

Andrew Niemynski
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Philadelphia, PA

Education:

University of Pittsburgh

Urban Studies major with concentrations in Community Development and Urban Planning

Work Experience:

Built to Last Program Manager, Philadelphia Energy Authority (January 2024 - Present)

- Manage day to day operations of Philadelphia's whole home repair program
- Develop new processes to grow the program
- Assist low-income Philadelphia homeowners throughout each program step.
- Coordinate across programs to maximize the available support to each homeowner
- Track and manage data to ensure successfully meeting program goals
- Work one-on-one with Built to Last clients to address and provide solutions in regards to concerns about quality of services provided.

Senior Housing Coordinator HIAS PA (July 2021 - January 2024)

- Secured safe and affordable housing for over 600 refugees
- Grew HIAS PA's list of landlord partners by 70%
- Enrolled clients in low income utilities programs
- Coordinated moving and furniture logistics
- Advocated for policy change and created innovative solutions to address the housing crisis among newly arrived refugees
- Conducted cultural orientations, assisting refugee clients understand tenant's rights and responsibilities
- Led outreach events and collaborated with other local resettlement agencies to grow housing partnerships, including leading events of over 100 attendees and stakeholders
- Kept meticulous records of important housing information for both clients and landlords
- Grew housing program to supervise multiple interns and full time housing staff

Community Development Fellow SEAMAAC (July 2020 - July 2021)

- Leveraged community leaders, institutions, and networks in order to reach survey response goals during limited operations of COVID-19 for a neighborhood plan.
- Provided one on one technical and English language support with immigrant and refugee business owners in navigating COVID-19 support applications. Resulting in over \$50,000 to the corridor
- Led neighborhood discussions on issues such as housing affordability, safety, transportation, and small businesses.
- Successfully assisted business owners navigate city licensing and permitting to open their business
- Added 10, mainly Spanish speaking, businesses into SEAMAAC's programs to expand from 7th street
- Coordinated planning of day of logistics for World Refugee Day at Mifflin Square Park
- Recruited and managed volunteers for community cleanups and events

Americorps VISTA City of Baltimore (June 2019 - July 2020)

- Hosted 6 workshops on transforming vacant land in Baltimore City, both virtual and in-person.
- Lead community outreach and surveying effort to expand the city's tree canopy.
- Managed community supplies giveaways including trash pickers, bags, rakes, etc.
- Provided community leaders with technical support that resulted in over \$6,000 awarded through grants.

SEPTA (May 2018-August 2018)

- Analyzed quantitative and qualitative data to address bus congestion in Center City Philadelphia
- Created unique data points to find unexpected factors affect bus traffic
- Solutions have the potential to save SEPTA \$6 million annually and were included in recent publications

New Kensington Community Development Corporation (May 2017-August 2017)

- Helped enroll residents in Rebuilding Together's home repair program
- Door-to-door surveying on neighborhood health outcomes in partnership with Jefferson University.

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Notable Skills:

- Proficient in all forms of Microsoft Office and Google Drive applications
- Great relationship builder with diverse communities.
- Critical thinking
- Proficient in Spanish and intermediate in Polish
- Proficient in ArcGIS/Sketchup/Adobe Creative Suite/photography
- Urban policy
- Excellent communication skills
- Works well under pressure