



# City of Bartlett

David Parsons, Mayor

March 26, 2024

Mr. Jared Darby, CFM  
Administrator, Office of Sustainability and Resilience  
Memphis and Shelby County Division of Planning and Development  
125 North Main Street, Suite 468  
Memphis, TN 38104

Subject: The City of Bartlett's Letter of Intent to sign MOA for the *Mid-South Rapid Retrofits Project: Addressing Barriers to Residential Energy Efficiency in the Greater Memphis Area*

Dear Mr. Darby,

This letter is to confirm the intent of the City of Bartlett to sign a Memorandum of Agreement (MOA) for the Shelby County Government's coalition application to the US Environmental Protection Agency (US EPA) Climate Pollution Reduction Grant (CPRG). The coalition seeks CPRG funds for the *Mid-South Rapid Retrofits Project: Addressing Barriers to Residential Energy Efficiency in the Greater Memphis Area* project, which aims to increase the accessibility of weatherization and energy efficiency services in low-income communities with high energy burden. The coalition will (1) provide workforce training to address the lack of certified auditors and contractors to provide weatherization services and (2) expand existing weatherization programs and/or support new weatherization programs to reach unserved areas. These efforts will significantly reduce regional greenhouse gas emissions from the residential building sector.

The City of Bartlett and Shelby County have a history of partnership in areas of community development, disaster recovery, and regional planning for environmental resilience and sustainability. As a member of the Urban County Consortium, our jurisdiction supports and guides Shelby County Government's use of formula funds to address public facilities improvements, housing rehabilitation, and public service needs in our communities. We support this application and see value in pursuing funds to help reduce energy consumption for low- to moderate-income residents in this region.

The City of Bartlett will be supportive of the Mid-South Rapid Retrofits Coalition and intends to sign a MOA for the project by July 1, 2024. If awarded funding, we will work with the Shelby County Government, Coalition members, and community partners to carry out the project activities outlined within the CPRG grant proposal and MOA. The MOA will clearly describe the agreed-upon roles, responsibilities, contributions, resources, and commitments each partner will provide to ensure project success, as well as the coalition's operating model and statement of accountability to US EPA.

Respectfully,

David Parsons, Mayor  
City of Bartlett, Tennessee