

Jack Fitchett
Economic Development Director, City of Winslow
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EDUCATION

- The University of Arizona (GPA 3.6) MA in Public Administration, Public Management emphasis. May 2018.
- The University of Arizona (GPA 3.5) BA in Political Science, International Relations emphasis. Minor in Economics. May 2017.

AWARDS/HONORS/CERTIFICATIONS

- AAED Economic Development Distinguished by Excellence Award – ‘New Member of the Year 2022’
- Golden Prospector Award 2021 – AAED Economic Development ‘Deal of the Year’.
- AZED Pro Certification from the Arizona Association of Economic Development.

WORK & LEADERSHIP EXPERIENCE

Economic Vitality Division, Flagstaff AZ

Business Attraction Manager

January 2020 – Current

- Supports the City of Flagstaff Economic Vitality team and other City divisions on various projects, programs, and day to day objectives related to business attraction, tourism, and other economic development activities.
- Maintains, strengthens, and creates impactful relationships with elected officials and economic development entities, including ECoNA, ACA, Coconino County, various developers, and real estate brokers.
- Created, implemented, and currently manages/markets three new economic development incentive programs.
- Analyzes, synthesizes, and reports on economic data and indicators to partners, leadership, and City Council.
- Issued an RSOQ to partner with a master developer to develop the largest City owned parcel (32 Acres), to spur business attraction and growth. Currently the project manager for this approx. \$400+ million dollar endeavor.
- Lead the attraction of the largest new company to arrive to Flagstaff in the last five decades. 350 new jobs created and \$65 million in capital investment.
- Serves as the Chair of the Business Attraction Committee for the Economic Collaborative of Northern Arizona (ECoNA). Committee member for the Arizona Association of Economic Development’s (AAED) Professional Education Committee.

City Manager’s Office, Flagstaff, AZ

Management Analyst

May 2019 – February 2021

- Acted as a communication and policy liaison between staff, City Council, and external agencies.
- Managed the state intergovernmental affairs program, advancing the City’s legislative agenda and priorities.

- **Managed the Office of Labor Standards and was responsible for enforcement and outreach regarding Flagstaff's Minimum Wage Ordinance and other labor-based assignments i.e., civil rights, various state labor laws, etc.**
- **Responsible for monitoring and creating the Administrative Office's budget. Member of the City's Budget Team.**
- **Acted as Project Manager for the implementation of Priority Based Budgeting (PBB). Facilitated a complete overhaul of the City's budget to the new system and collaborated with every City division to ensure success.**
- **Supervised and assessed performance of temporary employees (1-3).**

Coconino County Treasurer, Flagstaff, AZ

Administrative Operations Manager

August 2018 – May 2019

- **Performed regular reconciliation and audits of multiple civic accounts (>10) ensuring excellent stewardship and transparency of public funds.**
- **Responsible for routinely balancing large accounts to the county budget (>\$40 Million).**
- **Trained staff to effectively use new technology and products that enhanced office efficiency.**
- **Effectively managed the County's positive pay system, preventing over \$150,000 in check fraud, while working in coordination with JP Morgan Bank and local law enforcement.**
- **Provided excellent customer service to all internal and external associates.**
- **Supervised and assessed performance of 1 FTE.**

Sahuarita Economic Development Office, Sahuarita, AZ

Consultant

January 2018 - May 2018

- **Assisted the Town with the creation of an economic snapshot to enhance program effectiveness and efficiency.**
- **Presented information on economic policy to City staff and external stakeholders.**
- **Directed and conducted research and analysis to develop best practices to create new methods to gauge economic success by means of indicators, charts, and formulas.**
- **Created performance measures that consisted of goals, objectives, and indicators using qualitative and quantitative data to improve various program functions.**
- **Designed indicators to measure success in programs reflective of the quality of life, real estate, business expansion, etc., enhancing the overall delivery of Town services (\$62 million budget).**
- **Consolidated data to produce an economic visual aid to help business attraction efforts.**