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Sheila R. Vance

Summary of qualifications

Over 20 years of environmental professional experience, with 15 of those years in supervisory/management positions. Possesses great communication skills, both orally and written, and ability to work with all levels of the workforce, negotiate with customers and regulators, and provide effective training in environmental requirements to operational employees to enhance environmental compliance and awareness.

Education

University of California, Davis Davis, CA
▪ B.S. Physiology, major, Environmental Toxicology, minor

Professional experience

June 2015 to present Utah Division of Air Quality Salt Lake City, UT

Responsible for ozone management in the Uinta Basin for the State of Utah Department of Environmental Quality. The area has been recently designated as a nonattainment area for the 2015 ozone NAAQS and is responsible for ensuring that all Clean Air Act requirements are met for the area. Works closely with all stakeholders on rules and programs that effect air quality in the area. Developed new complex rules that established a 'permit by rule' approach for oil and gas sources to replace current minor source permitting program. Coordinates air programs with the Ute Tribe, EPA and county government entities as jurisdictional authority are complex and intermixed within the Uinta Basin.

August 2013 to January 2014 URS Tooele, UT
Environmental, Safety and Health Manager

Placed into role during final closure and demolition of the US Army's chemical weapons incinerator. Responsible for directing a staff of environmental and safety professionals to safely demolish a highly contaminated facility in accordance with RCRA permit closure requirements, CAA, SPPCP, SWPPP, and OSHA and US Army chemical safety regulations. Highly demanding customer required closure to be performed to absolute highest standards of safety, environmental compliance and quality in a timely manner. Demolition and RCRA closure achieved such that both contract performance standards and time requirements were met.

October 2008 to August 2013 URS Tooele, UT
Environmental Manager

Directly responsible for the technical and administrative management of the Environmental Department associated with a complex hazardous waste incinerator, and various treatment units, destroying chemical warfare agents. Managing a staff of 26 professionals in a highly regulated and politically complex atmosphere. This facility had a critical mission to safely destroy munitions in support of an international treaty date under rigorous oversight by

many external stakeholders. Responsible for establishment and implementation of specific policies and procedures within the Environmental Department to ensure environmental compliance and stewardship, promote schedule responsiveness, and high quality technical support to management. Required to provide leadership to a technically competent staff of Environmental Engineers/Technologists, Environmental Technicians, and Permitting Technicians required to perform permitting activities, required environmental reports, compliance oversight and implementation of environmental management systems. Ensured internal determination and preparation of permit modifications, applications, regulatory correspondence, and associated data management. Worked directly with other departments, branches, external regulatory agencies, and Government officials to ensure successful implementation, communication, and adherence to environmental requirements. Implementing process improvements via cause analysis and corrective action programs to achieve goal of continuous improvement. Was able to achieve a significant reduction in Notice of Violations over tenure as the Manager and achieved registration as a certified ISO 14001 facility.

June 2004 to October 2008 EG&G Defense Materials Inc. Tooele, UT

Environmental Permitting Supervisor

Provided supervision and technical guidance to environmental technologists, engineers and administrative staff to ensure proper maintenance and management of the RCRA permit and Title V Operating Permit for an operational hazardous waste incinerator and storage facility. The position required leadership, management and consensus building skills to ensure multi-department coordination, management concurrence and public presentations of environmental issues. Responsible for submittal of permit modifications, routine environmental reports, providing notification and interpretation of permit requirements, modifications and facility impacts to employees and management. Acted as the primary liaison with the State regulators for negotiation of permit modifications for changing plant operations. Prepared letters and documents for submittal to regulatory agencies, as well as internal guidance memos to other facility organizations. Regular interface with State regulators, Senior Management and other environmental professionals external to the company, but within the Department of Defense community. Responsible to communicate environmental issues to the customer and many oversight personnel. Developed, implemented and taught an environmental overview course for the facility's approximately 900 employees. Lead the team to implement the ISO 14000 Environmental Management Standard at the facility and achieved self-certification by the Army in November 2005.

September 1997 to June 2004 EG&G Defense Materials Inc Tooele, UT

Lead Environmental Compliance Auditor

Responsible for development and implementation of the environmental audit program at an operational RCRA hazardous waste incinerator and storage facility and provided supervision and guidance to the other Environmental Auditors on staff. Audits and surveillances were performed on all internal aspects of compliance with environmental regulations, including operating records, instrument calibrations, monitoring equipment, inspections, hazardous waste storage and analysis, and manifesting for off-site shipment of hazardous waste. Conducted external audits of facilities that received the facility's generated hazardous waste. Responsible for researching potential noncompliances, determination of violations and

coordinating the development of corrective actions to preclude recurrence of violations. Responsible for the reporting of self-discovered noncompliances to the applicable regulatory agencies and then acted as the primary negotiator for any Notices of Violation or Consent Orders issued to the facility. Was successful in negotiating the removal of, or reduction of, several violations and penalties.

March 1996 to September 1997 EG&G Defense Materials Inc Tooele, UT

Environmental Compliance Shift Inspector

Served as the primary resource for environmental guidance to operators on shift at a RCRA hazardous waste incinerator and storage facility. Provided technical assistance during emergency response situations, clarification of permit issues and other environmental concerns. Performed physical inspections of all areas of the facility to document and correct any environmental deficiencies. Provided assistance and escorting to outside inspections by State regulators. Position required knowledge of all relevant site permits and demanded the ability to use independent judgement to make decisions of operational and compliance significance. Required effective communication with all levels of the workforce, from the line operators to facility management.

1992 to 1996 Hawaii Department of Health Services Honolulu, HI

Environmental Health Specialist

Acted as an environmental specialist for the state of Hawaii in various positions. Provided oversight for the cleanup of leaking Underground Storage Tanks in various locations around the state. Provided public communication of the UST requirements and assisted in the development of risk based cleanup criteria. Worked with the state Superfund staff in performing site evaluations for potential cleanup activities and assisted in the cleanup of military bases undergoing closure.