

# MARIA ROBLES



Tampa, FL | [www.tbrpc.org](http://www.tbrpc.org)  
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Maria Robles serves as the Manager of Administration/Public Information and Board Liaison for the Tampa Bay Regional Planning Council. She is trilingual (Spanish, English, and French) and specializes in graphic and website communications.

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## EXPERIENCE

### TAMPA BAY REGIONAL PLANNING COUNCIL

Manager of Administration/Public Information | Pinellas Park, FL

2021 – PRESENT

Serve as board liaison and Records Management Liaison Officer. Assist in carrying out assignments and Council programs which include multiple graphic design projects and the English to Spanish translation of the annual disaster planning guide. Manage the Council social media platforms along with the Council websites. Manage Cvent Event Management Solutions and assist in speaker and sponsor coordination for Council events.

### TAMPA BAY REGIONAL PLANNING COUNCIL

Policy Intern | Pinellas Park, FL

2019 – 2020

Assist with research on terrorism and cyberattacks for Hernando County Local Mitigation Strategy. Analyze large state and county-level data sets and maps.

### FLORIDA DEPARTMENT OF LAW ENFORCEMENT

Intern | Tampa, FL

2018 – 2018

Assist analysts on counter terrorism research project, work on BOP releases, visit the medical examiner's office, and attend academy classes.

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## EDUCATION

### BACHELOR OF SCIENCE IN CRIMINOLOGY

University of Tampa | Tampa, FL

MAY 2019

- Minor in French
- Certificate in International Studies
- GPA 3.74, Cum Laude Honors distinction

### ASSOCIATE DEGREE IN GRAPHIC DESIGN

Educational Center Jean Piaget | Mexico

JULY 2015

- GPA 4.0

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## SKILLS

- Fluent in English and Spanish. Intermediate in French
  - Advanced in Adobe InDesign, Illustrator, and Photoshop
  - Proficient in WordPress
  - Advanced in Microsoft Word, PowerPoint, and Excel
  - Event Management Certified, Cvent Solutions
  - Responsible, reliable, and organized
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