk@coj.net



OFFICE OF MAYOR DONNA DEEGAN

ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 400
JACKSONVILLE, FLORIDA 32202

PH: (904) 255-5000
FAX: (904) 255-5032
www.coj.net

EXECUTIVE ORDER NO. 2023-02

TO: Karen Bowling, Chief Administrative Officer

FROM: Donna Deegan, Mayor

SUBJECT: Delegation of Authority to Sign Documents on Behalf of the Mayor

By virtue of the authority vested in me as Mayor by the Charter of the City of Jacksonville and by Section 20.107, *Ordinance Code*, and as chief executive and administrative officer of the Consolidated Government, it is ordered as follows:

Section 1. Discussion. The Mayor is required by various laws and ordinances to sign a great many documents (the term "document" in this Executive Order includes applications, contracts, notices, real estate instruments, and other documents that must be recorded in the public records of Duval County and other formal and official papers) during the course of a day, a week, a month, or a year. In many cases, the final recommendation as to whether I should sign a document will have been made by you, as my Chief Administrative Officer, in which recommendation I shall concur before I sign the document. As Chief Administrative Officer, you are one of my direct links with the departments, agencies, and other entities both within and without the Consolidated Government, and you have my complete confidence as evidenced by my appointment of you to that position pursuant to authority contained in Section 6.07, Charter of the City of Jacksonville. Consequently and because of the tremendous paperwork burden in the Office of the Mayor, it is my intention in this Executive Order to authorize you to sign all documents which I am required to sign except, as expressly provided herein, specified classes of documents which many, by their very nature, must be personally signed by the Mayor. Notwithstanding anything in this Executive Order to the contrary, it is my intent that this authority shall be supplemental to, but shall not replace, any similar authority which may be given to other persons for the purposes stated herein.

Section 2. Delegation of Authority. Pursuant to the authority contained in Section 20.107, *Ordinance Code*, you, as an administrative aide to the Mayor appointed pursuant to authority of Section 6.07, Charter of the City of Jacksonville, and designated as my Chief Administrative

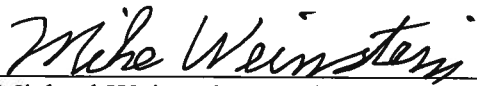
Officer, are hereby authorized to sign on behalf of the Mayor, in written, electronic, and digital signatures, and with no other approval of the Mayor being necessary, all documents requiring the Mayor's signature **except** for the classes of documents designated in paragraphs (a) through (f) below:

- (a) legislative measures which have passed the Council and which have been transmitted to the Mayor for approval or disapproval under Section 6.05, Charter of the City of Jacksonville;
- (b) messages returning legislative measures to the Council expressing my disapproval of them under Section 6.05, Charter of the City of Jacksonville;
- (c) the selection of persons in order of preference for negotiations under Section 126.304, *Ordinance Code*;
- (d) proclamations and Executive Orders;
- (e) documents which I have authorized other persons to sign on my behalf under another delegation of authority pursuant to Section 20.107, *Ordinance Code*; and
- (f) documents which are required by federal, state, or local law to be signed by the Mayor in his *personal and individual* capacity.

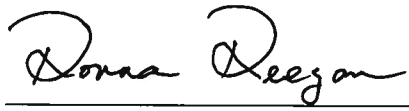
Section 3. Documents Which Must Be Recorded in the Public Records of Duval County. From time to time, it is necessary for me to sign certain real estate documents (including, but not limited to, deeds, easements, licenses, and leases), and other documents that must be recorded in the public records of Duval County (the "Recorded Documents"). The authority to sign documents contained in this Executive Order also relates to and specifically includes such Recorded Documents. The authority herein is neither prohibited nor limited by Sections 2 (e) or (f) of this Executive Order. The Corporation Secretary is directed to take appropriate steps to have this Executive Order recorded in the public records of Duval County as notice of this authority.

Section 4. Personal Authority; Reservation to Modify Authority. The authority contained in this Executive Order is personal to you as a mayoral aide and as my designated Chief Administrative Officer. Where necessary and required, you shall reference this Executive Order as your written authority to sign documents on behalf of the Mayor. The authority contained in this Executive Order is not exclusive and I reserve the right under Section 20.107, *Ordinance Code*, to confer such authority on others, revoke or reduce this authority at any time, or impose conditions in writing for the further exercise of this authority; *provided however*, any such revocation of the authority shall not be effective against *bona fide* purchasers without notice.

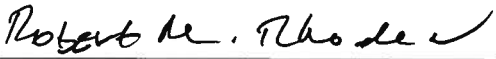
Approved as to conformity with
sound fiscal policy:


Michael Weinstein, Interim Director of Finance

Approved and Issued:


Donna Deegan, Mayor

Approved as to Form:


Robert M. Rhodes, Acting General Counsel

Approval Date: July 1, 2023

Effective Date: July 1, 2023