

# DOTTY LAJOYE

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## EXPERIENCE

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### EXECUTIVE DIRECTOR

*Central Upper Peninsula Planning and Development Regional Commission, Escanaba, MI / Oct 2016 - Present*

- Provide government assistance to the local units of government within the six-county central region of the Upper Peninsula of Michigan.
- Foster economic growth and opportunity through collaboration with public and private partnerships and organizations with shared visions and goals for economic and community development.
- Attract and retain talented and dedicated staff to meet the needs of the communities .
- Administer state and federal grants that provide economic and community development assistance to communities.
- Maintain CUPPAD's budget.
- Manage all Executive Committee and Regional Commission meeting activities including scheduling, taking and recording the minutes, elections, and the gathering and distribution of meeting materials.
- Manage the account payables, timesheets, personnel policy, various insurances and other benefits for staff.
- Manage the MDOT Rural Task Force for 12A and 12B for the distribution for funding for rural roads. Manage the Small Urban program for urban road projects.
- Seek grant funding for communities looking for assistance with specific projects.
- Continue to work with state and federal agencies for educational opportunities to advance the region through planning and economics and community development.
- Maintain a regional GIS system that provides geographic information on parcels, 911, zoning when available, soils, geology, populations and more.

## REFERENCES

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References available upon request

✉ lajoyedotty@gmail.com

☎ (906) 361-3084

📍 326 Alger Street, Marquette, MI, 49855

## EDUCATION

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**NORTHERN MICHIGAN UNIVERSITY**

**Marquette, MI**

*MPA in Public Administration  
(May 2018)*

## ADDITIONAL SKILLS

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Strong People Skills

Strong Communication Skills

Strong Organization Skills

## CERTIFICATIONS

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Certified CDBG Grant Administrator

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# Ryan P. Soucy, AICP

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## *Community and Economic Development Planner*



330 West Terrace St.  
Marquette, MI 49855



906.399.1371



[ryanpsoucy@gmail.com](mailto:ryanpsoucy@gmail.com)



<https://www.linkedin.com/in/rsoucy321>

### Summary:

I'm a highly motivated team builder and leader, ready to take on challenging projects that are impactful and transformative. I'm looking for a progressive organization that changes with the times and values innovation in its processes and work products. Building strong, trusting relationships with partners in any economic development ecosystem is fundamental to success, and I have a proven track record of accomplishing this.



## Professional Experience

- Central UP Planning & Development (CUPPAD)** Nov 2017-Present  
Title: Senior Economic Development Planner  
Management of the Central UP Economic Development District, including development of CEDS program and 2020 CARES Act supplemental award. Coordination and facilitation of various public bodies, including Regional Prosperity, CEDS, and Recovery & Resilience committees both virtual and in-person. Use of a variety of online engagement tools and platforms to grow interaction. Grant writing, program development, and partner support for State and Federal economic development programs. Local technical assistance support, including RRC progress, master plan development, capital improvements planning, and advisory support. Represent CUPPAD among the regional economic development community. Develop reports and studies based on rigorous data analysis and research.
- Michigan Economic Development Corporation** July 2016-Oct. 2017  
Title: Redevelopment Ready Communities Planner  
Technical assistance support staff responsible for assisting communities in the Upper Peninsula and Capital region with engagement and certification in Redevelopment Ready Communities. Communication with city leaders, partners, and stakeholders to understand and evaluate community's alignment with community and economic development best practices. Develop and deliver reports and presentations and coordinate with communities to develop scopes of work and action plans.

- Bath Charter Township** June 2015-July 2016  
 Title: Planning Director  
 Department director and staff support to the Township's planning commission and downtown development authority. Responsible for economic development, transportation planning, and local land use activities within the planning department. Priorities include working with local businesses on improved economic development outcomes, strategic planning, typical zoning permitting activities, and development of an annual capital improvements program.
- Southwest Michigan Planning Commission** April 2013-June 2015  
 Title: Associate Planner  
 Development and implementation of the region's CEDS, consisting of activities like building stakeholder committees, developing activities for collaborative decision making, research and plan writing, and leading regional initiatives outlined in the strategy. Assisted in the implementation of the Regional Prosperity Initiative.
- Land Policy Institute at MSU (Planning & Zoning Center)** Feb. 2011-April 2013  
 Title: Research Assistant  
 Research and content development of studies and educational materials related to planning and zoning. Primary focus of work related to municipal policy evaluations, water quality protection, and community placemaking education.



## Education

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- Urban and Regional Planning, B.S. – Michigan State University (2004-2011)



## Associations, Certifications, and Skills

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- ICI Regional Leader certificate – Ball State University (ongoing training since 2019)
- Chairman, Chocoy Charter Township Planning Commission (2020-Present)
- American Institute of Certified Planners (AICP) since 2017 – Current MAP member
- MSU Zoning Administrator Certificate Program (2017)
- MEDA Economic Development Basic Course (2017) – Current MEDA member
- Michigan Citizen Planner (2011)
- Exceptional writing and communication skills
- Public speaking, presentation development and public engagement proficiency
- Knowledge and experience with planning and economic development principles & programs
- Coordination of local zoning permitting process
- Specialized training in public engagement, redevelopment, placemaking, and capital improvements planning
- Experience soliciting public input through surveys and person-to-person contact
- Supervision of interns and students
- Training of new employees



## Professional Works

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- Central UP Comprehensive Economic Development Strategy 2021
- City of Negaunee Capital Improvements Plan 2018-2021
- Marquette County Housing Needs Assessment 2020
- City of Munising Master Plan 2020
- RRC *Report of Findings: Ironwood* 2017
- SWMPC *Comprehensive Economic Development Strategy* 2013
- MSU LPI *Rural Water Quality Protection Guidebook* 2012

# Ryan Carrig

2019 Hout Rd Mansfield, Ohio 44905  
567-295-9787 | carrig20@gmail.com

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## Skills

Records management | Systems support | Adaptability | Instruction | Communication  
Customer service | Computer literacy | Attention to detail | Self-motivated

## Experience

Ashland University- Ashland, OH

January 2019-present

### Technical Services Librarian

- Manage local information systems including third-party integration, user authentication, and maintenance of cloud-based software platforms.
- Act as chief contact with internal/external stakeholders and vendors regarding the needs of library systems and users.
- Resolve access issues by providing technical support through digital or physical mediums, or escalate to the appropriate partner as needed.
- Create, modify and update digital records to ensure correct display, discovery, and access.
- Write custom programming for library services and software updates requiring familiarity with SQL, XML/XSLT, Javascript, CSS, and HTML.
- Initiate inventories and update holdings between integrated systems.
- Produce fact-based reports and recommend actions based on usage and holdings data analysis.
- Creation or revision of technical documentation in a standard format and description level.
- Provide long-term, multi-faceted project management for strategic planning and renovation.
- Reassessed workflows in light of the pandemic to ensure continuity of service across all platforms.

Rapid City Public Library- Rapid City, SD

April 2015-August 2018

### Library Associate I- April 2015-March 2018

### Library Associate II, Collection Services- March 2018-August 2018

- Provided customer service and support to library users from a diverse population.
- Coordinated material acquisitions, processing, and circulation practices. Revised workflows that resulted in fewer database errors and faster processing times.
- Conducted data analysis using SQL on inventory, to identify usage trends and correct records.
- Tracked item usage and submitted purchase suggestions for new or replacement material.
- Participated in project management and assessment with short and long-term teams.
- Formulated procedures and documentation for staff training.
- Presented library programming and directed the use of specialized software and hardware.

Menards- Findlay, OH/Rapid City, SD

January 2014 -April 2015

### Sales Team Member

- Carried out customer service and sales in a home improvement retail environment.
- Coordinated store planogram team, planning inventory moves and fixture organization.

## Education

### Master's of Library and Information Science: 2013-2015, 2019

Kent State University, Online program

Focus on museum records and collections management and user experience.

### Bachelor of Arts: 2009-2013

Bowling Green State University, Bowling Green, Ohio

Dual degree in History and Geography, cum laude.

## Awards and Recognition

Academic Library Association of Ohio Conference 2019, Best Poster Award: "Strategic Weeding by the Numbers: Index Scoring in Library Collections"