**Other Key Personnel**

NCDEQ will utilize the additional staff noted below to implement the program activities, in addition to staff from NCDEQ’s partners CPRC and Centralina. Also noted below are positions to be added once the CPRG funding is awarded.

| **Grant Role** | **Experience, Qualifications, and Knowledge** |
| --- | --- |
| **Star Hodge, SEP Manager, NCDEQ** | |
| Program Administrator – will provide guidance and oversight for general programmatic reporting and grants agreement processing. | Ms. Hodge has 25+ years of experience managing, monitoring, and implementing State and Federal programs with the SEO. During her tenure the SEP has been awarded, appropriated, and properly reported on more than $200 million in federal and $30 million in state funds. Ms. Hodge has a BS in Mechanical Engineering from NCSU. |
| **Bob Leker, Environmental Program Consultant, NCDEQ** | |
| Program Consultant – will provide program strategy assistance, outreach engagement, and program operation. | Mr. Leker has extensive experience managing statewide energy programs at SEO. He has knowledge and expertise in energy policy and energy education. He also has experience working with a wide range of energy organizations in NC. Mr. Leker has an A.S. in Solar Technology, a B.A. in Environmental Studies, and a Master’s in Education. |
| **Michelle Nance, FAICP, Deputy Executive Director, Centralina** | |
| Program Sponsor – will provide expertise related to regional and local mobility, community health benefits and partner coordination. | Ms. Nance serves as Deputy Executive Director at Centralina, leading regional planning, community economic development and government affairs for nine counties in the Charlotte region. Her portfolio includes land use and transportation and 29+ years of experience in partnerships. Ms. Nance has a bachelor’s degree in planning and an MPA from ECU. |
| **Megan Upchurch, AICP, Senior Planner, Centralina** | |
| Program Manager – Lead coordination project deliverables and leverage regional partner and stakeholder interests | Megan Upchurch, AICP, is a Senior Regional Planner for Centralina and Director of the Centralina Clean Fuels Coalition, an affiliate of the DOE Clean Cities program. Megan holds a Master’s in Public Administration from the UNC Wilmington and a B.A. in Political Science from the University of Tennessee. |
| **Shuchi Gupta, TDM Grant Manager, Principal Planner, CPRC** | |
| VMT Reductions Program Administrator – VMT implementation and overall strategy and guidance. | Ms. Gupta currently manages the TDM grant program for the 7 -county triangle region; the program has a key goal of 25% reduction in annual growth in region’s VMT. She also leads the diversity, equity, and inclusion efforts of CPRC as an organization. Ms. Gupta has a Master’s in Sustainability and Environmental Management from Harvard Extension School. |
| **Hunter Fillers, Housing Programs Manager, CPRC** | |
| CPRC Building Program Consultant – will provide program management for the CPRG building programs. | Mr. Fillers has 5+ years of experience with managing federal, state, and local housing programs. He successfully administered over $15 million for foreclosure and eviction prevention, downpayment assistance, and home preservation. He is a graduate of the University of Illinois at Urbana-Champaign with a Master’s degree in urban planning. |
| **New, NCDEQ** | |
| Environmental Program Manager | Position will ensure accomplishment of division goals, appropriate application of federal and state laws and regulations, management of daily tasks, progress toward longer term programmatic or management goals; and manage CPRG budget and personnel issues. |
| Contract Specialist | Position will be responsible for the oversight, coordination, TA, and compliance with CPRG procurement and contracts. |
| Energy Manager (6) | Positions provide energy and environmental analysis, reviews and engineering models. Positions develop and manage energy and environmental programs and projects, and provide TA, assessment and consultation for these programs and projects. |
| Budget Manager | Position performs managerial and professional duties in accounting, budgeting or finance. Position develops and implements policies and procedures related to financial management. Position develops, prepares, and compiles financial data for state and federal reporting. |
| Technical Environmental Program Consultants (3) | Position serves as a technical resource in matters related to climate, energy, or air quality, and supports the development of the state’s CCAP. |
| Information & Communications Specialist (Outreach Coordinator) | Position supports NCDEQ and other state CPRG stakeholders through communications, stakeholder and public outreach, LIDAC coordination, and dissemination of error-free information in a customer-centric, timely and professional manner that can be understood by the public. |
| Business Officer | Position manages the daily office operations, including its assets, financial management, budget, HR/procurement activities, support staff and offices. Position assists management in the conception and development of policies, procedures, regulations and program planning. |
| Technical Environmental Program Assistant | Positions support grant program and contract administration. Positions provide TA to grantees during project implementation, ensure compliance, and monitor and report performance data. |
| Program Development Coordinator | Position is responsible for coordinating, developing and maintaining federal grant in aid programs with public and private agencies in and outside the state and supplying TA and appropriate information to such agencies. |
| Budget Manager II | Position coordinates and plans budget activities, including annual and biennial budgets. This position is governed by state and federal laws and agency/institution policy and directs the activities of a large-sized, mostly professional and administrative support staff. |
| Program Coordinator | Position administers an agency/statewide program of considerable scope, requiring specialized knowledge of the program and the associated processes/procedures. Position performs administrative work in developing and maintaining departmental or institutional programs. |
| Clean Energy Workforce Analyst | Position involves accessing workforce development needs; designing workforce training programs; and identifying resources needed and supporting training programs, program accountability, quality assurance measures, and student/trainee success metrics. |
| Program Analyst I | Position consults with program stakeholders internal to and external to the agency and involves considerable analysis and interpretation of data and trends in the program area of assignment. |