

CAITLIN CARMODY

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EDUCATION

<i>University of Wisconsin-Stevens Point</i>	Stevens Point, WI
• Bachelor of Science in Computer Information Systems Specialization in App Dev and Support Minor in Data Analytics	Graduated Dec. 2022
• Bachelor of Science in Natural Resource Management Minor in Forest Recreation	Graduated Dec. 2008

PROFESSIONAL EXPERIENCE

<i>Office of Sustainability and Clean Energy</i> <i>Technical Coordinator and Analyst</i>	Remote, Wisconsin Oct. 2023 – Present
<ul style="list-style-type: none">• Serve as the lead for the OSCE's comprehensive program research, statistical analysis, and data processing/systems analysis techniques to assigned projects related to the Climate Pollution Reduction Grant (CPRG) program,• Responsible for data design, monitoring, analyzing, and sharing data related to developing a statewide Priority Climate Action Plan (known as the Wisconsin Emissions Reductions Roadmap), Comprehensive Climate Action Plan, and Status Report for the CPRG program,• Serve as lead on the workforce, benefits modeling, and low-income/disadvantaged community analysis and other required analysis and related sub-awards and ensure all recipients comply with federal, state, and DOA requirements.,• Co-lead stakeholder meetings with the Outreach Coordinator and assist in development of outreach and engagement efforts related to state and local climate action planning,	
<i>Office of Sustainability and Clean Energy</i> <i>Lead by Example Research Analyst</i>	Remote, Wisconsin Nov. 2021 – Oct 2023
<ul style="list-style-type: none">• Utilize software, agile development, and data analysis principles to write applications to analyze data related to energy, water, fleet, environmental justice, procurement, waste, and greenhouse gas emissions as part of the State Lead-by-Example project,• Design and lead the State Agency Technical Team comprised of all cabinet agencies and representatives from the University of Wisconsin System to undertake the efforts of the State Lead-by-Example project,• Meet with stakeholders and agencies on climate action planning related to the Climate Pollution Reduction Planning Grant and implementation of the Clean Energy Plan,• Provide research, feedback, and guidance for the development of annual reports produced by the Office of Sustainability and Clean Energy and the Office of Energy Innovation at the Public Service Commission.	

TECHNICAL SKILLS

Programming Languages

- C#
- CSS
- HTML
- Java 8+
- JavaScript
- PHP
- Python
- R
- SAS
- SQL

Databases

- Microsoft SSMS
- SQLite
- Access

IDEs, Tools, Software

- Agile and Waterfall
- Eclipse, Spyder, RStudio
- Microsoft Visual Studio
- Microsoft/Google office
- Azure DevOps
- Git and Github

PROFESSIONAL EXPERIENCE CONT.

Wood County Highway Department

Wisconsin Rapids, WI

Accounting Technician

May 2015 – Aug. 2020

- Processed payroll, processed human resources paperwork, provided training on processes and policies to staff, completed invoicing,
- Lead various process improvement projects including fuel inventory, project management, work order processing, along with storm reporting and analysis,
- Lead agile integration and user testing of an online timesheet software with existing cost accounting and general ledger software; served as business liaison to vendor; managed user testing and lead trainings for all staff on the new software,
- Developed comprehensive documentation on all responsibilities of the position.

Wisconsin Department of Natural Resources

Wausau, WI

Customer Service Representative, Senior

July 2010 – Aug. 2015

- Provided customer service in the call center for all Departmental programs,
- Recorded violation complaints and dispatched wardens,
- Processed disposition records, citation records, background checks, Gypsy Moth and Emerald Ash Borer reporting, burn permits, harvest reporting, disabled hunting and fishing permit applications, and recreational vehicle registrations.

REFERENCES



Maria Redmond, Director
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