

Syndi Smallwood, MAS
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EDUCATION

MAS, Environmental Policy and Management and Natural Resource Management certification, University of Denver, 2011

BA, Anthropology, minor Native American Studies, Humboldt State University, 1998

AA, Liberal Arts and Sciences, minor Native American Studies, Palomar College, 1995

PROFESSIONAL EMPLOYMENT

Environmental Director, Jamul Indian Village of California, Jamul CA
1/20/20 – present

- Oversee the development, implementation and management of the strategic planning for the Environmental Department which includes the Clean Air, Clean Water, Emergency Response, NEPA, Energy, Pesticides, Hazardous Waste, and Recycling programs for the Tribe.
- Manage budgets and reports for grants and direct the Environmental Department programs totaling over 1,000,000 per fiscal year.
- Coordinate the grant management including task and work plan development, budget, and reporting.
- Write and manage the development of all technical documents for the Environmental Program.
- Develop Environmental Codes and Ordinances.
- Coordinate with Federal Agencies such as FEMA, EPA, BIA, DOI, DOE, BOR, Fish and Wildlife, OMB, and others on the review, research, and analysis policy and regulatory documents. Documents include Emergency Response Plans per department and reservation-wide, Hazard Mitigation Plan, Climate Change Vulnerability Assessments and Adaptation Plans, Solid Waste Plan, Quality Control Plans, etc.
- Responsible for the coordination of the Tribal Emergency Response Commission (TERC). Develop and hold annual scenarios with FEMA and Cal OES.
- Provide leadership in recruiting, mentoring and managing staff.
- Convene and facilitate meetings, trainings, and community events hosted by the Environmental Department.
- Conduct the development of all public/private education and outreach program goals and objectives.
- Oversee the development of materials for programs, agendas, brochures, and power point presentations for conferences, meetings, trainings, and education and outreach.
- Provide education and outreach to all ages through various means (private presentations, group presentations, Earth Day celebrations, fairs, etc.).
- Participate in meetings, conferences, trainings and fieldwork.
- Responsible for environmental consultation requests at the federal, state and local level.

Adjunct Professor, Palomar College, San Marcos, CA

1/21/18 – 2020

- Adjunct Professor for American Indian Studies Department.
- Weekly lectures, mentoring students, curriculum and project development, attending professional training, and administrative duties.

Environmental Consultant, Smallwood Consulting, Vista, CA

5/2014 – 2020

- Environmental consultant for Tribes and Tribal Organizations
- Policy analysis, document development, budget analysis, air quality analysis, development of quality assurance project plans, work plans and budgets.

Environmental Director, Pechanga Band of Luiseño Indians, Temecula, CA

11/ 2004 – 4/2014

- Responsible for strategic planning, development, implementation and management of the Environmental Program which included the Clean Air, Clean Water, Emergency Response, NEPA, AST/UST, Energy, Pesticides, Hazardous Waste, and Recycling.
- Managed budgets and finances for grants and directed the Environmental Department programs.
- Responsible for the grant management including task and work plan development, budget, and reporting.
- Wrote and managed the development of all technical documents for Environmental Program.
- Developed Environmental Codes and Ordinances.
- Coordinated with Federal Agencies such as FEMA, EPA, BIA, DOI, Fish and Wildlife, OMB, and others on the review, research, and analysis of policy and regulatory documents. Documents included Emergency Response Plans per department and reservation-wide, a Pre-disaster Mitigation Plan, and a Pandemic Flu Emergency Response Plan.
- Represented Tribal Council as a Commissioner for Tribal Emergency Response Commission (TERC). Held Chair position on the TERC during 2008-2010.
- Assisted in facilitation of emergency response efforts in coordination with FEMA and BIA during the 2005 and 2007 disaster events in Southern California.
- Provided leadership in recruiting, mentoring and managing staff.
- Convened and facilitated meetings, trainings, and community events hosted by the Environmental Department.
- Conducted the development of all public/private education and outreach program goals and objectives.
- Oversaw development of materials for programs, agendas, brochures, and power point presentations for conferences, meetings, trainings, and education and outreach.
- Developed and provided education and outreach to all ages with private presentations, group presentations, Earth Day celebrations, fairs, etc.
- Participated in fieldwork, meetings, conferences and trainings.

Executive Director, Native American Environmental Protection Coalition, Temecula, CA
3/2000 - 11/2004

- Supervised daily functions of office administration including, but not limited to managing staff, grants and departmental programs.
- Effective and thorough grant management including task and work-plan development, budget, and reporting.
- Received grant funding to obtain the first Tribal Border Liaison position.
- Developed and provided education and outreach to all ages on all media of environmental education through various means (private presentations, group presentations, Earth Day celebrations, fairs, etc.).

PROFESSIONAL SERVICE, MEMBERSHIPS AND AWARDS

- California Department of Water Resources Tribal Advisory Committee
- National Tribal Air Association, Region 9 Delegate and Chair
- Native American Environmental Protection Coalition, Board Member
- USEPA Region 9 Tribal Operation Committee, Southern California Delegate
- Tribal Energy and Climate Collaborative Board Member
- American Anthropological Association Member
- American Indian Science and Engineering Society Member
- Virgil Masayesva Tribal Air Programs Excellence Award